



**MEETING MINUTES  
January 28, 2019**

**Committee Members**

**Present:**

Teresa O'Neill– Chair  
Thanh Do  
Bruce Donoghue  
Thomas Granvold  
Diane Harrison  
Ken Kratz  
Craig Larsen  
Rafael Rius  
Don Sterk

**Staff:**

Michael Liw (Assistant Director of Public Works)  
Dennis Ng (Traffic Engineer)  
Carol Shariat (Principal Transportation Planner)  
Marshall Johnson (Associate Engineer)  
Nick Cusimano (Detective)  
Diane Fazely (Attorney)  
John Belisle (Attorney)

**Guests:**

Gabriela Landaveri  
Suds Jain  
Angel Chen  
Sherman Cater  
Laura Drocic  
Djoni Droye  
Tom Freitas  
Betsy Megaw  
John Cordes (SVBC)

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**Matters for Council Action:**

None

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**1. Call to Order/Roll Call**

The meeting was called to order by Chair O'Neill at 4:10 p.m. A quorum was present.

## **2. Public Presentations**

- A. Mr. Cordes introduced himself to inform the Committee that he recently joined the staff at Silicon Valley Bicycle Coalition and he is also Chair of the Sunnyvale Bicycle and Pedestrian Advisory Committee.
- B. Mr. Jain would like to see parking removed on Homestead Road adjacent to Wilson High school to make room for bicycle lanes.

## **3. Approval of October 22, 2018 and December 21, 2018 Minutes**

Member Harrison motioned with a 2<sup>nd</sup> by member Do to approve October 22, 2018 and December 21, 2019 meeting minutes with recommended changes. Members unanimously approved the motion.

## **4. Reports for Committee Information**

- A. Santa Clara Police Department Update – Detective Cusimano informed the Committee that recently there were 5 fatal collision with two involving pedestrians and one involving a bicyclist. One pedestrian fatality took place on Kiely Boulevard and the second on Central Expressway. The bicycle fatality happened on Great America Parkway at Bunker Hill. He noted that the Department now has two portable LiDAR units to deploy which can be mounted on street light poles and provide data on the speed of vehicles at a particular location. In response to questions, it was noted that Santa Clara does not use photo enforcement to capture red light violations. However the Police Department does deploy crosswalk stings at select midblock crossings 3 or 4 times yearly. Member Kratz requested bicycle/pedestrian collision data be provided on a yearly basis.
- B. Follow-up on Intel Bridge – Mr. Liw provided a brief history of the “Intel Bridge” and touched on some of the concerns that the Santa Clara Valley Water District has with the bridge which is located on SCVWD property. The City is looking at long term improved access to the trail with future developments in the area however the timing of these developments is not acceptable to the SCVWD which sent a “Final Letter” stating that the bridge must be removed by September 2019. Committee members expressed their interest in preserving the bridge. Chair O'Neill mentioned that Barbara Keegan is on the Water District's Board of Directors and she would possibly be someone for the Committee to contact to discuss this matter. Member Kratz motioned with a 2<sup>nd</sup> by member Harrison to add item to agenda for the March meeting as an action item to discuss a letter to the City Council in support of the bridge. Members unanimously approved the motion.
- C. Follow-up on Bike/Scooter Share Program – Mr. Liw informed the Committee that in December the City Council passed a temporary emergency ordinance banning the operation of bicycle and scooter share programs within the City Limits. At the January 29, 2019 City Council meeting Council will extend the moratorium and consider two bike and scooter share work plan options. Option 1 is to create a citywide ordinance and regulations for all operators which would take approximately 8 months. Option 2 is to develop a pilot project with select operators which would take approximately one year. Member Kratz supported the pilot program option with an educational program regarding the rules of the road and he recommended the City install parking pads throughout the City for scooters and bikes to park and utilize Public Works field inspectors to pick up scooters found out in the field as possible ways to help address the issue of where to park undocked bikes and scooters. The majority of comments from Committee members and the public supported the pilot program approach.
- D. VTA BPAC Update – Member Rius noted that the VTA Board of Directors adopted a Station Access Policy and the VTA Land Use and Development Review Policy. In addition, both the December and January meetings were cancelled.
- E. BPAC Subcommittee/Operations – No Update
- F. Grant Activity – Ms. Shariat noted that staff applied for a \$350K Caltrans Planning Grant in November for the “Pruneridge Complete Streets Plan” to develop alternatives for making Pruneridge Avenue a complete street from Pomeroy Avenue to Winchester Boulevard. Caltrans will announce successful applicants this spring. The City match for this grant is \$45K.

