



City of Santa Clara

Meeting Minutes

Planning Commission

09/25/2019

6:00 PM

City Hall Council Chambers

6:00 PM STUDY SESSION

Confirmation of a Quorum

Chair Becker confirmed a quorum.

[19-1070](#)

Study Session: Ralph M. Brown Act, Due Process, and Conflicts of Interest

The Study Session was called to order at 6:07 p.m. A presentation was made by **Assistant City Attorney Alexander Abbe**.

REGULAR MEETING

Call to Order

Chair Becker called the meeting to order at 7:18 p.m.

Pledge of Allegiance and Statement of Values

Roll Call

Present 6 - Commissioner Yuki Ikezi, Commissioner Sudhanshu Jain, Vice Chair Lance Saleme, Chair Anthony Becker, Commissioner Nancy A. Biagini, and Commissioner Priya Cherukuru

Absent 1 - Commissioner Steve Kelly

A motion was made by Commissioner Ikezi, seconded by Commissioner Jain to excuse Commissioner Kelly from the meeting.

Aye: 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

Absent: 1 - Commissioner Kelly

DECLARATION OF COMMISSION PROCEDURES

Chair Becker read the Declaration of Commission Procedures.

CONTINUANCES/EXCEPTIONS

None.

CONSENT CALENDAR

Commissioner Jain pulled Item 1.B

1.A [19-883](#) Planning Commission Meeting Minutes of August 28, 2019

Recommendation: Approve the Planning Commission Minutes of the August 28, 2019 Meeting.

A motion was made by Commissioner Cherukuru, seconded by Commissioner Biagini to approve item 1.A.

Aye: 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

Excused: 1 - Commissioner Kelly

1.B [19-995](#) 2020 Planning Commission Meeting Dates

Recommendation: Approve the 2020 Planning Commission Meeting Calendar

Commissioner Jain requested additional information on the frequency of meetings in past years.

A motion was made by Commissioner Jain, seconded by Commissioner Ikezi to approve this item.

Aye: 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

Excused: 1 - Commissioner Kelly

PUBLIC PRESENTATIONS

None.

PUBLIC HEARING

2. [19-1071](#) Transportation Demand Management Programs

Elizabeth Hughes, President of TDM Specialists, Inc. provided a presentation.

A motion was made by Commissioner Ikezi, seconded by Commissioner Biagini to close Public Hearing.

Aye: 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

Excused: 1 - Commissioner Kelly

3. [19-1069](#) Continuation of September 4, 2019 Study Session on the Zoning Code Comprehensive Update: Safe Parking, Assisted Living, and Continuation of August 20, 2019 Study Session Topics

Principal Planner John Davidson provided information on this item.
Planning Manager Reena Brilliot and **Staff Liaison/Development Review Officer Gloria Sciara** answered questions and provided information.

A motion was made by Commissioner Cherukuru, seconded by Commissioner Jain to close Public Hearing.

Aye: 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

Excused: 1 - Commissioner Kelly

A motion was made by Commissioner Ikezi, seconded by Commissioner Jain to excuse Chair Saleme from the meeting at 9:30 p.m.

Aye: 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

Excused: 1 - Commissioner Kelly

4. [19-1028](#) Commissioner Request for Additional Information on Action Meeting Minutes
- A motion was made by Commissioner Ikezi, seconded by Commissioner Jain that the Commission Policies and Procedures be changed to require future meeting minutes articulate the specific changes made to conditions of approval with the item numbers.**
- An amendment was made by Commissioner Jain that minutes contain exact text that is going to the Applicant in any development approval or permit.**
- Aye:** 5 - Commissioner Ikezi, Commissioner Jain, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru
- Excused:** 2 - Commissioner Kelly, and Vice Chair Saleme

REPORTS OF COMMISSION/BOARD LIAISON AND COMMITTEE:

1. Announcements/Other Items

Chair Becker noted that he will attend the Parade of Champions. Chair Becker also noted that he appreciates Santa Clara Weekly's reporting on the Planning Commission meeting actions.

Commissioner Cherukuru requested a future item that that staff address the topic of Climate Emergency Declaration by the County and how City of Santa Clara will address these issues.

Commissioner Cherukuru requested in the future that items such as the TDM Program be presented as a workshop.

Commissioner Jain noted that the City of San Jose Rules Committee approved a Reach Code to ban natural gas in new residential projects under three stories.

2. Board or Committee Assignments

3. Architectural Committee

Chair Becker provided updates.

4. Commissioner Travel and Training Reports, Requests to attend Trainings

Commissioner Jain attended a conference on Technology and Government in Sacramento.

Chair Becker attended the APA Conference in Santa Barbara and attended many informative sessions.

DIRECTOR OF COMMUNITY DEVELOPMENT REPORTS:

1. Planning Commission Budget Updates

2. Upcoming Agenda Items

Planning Manager Reena Brilliot announced that the October 9, 2019 Planning Commission is canceled.

3. City Council Actions

Development Review Officer/Staff Liaison Gloria Sciara provided updates.

ADJOURNMENT:

The meeting adjourned at 10:00 p.m. The next regular scheduled meeting is on October 23, 2019.

A motion was made by Commissioner Ikezi, seconded by Commissioner Biagini to adjourn the meeting.

Aye: 5 - Commissioner Ikezi, Commissioner Jain, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

Excused: 2 - Commissioner Kelly, and Vice Chair Saleme