



**MEETING MINUTES  
October 22, 2018**

**Committee Members**

**Present:**

Teresa O'Neill– Chair  
Thanh Do  
Thomas Granvold  
Diane Harrison  
Ken Kratz  
Craig Larsen  
Jim Parissenti  
Don Sterk

**Not Present:**

Rafael Rius

**Staff:**

Michael Liw (Assistant Director of Public Works)  
Dennis Ng (Traffic Engineer)  
Carol Shariat (Principal Transportation Planner)  
Marshall Johnson (Associate Engineer)  
Sgt. Frank Saunders (SCPD)  
Detective Nick Cusimano (SCPD)  
Jeff Knowles (Alta Planning & Design)  
Lola Torney (Alta Planning & Design)

**Guests:**

Kathryn Cuevas  
Rg Cuevas  
Bruce Donoghue  
Suds Jain  
Clysta Seney

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**Matters for Council Action:**

Approve membership term renewals

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**1. Call to Order/Roll Call**

The meeting was called to order by Chair O'Neill at 4:15 p.m. A quorum was present. Member Rius not present (excused absence).

**2. Public Presentations**

A. Mr. Donoghue noted that better crosswalk lighting is needed along El Camino Real.

B. Ms. Seney asked for improvements for the crosswalk on Pruneridge Avenue at Los Padres Boulevard. She asked if the installation of a High-Intensity Actuated Crosswalk (Hawk) system could possibly be considered at this location.

C. Mr. Jain would like additional green bike lanes and encouraged the BPAC to support the removal of parking along El Camino Real to make room for the addition of bicycle lanes.

D. Ms. Cuevas asked for improvements to the San Tomas Aquino Creek Trail crossing at Monroe Street. She noted that vehicles do not always stop for red light.

E. Mr. Cuevas said that many bicyclists traveling eastbound on Monroe Street choose to use his driveway as a way to access the San Tomas Aquino Creek Trail north of Monroe Street. He believes that there should be a safer way for bicyclists to access the creek trail north of Monroe Street. He also would like in-road lighting for the creek trail crossing to make it safer for bicyclists.

### 3. **Approval of June 25, 2018 Minutes**

Member Granvold motioned with a 2<sup>nd</sup> by member Harrison to approve August 27, 2018 meeting minutes with recommended changes. Members unanimously approved the motion.

### 4. **Reports for Committee Information**

A. Santa Clara Police Department Update – Sergeant Saunders and Detective Cusimano gave a presentation on bicycle collision statistics for the City over the past five years. They also noted that officers have started patrolling the expressways in Santa Clara but currently do not patrol the creek trails. Member Kratz asked if they could also provide bicycle/pedestrian collision statistics in the future.

B. Follow-up Items from Previous Meetings – None

C. VTA BPAC Update – Mr. Johnson provided update for member Rius who could not attend meeting. Measure B appeal hearing was rescheduled for October 9<sup>th</sup>. The Santa Clara's City Place Multimodal Improvement Plan (MIP) was presented to the committee and subsequently passed. VTA's recommendations for bike lane treatments adjacent to bus stops were presented to the committee.

D. BPAC Subcommittee/Operations – No Update

E. Grant Activity – Ms. Shariat noted that the Lafayette Street Bike Lanes project, which is funded through Transportation Development Act funds, and the Benton Street Bike Lanes project, which is funded through Transportation Funds for Clean Air funds, received final approval from their respective boards. Member Parissenti expressed his opposition to the City spending money on the San Tomas Aquino Creek Trail underpass grant funded project, while member Kratz felt that the 49er organization should pay for this project.

F. Driveway Cut Standard Follow-up – Ms. Shariat presented the revised City Driveway Cut Standard to the Committee. The revised standard reduces the maximum lip down to ½ inch. Member Kratz would prefer a flush transition. Committee members would like to be notified when the first installation using the new standard takes place so they can test it out before it is used citywide.

G. Bike Plan Review – Mr. Knowles (Alta Planning & Design) presented the revised goals and policies to the Committee. In response to the Committee's comments, measurable goals were added where possible, the bicycle mode share goal was increased to 5%, Vision Zero language was added, Complete Streets Policy language was more fully incorporated into the goals, and a trail management plan was added. Alta then presented the draft project recommendations to the Committee. Committee members had comments on the draft project such as less class-4 lanes, longer routes for bike boulevards, include a spot improvement along Monroe for creek trail crossing, include bike parking requests, include a bike boulevard along Warburton Avenue, address the need for full-time bike coordinator staff, and include climate change factors in the evaluation. The overall draft plan will be presented to the BPAC at the January meeting.

H. Pedestrian Master Plan – Mr. Knowles (Alta Planning & Design) introduced the project to the Committee and outlined the outreach and engagement strategy, goals, priorities, vision, existing conditions, and next steps for the Pedestrian Master Plan. The Plan kicked off in

September of 2018 and a draft plan is expected to be ready early next summer. The outreach strategy process will include four BPAC meetings, four public workshops, walking tours, and an on-line survey. Vision and goals input was collected from Committee members.

- I. Pruneridge/Lawrence Bike Lane Update – Mr. Ng noted that Mr. Donoghue brought this item before the BPAC and the City Council in 2017. The City Council then directed staff to look into the matter and develop conceptual plans and budget. Public meetings were also held to gather public input. After the City Council approved the conceptual plans and budget, staff hired a consultant to develop the plans. Mr. Ng presented the draft plans for improvements at Pruneridge Avenue in the vicinity of Lawrence Expressway. Member Granvold suggested warning signs to alert northbound expressway traffic exiting onto eastbound Pruneridge Avenue of bicycle traffic ahead. Member Parissenti suggested extending the green treatment further east through the pinch point. Member Kratz suggested adding more width for Pruneridge Avenue eastbound bicycle lanes in the transition zone by reducing the width of westbound travel lanes on Pruneridge Avenue.

Mr. Donoghue commented that he felt it would be safer instead to have the merge take place to the east of Harvard Avenue instead of where it was shown on the current plans. He also asked for additional dimensions to clarify where the current pinch points occur on the plans. He then presented his own design for the study area to the Committee and staff. Chair O'Neill noted that these comments will be taken under advisement.

## **5. Reports for Committee Action**

- A. BPAC Membership Voting – Chair O'Neill asked Committee members to vote on the membership term renewal for current members Larsen, Parissenti, and Sterk. These members' terms expire on December 31, 2018. Members voted to recommend to City Council to approve renewal of all three Committee memberships for an additional 3 year term.
- B. TFCA (2019/20) Grant Application Recommendations – Mr. Johnson presented list of bicycle projects staff recommends to apply for the Transportation Fund for Clean Air funds. Members ranked Pruneridge Avenue (Pomeroy to Winchester) as their first choice project and Saratoga Avenue (San Tomas Expressway to Los Padres) as their second choice project for staff to apply for grant funding. Members voted unanimously in favor of this recommendation.
- C. 2019 Annual Work Plan – Mr. Johnson presented the annual work plan for next year. Member Granvold motioned with a 2<sup>nd</sup> by member Sterk to approve the work plan. Members unanimously approved the motion.

## **6. Added Agenda Items for Future Meetings**

- A. El Camino Real Bike Lanes – Member Harrison

## **7. Announcements**

- A. Mr. Johnson announced the tentative January 29, 2019 date for the City Council/BPAC Dinner. All members present indicated they would be available to attend.

## **8. Adjournment: 7:48 p.m.**

Next meeting date is January 28, 2019.