



City of Santa Clara

Meeting Minutes

Bicycle & Pedestrian Advisory Committee

09/05/2019

4:30 PM

Special Meeting - City Hall Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95051

TO WHOM IT MAY CONCERN:

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the undersigned calls for a Special Meeting of the Bicycle and Pedestrian Advisory Committee of the City of Santa Clara, to commence and convene on September 5, 2019, at 4:30 PM for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

1. CALL TO ORDER AND ROLL CALL

Chair Hardy called the meeting to order at 4:35 PM

Present 9 - Chair Karen Hardy, Member Ken Kratz, Member Thanh Do, Member Rafael Rius, Member Diane Harrison, Member Craig Larsen, Member Bruce Donoghue, Member Don Sterk, and Member Thomas Granvold

2. PUBLIC PRESENTATIONS

Diane Harrison read email from **Betsy Megas** that expressed concern over temporary closure and detour of the San Tomas Aquino Creek Trail.

John Cordes (SVBC) expressed gratitude for all those involved with the City's Bicycle Infrastructure Ride on August 19, 2019 and announced dates for future rides for Cupertino and Fremont.

3. CONSENT CALENDAR

A. [19-942](#) Bicycle and Pedestrian Advisory Committee Meeting Minutes of June 24, 2019

Attachments: [BPAC June 24 2019 Draft Minutes](#)

Members of the BPAC requested corrected typographical errors and the following changes:

- add a statement about member Donoghue submitting written comments regarding treatment of bicycle facilities at County Expressway interface for item 4F (2020 Pavement Preservation Project (Complete Streets Review)).
- add a statement about member Donoghue requesting additional details regarding illumination levels at certain crosswalks that staff could not address at that time of the meeting for Item 4G (Uncontrolled Crosswalk Improvements Project).
- add a statement about member Kratz requesting to include bus stops as a destination for Item 4H (Pedestrian Master Plan).
- add a statement about member Donoghue requesting that illumination standards for crosswalks be added as an appendix to the Pedestrian Master Plan for Item 4H (Pedestrian Master Plan).
- change the committee members name responsible for Item 6E (Crosswalk Lighting) to Donoghue.

A motion was made by Member Sterk, seconded by Member Kratz, to approve the June 24, 2019 meeting minutes with the requested changes.

Aye: 7 - Chair Hardy, Member Kratz, Member Do, Member Harrison, Member Donoghue, Member Sterk, and Member Granvold

Abstained: 2 - Member Rius, and Member Larsen

4. REPORTS FOR COMMITTEE INFORMATION

A. Santa Clara P. D. update

None.

B. Follow-up items from Previous Meetings

Chair Hardy noted that in response to the Committee's request, the City Council sent a letter to the Santa Clara Valley Water District in support of preserving the Freedom Bridge.

C. VTA BPAC Update

Member Ruis provided an update on agenda items discussed at recent **VTA BPAC** meetings.

D. [19-944](#) 2019 Annual Work Plan (Liw/Shariat - 5 min)

Attachments: [Item 4D BPAC 2019 Annual Work Plan\(8.28.19\)](#)

Principal Transportation Planner Shariat outlined adjustments made in the Work Plan for the September and October meetings and **Assistant Director of Public Works Liw** announced City staff will create a form for members to fill out and submit to staff should they want to add agenda items to the Work Plan. These agenda items will be voted on by the Committee.

Grant Activity (Shariat - 5 min)

E. [19-969](#)

Attachments: [Grant Activity](#)

Principal Transportation Planner Shariat highlighted updates to the Grant Activity report.

F. Granicus

Principal Transportation Planner Shariat noted that the Committee's agendas and minutes will now be created in the Granicus system that is currently being used for City Council meetings.

G. [19-950](#) Safe Routes to School Program Update (Shariat - 15 min)

Associate Engineer (Civil) Johnson presented an update of the ongoing Safe Routes to School program for multiple Santa Clara schools.

H. [19-965](#) Pedestrian Plan Update (Shariat - 10 min)

Principal Transportation Planner Shariat provided a schedule for the completion of the Plan and associated public and BPAC meetings.

I. Pruneridge/Lawrence Bike Lane Improvement Project Update

Assistant Director of Public Works Liw provided brief update on the projects progress to date and noted that the plans will be presented to the Committee at the October meeting.

- J. [19-968](#) Bicycle Route/Designation Signage (Johnson - 20 min)

Associate Engineer (Civil) Johnson provided an overview of the types and the placement of wayfinding signage as outlined in the 2018 Bike Plan Update.

Members Kratz, Donoghue, Do, and Harrison volunteered to create a subcommittee and explore possible routes to be included in a future wayfinding system.

5. REPORTS FOR COMMITTEE ACTION

- A. None

6. AGENDA ITEMS FOR FUTURE MEETINGS

Member Donoghue identified 3 locations he felt were hazardous and needed attention:

1. Relocate bike racks at Central Park Library
2. Concern about steel plates on Scott Boulevard south of El Camino Real
3. Concern about steel plates on Calabazas Boulevard north of El Camino Real

Assistant Director of Public Works Liw indicated that staff would follow up on these items. **Associate Engineer (Civil) Johnson** requested that members submit any future items agenda items using the form described previously under Item 3D.

ANNOUNCEMENTS:

1. **Chair Hardy** announced the Art & Wine Festival (September 14th & 15th, 2019).
2. **Assistant Director of Public Works Liw** noted the following:
 - Staff will reach out to P. D. to emphasize the importance of having them attend the Committee meetings;
 - **Former Traffic Engineer Dennis Ng** is now the Traffic Engineer for the City of Sunnyvale;
 - The Bike Plan Update 2018 is scheduled to be presented to City Council on September 24th; and
 - There is currently a pause on the Scooter/Bike Share Program with the possibility of extending the moratorium another year.

7. ADJOURNMENT

Chair Hardy adjourned the meeting at 8:50 P.M.