



# City of Santa Clara

## Meeting Minutes

### Planning Commission

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09/25/2019

6:00 PM

City Hall Council Chambers

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#### **6:00 PM STUDY SESSION**

##### **Confirmation of a Quorum**

**Chair Becker** confirmed a quorum.

[19-1070](#)

Study Session: Ralph M. Brown Act, Due Process, and Conflicts of Interest

The Study Session was called to order at 6:07 p.m. A presentation was made by **Assistant City Attorney Alexander Abbe**.

#### **REGULAR MEETING**

##### **Call to Order**

**Chair Becker** called the meeting to order at 7:18 p.m.

##### **Pledge of Allegiance and Statement of Values**

##### **Roll Call**

**Present** 6 - Commissioner Yuki Ikezi, Commissioner Sudhanshu Jain, Vice Chair Lance Saleme, Chair Anthony Becker, Commissioner Nancy A. Biagini, and Commissioner Priya Cherukuru

**Absent** 1 - Commissioner Steve Kelly

**A motion was made by Commissioner Ikezi, seconded by Commissioner Jain to excuse Commissioner Kelly from the meeting.**

**Aye:** 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

**Absent:** 1 - Commissioner Kelly

**DECLARATION OF COMMISSION PROCEDURES**

Chair Becker read the Declaration of Commission Procedures.

**CONTINUANCES/EXCEPTIONS**

None.

**CONSENT CALENDAR**

Commissioner Jain pulled Item 1.B

1.A [19-883](#) Planning Commission Meeting Minutes of August 28, 2019

**Recommendation:** Approve the Planning Commission Minutes of the August 28, 2019 Meeting.

**A motion was made by Commissioner Cherukuru, seconded by Commissioner Biagini to approve item 1.A.**

**Aye:** 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

**Excused:** 1 - Commissioner Kelly

1.B [19-995](#) 2020 Planning Commission Meeting Dates

**Recommendation:** Approve the 2020 Planning Commission Meeting Calendar

**Commissioner Jain requested additional information on the frequency of meetings in past years.**

**A motion was made by Commissioner Jain, seconded by Commissioner Ikezi to approve this item.**

**Aye:** 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

**Excused:** 1 - Commissioner Kelly

**PUBLIC PRESENTATIONS**

None.

**PUBLIC HEARING**

2. [19-1071](#) Transportation Demand Management Programs

**Elizabeth Hughes, President of TDM Specialists, Inc.** provided a presentation.

**A motion was made by Commissioner Ikezi, seconded by Commissioner Biagini to close Public Hearing.**

**Aye:** 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

**Excused:** 1 - Commissioner Kelly

3. [19-1069](#) Continuation of September 4, 2019 Study Session on the Zoning Code Comprehensive Update: Safe Parking, Assisted Living, and Continuation of August 20, 2019 Study Session Topics

**Principal Planner John Davidson** provided information on this item.  
**Planning Manager Reena Brilliot** and **Staff Liaison/Development Review Officer Gloria Sciara** answered questions and provided information.

**A motion was made by Commissioner Cherukuru, seconded by Commissioner Jain to close Public Hearing.**

**Aye:** 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

**Excused:** 1 - Commissioner Kelly

**A motion was made by Commissioner Ikezi, seconded by Commissioner Jain to excuse Chair Saleme from the meeting at 9:30 p.m.**

**Aye:** 6 - Commissioner Ikezi, Commissioner Jain, Vice Chair Saleme, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

**Excused:** 1 - Commissioner Kelly

4. [19-1028](#) Commissioner Request for Additional Information on Action Meeting Minutes
- A motion was made by Commissioner Ikezi, seconded by Commissioner Jain that the Commission Policies and Procedures be changed to require future meeting minutes articulate the specific changes made to conditions of approval with the item numbers.**
- An amendment was made by Commissioner Jain that minutes contain exact text that is going to the Applicant in any development approval or permit.**
- Aye:** 5 - Commissioner Ikezi, Commissioner Jain, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru
- Excused:** 2 - Commissioner Kelly, and Vice Chair Saleme

#### **REPORTS OF COMMISSION/BOARD LIAISON AND COMMITTEE:**

##### 1. Announcements/Other Items

**Chair Becker** noted that he will attend the Parade of Champions. Chair Becker also noted that he appreciates Santa Clara Weekly's reporting on the Planning Commission meeting actions.

**Commissioner Cherukuru** requested a future item that that staff address the topic of Climate Emergency Declaration by the County and how City of Santa Clara will address these issues.

**Commissioner Cherukuru** requested in the future that items such as the TDM Program be presented as a workshop.

**Commissioner Jain** noted that the City of San Jose Rules Committee approved a Reach Code to ban natural gas in new residential projects under three stories.

##### 2. Board or Committee Assignments

##### 3. Architectural Committee

**Chair Becker** provided updates.

4. Commissioner Travel and Training Reports, Requests to attend Trainings

**Commissioner Jain** attended a conference on Technology and Government in Sacramento.

**Chair Becker** attended the APA Conference in Santa Barbara and attended many informative sessions.

**DIRECTOR OF COMMUNITY DEVELOPMENT REPORTS:**

1. Planning Commission Budget Updates

2. Upcoming Agenda Items

**Planning Manager Reena Brilliot** announced that the October 9, 2019 Planning Commission is canceled.

3. City Council Actions

**Development Review Officer/Staff Liaison Gloria Sciara** provided updates.

**ADJOURNMENT:**

**The meeting adjourned at 10:00 p.m. The next regular scheduled meeting is on October 23, 2019.**

**A motion was made by Commissioner Ikezi, seconded by Commissioner Biagini to adjourn the meeting.**

**Aye:** 5 - Commissioner Ikezi, Commissioner Jain, Chair Becker, Commissioner Biagini, and Commissioner Cherukuru

**Excused:** 2 - Commissioner Kelly, and Vice Chair Saleme