

FY 2019/20 Budget Amendments

General Fund (001)			
Department	Source of Funds	Use of Funds	Explanation
Beginning Fund Balance	57,764,450		Unrestricted Beginning Fund Balance based on actual FY 2018/19 performance.
Stadium Operation - Rent	(2,700,000)		Decreases the budget estimate for Stadium Operation Rent, specifically for non-NFL performance-based rent.
Encumbrance Carryover		(1,170,040)	As approved in the FY 2019/20 and 2020/21 Adopted Operating Budget, the IT operating budget has been moved to its own internal service fund. This action reduces the encumbrance carryover in the General Fund for all Information Technology encumbrances to transfer to the IT Services Fund.
Transfer to Information Technology Services Fund		1,170,040	Establishes a transfer to the Information Technology Services Fund to reallocate IT's encumbrances from the General Fund to the IT Services Fund.
Non-Departmental - E-Discovery		200,000	Carries over \$0.2 million in the Non-Departmental operating budget for items related to E-Discovery, including, but not limited to, the digitalization of City documents, updating the City's retention schedule and data clean-up.
Transfer to Public Buildings Capital Fund		150,000	Establishes a transfer from the General Fund to the Public Buildings Capital Fund, Civic Center Campus Renovation project for additional needs.
City Manager's Office - Worker Cooperative		100,000	Appropriates funding to the City Manager's Office to provide resources to local businesses looking to transition to the Worker Cooperative Business Model, referred to the City Council for approval by the Economic Development, Communications, and Marketing Committee on September 18, 2019.
Non-Departmental - Fair Labor Standards Act (FLSA)		1,800,000	Carries over \$1.2 million in unspent funding for FLSA payouts and allocates additional \$0.6 million to cover the General Fund portion of retroactive overtime costs associated with FLSA requirements across all bargaining groups and related legal fees.
Interdepartmental Services / Finance Department	713,000	713,000	Increases Interdepartmental Service Revenue from Electric Utility Department for five customer service related staff and one Contracts Manager in Utility Billing and Purchasing divisions, respectively; and appropriate related Salaries and Benefits expenses.
City Clerk's Office		270,000	Increases appropriations in the City Clerk's Office for costs associated with holding a Special Election to appoint a Police Chief and one ballot measure.

FY 2019/20 Budget Amendments

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Department	Source of Funds	Use of Funds	Explanation
Building Inspection Reserve		6,432,807	The Building Inspection Reserve was established by the City Council to account for surplus funds generated from user fees in the Community Development Department's Building Inspection Division. Funds accumulated is used to fund Building Division costs in years when current year fees do not cover the full costs of services related to the Building Inspection Division. Based on the final reconciliation of actual activity, restricted funding is recommended to be transferred to the Building Inspection Reserve.
Advanced Planning Reserve		578,374	The Advanced Planning Fee is collected as a portion of planning and building fees. This funding is set aside for future long-range planning activities. Based on the final reconciliation of actual activity, restricted funding is recommended to be transferred to the Advanced Planning Fee Reserve.
Pension Stabilization Reserve		3,500,000	Increases the contribution to the General Fund Pension Stabilization Reserve, to set aside funds in an effort to continue the reduction of the City's Unfunded Actuarial Liability (UAL) for retirement costs.
Transfer to the Special Liability Fund		6,500,000	Establishes a transfer to the Special Liability Fund to increase the Reserve for Claims balance in order to provide funds for anticipated settlements.
Transfer to the Workers' Compensation Fund		1,426,453	Establishes a transfer to the Workers' Compensation Fund to increase the Reserve for Claims balance in order to maintain the \$2.5 million reserve level targeted by the City Council.
Transfer from the Public Buildings Capital Fund	142,896		Establishes a transfer from the Public Buildings Capital Fund from projects with additional savings that can be returned to the General Fund - Capital Projects Reserve.
Fire Department		350,000	Increases the firefighter bargaining group's FLSA eligible overtime pay estimate amount for FY 2019/20.
Transfer from the Recreation Programs Operations Fund	164,716		Increases the transfer from the previously unbudgeted Recreation Programs Operations Fund to close out the fund.
Transfer from the Community Activities Fund	190,514		Increases the transfer from the previously unbudgeted Community Activities Fund to close out the fund.
Transfer to the Parks and Recreation Capital Fund		183,056	Establishes a transfer to the Parks and Recreation Capital Fund for the purchase of gym equipment for the Senior Center. The funding source is from the Health Services account transferred in from the Community Activities Fund.
Other Agencies Revenue (Police Department)	60,000		Increases the revenue estimate for the D.A.R.E. Reimbursement for public schools to reflect the new agreement signed with the Santa Clara Unified School District in August 2019.
Other Agencies Revenue (Police Department)	30,000		Increases the revenue estimate for vehicle release fees related to recovery fees for towed vehicles that was inadvertently omitted from the adopted operating budget.

