



# City of Santa Clara

## Meeting Minutes

### Audit Committee

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02/25/2019

3:30 PM

CMO Staff Conference Room  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### CALL TO ORDER AND ROLL CALL

**Chairperson Gillmor** called the meeting to order at 3:30 p.m.

**Present** 3 - Lisa M. Gillmor, Kathy Watanabe, and Patricia M. Mahan

#### CONSENT CALENDAR

1.A [19-203](#) Audit Committee Minutes

**Recommendation:** Approve the Audit Committee minutes of December 3, 2018.

**A motion was made by Committee Member Watanabe, seconded by Committee Member Gillmor to approve staff recommendation.**

**Committee Member Mahan abstained as she did not attend the meeting.**

**Aye:** 2 - Gillmor, and Watanabe

**Abstained:** 1 - Mahan

#### PUBLIC PRESENTATIONS

None.

#### GENERAL BUSINESS

2. [19-202](#) Overview of the Draft Single Audit Report for Fiscal Year Ended June 30, 2018

**Recommendation:** Accept the Single Audit Report for Fiscal Year Ended June 30, 2018 and recommend that the reports are forwarded for note and file to the full Council at the March 26, 2019 Council and Authorities Concurrent meeting.

**A motion was made by Committee Member Mahan, seconded by Committee Member Watanabe, to approve staff recommendation.**

**Aye:** 3 - Gillmor, Watanabe, and Mahan

**STAFF REPORT**

**COMMITTEE REPORT**

**ADJOURNMENT**

**Chairperson Gillmor** adjourned the meeting at 3:48 p.m.

Future Audit Committee Meetings will be scheduled at a future date.