- G. Brown Act Review – Attorney Belisle presented an overview of the Brown Act to the Committee. He noted that the Brown Act, which was enacted in the mid 1950's, deals with the openness and accessibility of public meetings (Commissions & Committees). The purpose of the act was to allow the public to have an opportunity to participate in public meetings. He explained how it applies to this committee and called attention to situations to avoid so members don't unknowingly violate the Brown Act.
- H. Membership Duties and Responsibility Review – Ms. Shariat provided a brief history of the Committee and the role and responsibilities of the Committee members as outlined in the Committee's Policy Guidelines. Member Harrison suggested updating section 5, relating to meeting dates and times. Member Rius inquired about scooters being added to description. Some discussion ensued regarding the relationship between this Committee and the ADA Committee concerning pedestrian issues.
- I. 15 MPH School Zones – Ms. Shariat led discussion regarding member Kratz's request to reduce the current 25 mph speed limit adjacent to schools in Santa Clara down to 15 mph. She noted that the California Vehicle Code (CVC) and the California Manual on Uniform Traffic Control Devices (CAMUTCD) provides guidance on this matter. An Engineering and Traffic Survey would be required which takes into consideration factors like the configuration of the roadway, traffic volumes, and collision data as part of its analysis. She pointed out that the following criteria must be met before speed limits could be reduced: the school must be in a residential district, the roadway must have a posted speed limit no greater than 30 mph, the roadway does not have more than a total of two through traffic lanes, and the reduced school speed limit zone must be within 500 feet of school grounds. Finally, the City Council would approve this reduction in the speed limit through the adoption of an ordinance. Member Donoghue gave a short presentation regarding speeding vehicle complaints on Mauricia Avenue at Claremont Avenue and related safety concerns for the crosswalk at this location. Committee members requested additional information regarding what work is required and how much it would cost to implement this change in speeds. Member Kratz motioned with a 2<sup>nd</sup> by member Harrison to bring this item back at the next Committee meeting.

**5. Reports for Committee Action**

- A. TDA (2019/20) Grant Application Recommendations – Mr. Johnson presented staff's recommendations regarding the use of Transportation Development Act funds (TDA). This involves using \$203,433 of previously banked funds to supplement the design and construction cost of installing bike lanes on Lafayette/Basset corridor from Agnew Road to Central Expressway. This project is currently funded by \$600,000 of TDA funds awarded last year. Staff also recommends applying for TDA Bicycle Expenditure Program funds to install bicycle lanes on Saratoga Avenue (San Tomas Expressway to Los Padres Boulevard) and for the planning and design phase for bicycle lanes on Pruneridge Avenue (Pomeroy Avenue – Winchester Boulevard). Member Kratz motioned with a 2<sup>nd</sup> by member Sterk to approve staff's recommended use of TDA funds. All in favor with member Donoghue abstaining.

**6. Added Agenda Items for Future Meetings**

- A. Intel Bridge
- B. 15 MPH School Zones recommendations
- C. Standards-Kratz/Donoghue

**7. Announcements**

- A. Chair O'Neill announced that this would be her last meeting as Chair of the Committee.

**8. Adjournment: 7:45 p.m.**

Next meeting date is March 25, 2019.