FY 2019/20 Budget Amendments

General Fund (001)

Department	Source of Funds	Use of Funds	Explanation
Other Fees for Services	6,170		Increases the revenue estimate for interdepartmental services to correspond to the services being charged in the Water Utility and Sewer Utility Funds.
Other Agencies Revenue / Santana West Reserve - Transportation and Housing	5,000,000	5,000,000	Increases the Other Agencies Revenue budget estimate and establishes the Santana West Reserve to recognize and set aside the \$5.0 million settlement payment for Santana West to fund transportation improvements and affordable housing.
Budget Stabilization Reserve		19,025,160	Increases the contribution to the Budget Stabilization Reserve.
Capital Projects Reserve		15,142,896	Increases the contribution to the Capital Projects Reserve.
Total General Fund	61,371,746	61,371,746	

Community Facilities District No. 2019-1 (Lawrence Station) Fund (027)

Department	Source of Funds	Use of Funds	Explanation
Special Tax Revenue / Various Department Expenditures	(226,374)	(181,099)	Decreases special assessment on Lawrence Station community facilities district (CFD) and related expenditures appropriated to various departments involved in servicing the CFD to align with actual building permit activity.
Ending Fund Balance		(45,275)	Decreases the ending fund balance mandated at 20% of special assessment revenues from above action.
Total Community Facilities District No. 2019-1 Fund	(226,374)	(226,374)	

Recreation Programs Operations Fund (041)

Department	Source of Funds	Use of Funds	Explanation
Transfer to the General Fund		164,716	Establishes a transfer to the General Fund to true up the remaining balances of supply fees from this previously unbudgeted fund.
Transfer to the Public Donations Fund		38,366	Establishes a transfer to the Public Donations Fund to true-up the balance from the Arts, Crafts and Wine Festival and Teens - Youth Commission programs fees.
Ending Fund Balance		(203,082)	Decreases the ending fund balance to offset the actions recommended above.
Total Recreation Programs Operations Fund	0	0	

Information Technology Services Fund (045)

Department	Source of Funds	Use of Funds	Explanation
Transfer from General Fund / Encumbrance Carryover	1,170,040	1,170,040	Recognizes a transfer from the General Fund to reallocate all Information Technology Department encumbrances, previously recorded in the General Fund, to the new Information Technology Services Fund.
Total Information Technology Services Fund	1,170,040	1,170,040	

FY 2019/20 Budget Amendments

Communication Acquisitions Fund (048)

Department	Source of Funds	Use of Funds	Explanation
Interdepartmental Charges / Ending Fund Balance	82,311	82,311	Increases the interdepartmental charges revenue to correctly align to the internal service fund allocations for all City departments and increases the fund balance to offset this action.
Total Communication Acquisitions Fund	82,311	82,311	

Public Donations Fund (067)

Department	Source of Funds	Use of Funds	Explanation
Transfer from the Community Activities Fund / Wade Brummal Scholarship Fund	997	997	Recognizes a transfer from the Community Activities Fund for the Wade Brummal Scholarship Fund. This trues-up the Wade Brummal allocation in the Public Donations Fund and closes out the Community Activities Fund.
Transfer from the Recreation Programs Operations Fund / Arts, Crafts and Wine Festival	34,558	34,558	Recognizes a transfer from the Recreation Programs Operations Fund to the Public Donations Fund for the Arts, Crafts and Wine Festival. This trues-up the Arts, Crafts and Wine Festival allocation in the Public Donations Fund and closes out the Recreation Programs Operations Fund.
Transfer from the Recreation Programs Operations Fund / Teens - Youth Commission	3,809	3,809	Recognizes a transfer from the Recreation Programs Operations Fund for the Youth Commission program. This trues-up the Youth Commission allocation in the Public Donations Fund and closes out the Recreation Programs Operations Fund.
Total Public Donations Fund	39,364	39,364	

