



**MEETING MINUTES
August 27, 2018**

Committee Members

Present:

Teresa O'Neill– Chair
Thanh Do
Thomas Granvold
Diane Harrison
Craig Larsen
Jim Parissenti
Rafael Rius
Don Sterk

Not Present:

Ken Kratz

Staff:

Michael Liw (Assistant Director of Public Works)
Carol Shariat (Principal Transportation Planner)
Marshall Johnson (Associate Engineer)
John Davidson (Principal Planner)
Lesley Xavier (Principal Planner)
Sgt. Frank Saunders (SCPD)

Guests:

Ben Pacho (SVBC)
Suds Jain

Matters for Council Action: None

1. Call to Order/Roll Call

The meeting was called to order by Chair O'Neill at 4:15 p.m. A quorum was present. Member Sterk arrived at 4:17 p.m.

2. Public Presentations

- A. Mr. Pacho discussed "Infrastructure Ride" held in other jurisdictions and benefits for Santa Clara. He offered to assist staff in setting one up for Santa Clara. All members expressed interest in participating in the ride.
- B. Mr. Jain requested that he be notified when meeting dates have changed.

3. Approval of June 25, 2018 Minutes

Member Granvold motioned with a 2nd by Chair O'Neill to approve June 25, 2018 meeting minutes with recommended changes. Members unanimously approved the motion.

4. Reports for Committee Information

- A. Santa Clara Police Department Update – Sergeant Saunders introduced himself to the Committee and said he would be available to attend more than just one meeting a year. He mentioned that the Police Department has a grant that has provided them with helmets to give to children seen riding without helmets. That grant is set to expire in September of this year. He also noted that his officers are now responsible for patrolling the expressways in Santa Clara. Members requested that he provide statistical information regarding bicycle collisions within the City.
- B. Follow-up Items from Previous Meetings – Mr. Johnson provided follow-up information for the following items:
 - 1. City staff submitted a Bicycle Friendly Community application on August 9, 2018 with the assistance from members Kratz and Harrison in finalizing responses to the application questions.
 - 2. The City Council approved the nomination of member Rius as the City's Santa Clara Valley Transportation Authority Bicycle and Pedestrian Advisory Committee representative on August 21, 2018.
 - 3. The City Council approved the Complete Streets Resolution/Policy on August 21, 2018.
 - 4. An update concerning revising the Standard Driveway Cut will be provided to the Committee at the October meeting.
- C. VTA BPAC Update – No Update
- D. BPAC Subcommittee/Operations – No Update
- E. 2018 Annual Work Plan – Mr. Johnson called attention to what the current 2018 Work Plan had scheduled for the October meeting including a discussion concerning the development of the 2019 Work Plan.
- F. Grant Activity – Ms. Shariat informed the Committee that the City was waiting for final approval for two TFCA grant applications and one TDA grant application.
- G. Climate Action Plan – Mr. Davidson noted that the City's Climate Action Plan (CAP) laid out a roadmap for reducing greenhouse gases (GHGs) through 19 actionable measures the City could implement to meet targets as required by California's Global Warming Solutions Act 2006 (Assembly Bill 32). Under this bill, a reduction of GHG emissions to 1990 levels is required by the year 2020. He went on to provide an overview of the 2013 CAP, the 2018 CAP Annual Report, and the current process for developing the CAP update to meet future 2030 goals. Members were given an opportunity to ask questions and provided Mr. Davidson with comments. These comments included installing more bike lanes, sidewalks and bus stops near developments, eliminating leaf blowers, economy of combined trips, hydrogen vehicles, locating business within walking distance of residents, coordination with surrounding agencies on banning the use of gas powered landscaping equipment, identify possible effects of climate change on the City, addressing encouragement, evaluation, education, and enforcement, updating building codes, more aggressive targets for developers in terms of TDM and more bicycle parking spaces per residential unit, charging stations for electric bicycles, bicycle and scooter sharing, Transportation Management Agency (TMA) for northern Santa Clara,

aligning this plan with the Bicycle Master Plan, and hiring a full-time bicycle coordinator. An RFP will go out in the next couple of months for a consultant to assist in the development of the CAP update with an expected completion date before 2020.

