



MINUTES

Thursday, March 14, 2019, 10:00 a.m. – 12:00 p.m.

Present:

Committee Members: Patricia Mahan

Santa Clara Staff: Carol Shariat (Public Works), Craig Mobeck (Public Works), Jim Teixeira (Public Works), Dennis Ng (Public Works), Vincent Luchessi (Public Works), Falguni Amin (Public Works), Jennifer Herb (Senior Center/Parks and Recreation), Michael Liw (Public Works), Minette Castro (Public Works), Angelina Uribe (Public Works)

Guests: Tim Gilbert (MIG), Nancy Toledo (Senior Advisory Commission), Patrick Ware (MIG) (Chamber of Commerce), Jill Meyers (Triton Museum Board), Bruce Donoghue (Guest)

Summary:

1. Meeting commenced at 10:01 a.m.
2. Minutes from December 14, 2018 were noted and filed
3. Update on ADA Self-Assessment and Transition Plan
4. Pedestrian Master Plan Update
5. Status of City Projects and Reports
6. Public Comments

Reports from Committee Members:

ADA Self-Assessment and Transition Plan Project

Falguni Amin, Principal Engineer: The City's consultant MIG will be performing the studies, part of which will include public outreach. Another public outreach meeting is planned for April 1, 2019 at the Central Park Library.

Tim Gilbert of MIG, Inc.: For public agencies, Title II of the ADA Legislation obligates the City to produce a self-evaluation of policies, programs and activities. The Transition Plan details the changes that may be needed to facilities in order to provide accessible programs and services and prioritizes an approach to strategically address those changes over time. This is an ongoing project that will have multiple community outreach meetings that will go into the early months of 2020. The plan also entails training for staff that have direct customer service responsibilities and training on facility maintenance and management. Prioritization work sessions will be set up to work with staff and the public to establish a strategic plan. There will be a public review comment period after the public meetings. Our program evaluation covers many important areas such as general customer service practices, staff training, contracting and licensing, public meetings, and transportation and tourism trips, among other things. Questionnaires are being administered to selected City staff to determine what current practices are to see if anything may be an issue (using two standards that are recommended and widely used – one for public sidewalks and curb ramps). The evaluation for facilities is based on a check list that comprehensively assesses each individual element. The data gathered for these reports will be provided in an excel spreadsheet that can be searched and queried.

Pedestrian Master Plan Project

Carol Shariat, Principal Transportation Planner and Project Manager: We recently finished developing the draft goals and policies for the Project and will be taking them to the Bicycle Pedestrian Advisory Committee on March 25 for review and comment. Three walking tours will be available to the public to view and provide feedback on the project – two on March 19 (one in Central Park area and one in the Downtown area) and one on March 21 (neighborhood just south of Levi Stadium and west of Lafayette). More information on the tours will be posted on the website.

Status of City Projects and Reports

A) Status of Engineering Projects

Mike Liw, Assistant Director of Public Works provided updates since the last meeting:

- 2019 Pavement Surface Treatment Project is targeted to start summer 2019 – looking to bring construction contract to City Council for award (will include 95 curb ramps).
- Santa Clara Valley Transportation Authority Measure E (county-wide sales tax) prevailed in court, which means additional funding will be coming to the City for paving, biking-related projects, etc.
- ADA Curb Ramp Improvement Project funded by CDBG (Community Development Block Grant funding)—smaller scope installing 24 ADA curb ramps throughout the City (separate from the 2019 Pavement Surface Treatment Project).
- Assisting Parks Department with a few playground rehabilitation projects at Bowers Park, Machado Park, Homeridge Park, Agnew Park, and Fuller Park – design is still on its way, but we did award a contract for Bowers and Machado projects in January 2019.
- Bike and Scooter Share – in December the City passed a moratorium to prohibit the use of scooters in our City that would give us time to create a regulatory program to possibly permit and develop new rules and regulations beyond what the State requires. We are looking to bring this item to Council in short order. There are two Committee meetings coming up: one on March 21 from 6:30 p.m.-8 p.m. and one on March 28 from 6:30 p.m.-8 p.m.
- We recently awarded diversity council several signal counting projects that will bring certain borders in our City – Lick Mill, Homestead, Agnew, and Bowers – up to speed technologically. Dennis Ng will provide more information in his update.

B) Status of Parks & Recreation Projects

Jim Teixeira, Director of Parks and Recreation gave an update:

- The Parks and Recreation Commission is looking at the next set of about ten playgrounds that will need to be rehabilitated or renovated. These are currently unfunded, but are identified in the Ketchell report. The Commission is currently evaluating their priority level. For each of the projects we are looking at the beginning, intermediate, and advanced levels of play on eight elements of play for all persons.
- Working with new residential housing developers to make sure they are using the same principals in order to achieve the same level and standard across the City.
- Lawrence Station Area Plan – Eight parklets and a community garden as well as a playground planned. Parks and Recreation are working with City Council on the formation of a Community Facilities District that would pay for the improvements of the facilities and services there.
- Santa Clara Square – two parks and a trail planned. The construction and maintenance agreement (as well as the naming decision) will be coming to Council in the April timeframe. We want to make sure that people have seamless access to the facilities out of the new residential housing. Also need to take into account play value, which includes restroom facilities.
- The Community Development Department is working with Project for Public Spaces and they will provide a draft report regarding City Plaza Park based on several workshops held that the Parks and Recreation Commission will look at next week and provide comment and feedback.

C) Traffic Update

Dennis Ng, Traffic Engineer provided an update:

- Signal Timing Projects throughout the City (along Homestead Road, Lafayette Street, in the Downtown area, Agnew Road, Lickmill Boulevard, De La Cruz Boulevard, and Bowers Avenue) - During the next few months we'll be upgrading our traffic signal equipment and redoing communications infrastructure. Subsequently, we'll be re-timing all the traffic signals along these corridors, improving the walk and don't walk times, and adding in bicycle crossing times at the intersections. It will meet all the Federal and State requirements at that point.
- Safe Routes to School Infrastructure Project at four Elementary Schools - the project entails ADA curb ramp upgrades and putting in crosswalk improvements like flashing lights and improved striking and signage at these locations. The schools that are involved are Scott Lane, Bowers Elementary, Montague Elementary, and Briarwood Elementary. We have been coordinating with the school district and the schools already and once construction is ready to start we'll be talking to them further to minimize any impacts at the schools.
- Traffic Signal at Pruneridge Avenue and Cronin has been activated. There is now a new signal there with a walk and don't walk for pedestrians to cross the street. The contractor is still tidying things up and making some final civil improvements and making repairs so it hasn't been accepted yet, but the safety improvements are there and people are already using it and seeing the benefit of it. We'll be coordinating that signal with the adjacent ones as well.

D) Stadium Update

Dennis Ng, Traffic Engineer: We are getting ready for the next event, the Mexico vs. Paraguay soccer game, which is on March 26. In April we have monster trucks coming in, May 12 is the US Women's National Team vs. South Africa, and on May 18 there is a Rolling Stones concert that everyone is looking forward to.

The next meeting is TBD.

The meeting was adjourned at 10:46 a.m.