Expendable Trust Fund (079)

Department	Source of Funds	Use of Funds	Explanation
Developer Contributions / Related	302,000	265,025	Recognizes and appropriates developer contributions relating to City-incurred expenses for the Related Santa Clara project.
Ending Fund Balance		36,975	Increases the ending fund balance to cover expenses incurred in FY 2018/19 pertaining to the Related project.
Transfer to Police Operating Grant Trust Fund / Seized Assets Program	12,920	12,920	Establishes a transfer from the Expendable Trust Fund to the Police Operating Grant Trust Fund for the Seized Assets Program.
Total Expendable Trust Fund	314,920	314,920	

Workers' Compensation Fund (081)

Department	Source of Funds	Use of Funds	Explanation
Transfer from the General Fund / Reserve for Claims	1,426,453	1,426,453	As of June 30, 2019, the Workers' Compensation Fund Reserve for Claims balance was approximately \$1.1 million due to high levels of claim activities that occurred during the fiscal year. The transfer from General Fund will fully fund the Reserve for Claims balance to \$2.5 million.
Total Workers' Compensation Fund	1,426,453	1,426,453	

FY 2019/20 Budget Amendments

Special Liability Insurance Fund (082)

Department	Source of Funds	Use of Funds	Explanation
Transfer from the General Fund / Reserve for Claims	6,500,000	6,500,000	Recognizes a transfer from the General Fund Budget Stabilization Reserve to provide additional resources for liability contingencies arising from the City's self-insurance liability program.
Total Special Liability Insurance Fund	6,500,000	6,500,000	

Community Activities Fund (084)

Department	Source of Funds	Use of Funds	Explanation
Transfer to the General Fund		190,514	Increases the transfer to the General Fund to close out the fund.
Transfer to the Public Donations Fund		997	Establishes a transfer to the Public Donations Fund to true-up the balance from the Wade Brummal Scholarship Fund.
Ending Fund Balance		(191,511)	Decreases the ending fund balance to offset the actions recommended above.
Total Community Activities Fund	0	0	

Electric Utility Fund (091)

Department	Source of Funds	Use of Funds	Explanation
Electric Utility Department - Salaries and Benefits		85,000	Increases the Salaries and Benefits expenditures for adding one Meter Data Analyst.
Interdepartmental Services		713,000	Increases the Interdepartmental Services expenditure to Finance Department for Utility Billing and Purchasing staffing augmentation.
Transfer to the Street Lighting Capital Fund		110,211	Establishes a transfer to the Street Lighting Capital Fund to fully fund a project for uncollected Developer Contribution.
Ending Fund Balance		(908,211)	Decreases the ending fund balance to offset the actions recommended above.
Total Electric Utility Fund	0	0	

City Affordable Housing Fund (165)

Department	Source of Funds	Use of Funds	Explanation
Carryover for Developer Loan for 2904 Corvin Drive		5,000,000	On February 2, 2019, the City Council approved a \$5.0 million loan agreement to support the construction of 145 affordable housing units at 2904 Corvin Drive and funding for the approved loan commitment was appropriated in FY 2018/19. It is anticipated that the loan will be drawn in FY 2019/20 and this action reflects the carryover amounts needed for the loan disbursement.
Ending Fund Balance		(5,000,000)	Decreases the ending fund balance to offset the action recommended above.
Total City Affordable Housing Fund	0	0	

FY 2019/20 Budget Amendments

Police Operating Grant Trust Fund (177)

Department	Source of Funds	Use of Funds	Explanation
Other Agencies Revenue / Abandoned Vehicle Abatement Program	100,000	95,793	The Police Department receives a portion of vehicle registration fees from the County of Santa Clara for abandoned vehicle abatement. This action recognizes and appropriates anticipated funding related to the Abandoned Vehicle Abatement Program.
Transfer from Expendable Trust Fund	12,920		Establishes a transfer from the Expendable Trust Fund to cover costs incurred in the Police Operating Grant Trust Fund for the Seized Assets Program.
Ending Fund Balance		17,127	Increases the ending fund balance to offset the actions recommended above.
Total Police Operating Grant Trust Fund	112,920	112,920	