- H. El Camino Real Specific Plan – Ms. Xavier gave a brief overview why there is a need for this plan and went over the proposed alternatives. She also presented a summary of comments from previous Community Outreach meetings which included the need for wider sidewalks, installation of bike lanes, improved pedestrian connectivity and bike connectivity, and improved intersection crossings. BPAC members were given an opportunity to provide comments and feedback on these alternatives. Committee member's comments included support and opposition to protected bike lanes, support for the removal of "pork chop islands", removal of on-street parking, possible removal of 2 foot gutter adjacent to bike lanes to provide additional usable width, and concern about possible obstacles being placed in sidewalks.
- I. SRTS Program Update – Mr. Johnson updated the Committee on current activities taking place as part of the SRTS program in Santa Clara. One of the highlighted activities was "Walking Audits". This spring semester in 2018 Bracher, Hughes, Bowers, and Westwood schools participated in "Walking Audits" where parents give feedback on infrastructure needs identified in the vicinity of each school. As a result, staff was able to make some minor improvements over the summer to address identified deficiencies. The remaining schools will participate in these audits this fall. These audits may lend support for future grant applications for infrastructure improvements. The program will start off this fall with encouragement events coinciding with Walk to School week in October.
- J. Bike Parking on Private Property – Mr. Johnson informed the Committee about San Jose's current bike parking program which includes providing bike racks and maintaining these racks on private property for businesses. There is an online application process for selecting locations that meet the requirements of the program. Member Granvold cautioned against putting too many obstacles in sidewalk area and member Harrison suggested the possibly of a cost sharing program. Staff is waiting for more information from San Jose about how the program is funded and what type of agreement process is required for the maintenance aspect of the program before Santa Clara would consider adopting a similar program.
- K. VTA Bus Stop – Ms. Shariat gave an overview of the Santa Clara Valley Transportation Authority's (VTA) proposed guidelines for accommodating bike lanes and cycle tracks at bus stops which included multiple variations. Once approved, these guidelines will be incorporated into VTA's Technical Guidelines. Ms. Shariat shared staff's comments with the committee. There was mixed feelings about placing a "sharrow" symbol within a class II bike lane by Committee members. Members had a wide diversity of opinions resulting in no consensus. The Committee's comments will be passed on to VTA along with City staff's comments.
- L. Bike Plan Goals, Vision, Objectives, & Policies – Ms. Shariat provided the Committee members with the current draft version of the goals, visions, objectives, and policies for the bike plan update under development and ask them to provide any comments they may have. Member's comments included a suggestion for educating bicyclists of all ages on how to be safe, aiming higher than just 1% mode share increase by 2040, the need for more specific measurable goals, aligning the plan with Complete Streets and Vision Zero, aligning with VTA's Bike Plan, and putting in a line item in the City budget for bicycle facilities

5. Reports for Committee Action

A. 2019 & 2020 Street Maintenance List – Ms. Shariat presented the list of streets staff recommended as candidates for installing bicycle facilities as part of the 2019 & 2020 Street Maintenance projects. These recommendations include a class III facility on Market Street from Monroe Street to The Alameda, a class II facility on Lick Mill Boulevard from Tasman Drive to Hope Drive, and a class III facility on Lick Mill Boulevard from Hope Drive to Montague Expressway. These facilities were listed in the current Bicycle Plan.

Member Parissenti motioned with a 2nd by member Larsen to recommend the inclusion of the bicycle facilities described above as part of the 2019 & 2020 Street Maintenance projects. Committee members unanimously approved the motion.

6. Added Agenda Items for Future Meetings

None

7. Announcements

None

8. Adjournment: 8:07 p.m.

Next meeting date is October 22, 2018.