Fire Operating Grant Trust Fund (178)

Department	Source of Funds	Use of Funds	Explanation
Other Agencies Revenue / Urban Search And Rescue (USAR) Deployment	28,132	26,092	The Fire Department receives Federal Emergency Management Agency (FEMA) reimbursement for deployment upon emergencies. In FY 2018/19, more funds were expended than received and this action corrects that overage.
Ending Fund Balance		2,040	Increases the ending fund balance to offset the action recommended above.
Total Fire Operating Grant Trust Fund	28,132	28,132	

Certified Access Specialist (CASp) Training and Certification Fund (220)

Department	Source of Funds	Use of Funds	Explanation
Transfer from Deposits Fund / Ending Fund Balance	18,318	18,318	Recognizes a transfer from the Deposits Fund to the CASp Fund. This is a newly established fund in FY 2019/20 to track revenues received from the collection of fees and expenditures for CASp related training and certification, which was previously tracked in the City's Deposit Fund. At the end of FY 2018/19, revenues collected were higher than projected and this action will true-up the amount needed to close out the balance in the Deposits Fund.
Total Certified Access Specialist (CASp) Training and Certification Fund	18,318	18,318	

FY 2019/20 Budget Amendments

Public, Educational and Governmental (PEG) Fee Fund (221)

Department	Source of Funds	Use of Funds	Explanation
Transfer From General Government Capital Fund / Information Technology	594,946	594,946	Recognizes a transfer from the Institutional Telecommunications Networks and Broadcast Infrastructure Project in the General Government Capital Fund to the Public, Educational and Governmental (PEG) Fee Fund. PEG fees are restricted use funds and as part of the FY 2019/20 and 2020/21 Adopted Operating Budget, the PEG Fee Fund was established to keep these restricted funds separate from all other funding. This action transfers the remaining PEG fee allocations to the PEG Fee Fund to close out the CIP project.
Transfer From General Government Capital Fund / Encumbrance Carryover	222,006	222,006	Recognizes a transfer from the General Government Capital Fund to reallocate all project encumbrances, previously recorded in the Institutional Telecommunications Networks and Broadcast Infrastructure Project, to the new Information PEG Fee Fund.
Total Public, Educational and Governmental (PEG) Fee Fund	816,952	816,952	

Parks and Recreation Capital Fund (532)

Project	Source of Funds	Use of Funds	Explanation
Transfer from the General Fund / Senior Center Gym Equipment Replacement	183,056	183,056	Establishes a transfer from the General Fund to the Parks and Recreation Capital Fund and establishes a new project for the purchase of gym equipment for the Senior Center. This will fund the purchase of 16 pieces of cardio and full-body resistance equipment. The average age of the current gym equipment is over 20 years old and experiences breakdowns and repairs. The center is used by approximately 120,000 people annually.
Total Parks and Recreation Capital Fund	183,056	183,056	

Street Lighting Capital Fund (534)

Project	Source of Funds	Use of Funds	Explanation
Transfer from the Electric Utility Fund / Ending Fund Balance	110,211	110,211	Recognizes a transfer from the Electric Utility Operating Fund to Street Lighting Capital Fund reserve to fully account for closed New Development Street Lighting capital project, return to fund amount, for uncollected Developer Contribution.
Total Street Lighting Capital Fund	110,211	110,211	

FY 2019/20 Budget Amendments

Public Buildings Capital Fund (538)

Project	Source of Funds	Use of Funds	Explanation
Transfer in from Convention Center Enterprise Fund (Convention Center Condition Assessment Repairs Project)	(1,150,000)		Eliminates the transfer from the Convention Center Enterprise Fund as this revenue will be reflected as developer contributions.
Developer Contributions (Convention Center Condition Assessment Repairs Project)	1,150,000		Increases the developer contributions in the Convention Center Condition Assessment Repairs Project to reflect the Convention Center management vendor's capital contribution.
Transfer in from General Fund / Civic Center Campus Renovation (Multi-Department) Project	150,000	150,000	Recognizes and appropriates funding from the General Fund in the Civic Center Campus Renovation project for additional renovation needs at City Hall.
Transfer to the General Fund - Capital Projects Reserve		68,929	Establishes a transfer to the General Fund Capital Project Reserve from the Overfill-Tank Replacement project savings.
Overfill-Tank Replacement Project		(68,929)	Decreases the appropriation to return project savings to the original funding source.
Transfer to the General Fund - Capital Projects Reserve		73,967	Establishes a transfer to the General Fund Capital Project Reserve from the Repair to Historic Buildings project savings.
Repair to Historic Buildings Project		(73,967)	Decreases the appropriation to return project savings to the original funding source.
	150,000	150,000	

General Government Capital Fund (539)

Project	Source of Funds	Use of Funds	Explanation
Institutional Telecommunications Networks and Broadcast Infrastructure capital project		(816,952)	Eliminates the budget in the Institutional Telecommunications Networks and Broadcast Infrastructure Project and closes out this capital project. These funds will be transferred to the PEG Fee Fund.
Transfer to Public, Educational and Governmental (PEG) Fee Fund		816,952	Establishes a transfer to the Public, Educational and Governmental (PEG) Fee Fund from the General Government Capital Fund to separately account for all PEG related revenue and expenditures.
Total General Government Capital Fund	0	0	

Housing and Urban Development Fund (562)

Project	Source of Funds	Use of Funds	Explanation
HOME Investment Partnership Program and Community Development Block Grant Funding	79,718	(1,140,461)	Increases revenues to reflect the total expected resources from the U.S. Department of Housing and Urban Development in the form of Community Development Block Grant and HOME Investment Partnerships Program (HOME) funds. Additionally, this action decreases appropriations to reflect the final allocation amounts as outlined in the Final Annual Action Plan approved by the City Council in May 7, 2019.
Ending Fund Balance		1,220,179	Increases the ending fund balance to offset the action recommended above.
Total Housing and Urban Development Fund	79,718	79,718	

FY 2019/20 Budget Amendments

Electric Utility Capital Fund (591)

Project	Source of Funds	Use of Funds	Explanation
Public Benefits Program Project		62,553	Increases the Public Benefits Program Project budget due to monies received, but not previously appropriated as expenditures.
Public Benefits Reserve		(62,553)	Decreases the Public Benefits Cash Reserve by the amount in the action recommended above.
Distributed Antenna System Development Project		(192,595)	Decreases the Distributed Antenna System Development Project's remaining balance to reflect year-end true-up and returns these savings to fund balance.
Northwestern Substation Expansion Project		(166,857)	Decreases the Northwestern Substation Expansion Project's remaining balance to reflect year-end true-up and returns these savings to fund balance.
Silicon Valley Power Utility Center Project		6,700,000	Increases the appropriations for the Silicon Valley Power Utility Center Project to offset the revenue shortfall resulting from unmaterialized property sale previously programmed to be transferred in from Electric Utility Operating Fund.
Ending Fund Balance		(6,340,548)	Decreases the ending fund balance to offset the recommended actions above.
Total Electric Utility Capital Fund	0	0	

Sewer Utility Capital Fund (594)

Project	Source of Funds	Use of Funds	Explanation
Sanitary Sewer Hydraulic Modeling Support Project		60,000	Increases funding in the Sanitary Sewer Hydraulic Modeling Support Project to fund expenses related to a sewer lift station study performed by an as-needed consultant that was not included as part of the initial project budget. There are sufficient savings in the Sanitary Sewer Pump Station Improvement project to be transferred over to cover these costs.
Sanitary Sewer Pump Station Improvement Project		(60,000)	Reallocates \$60,000 of funding from the Sanitary Sewer Pump Station Improvement Project to the Sanitary Sewer Hydraulic Modeling Support Project. This action also increases the project appropriation.
Total Sewer Utility Capital Fund	0	0	

Convention Center Enterprise Fund (860)

Department	Source of Funds	Use of Funds	Explanation
Contractual Services		150,000	Appropriates funding for performance audits at the Convention Center related to the prior operations management vendor.
Ending Fund Balance		(150,000)	Decreases the ending fund balance to offset the action recommended above.
Spectra Capital Contribution / Transfer to the Public Buildings Capital Fund	(1,150,000)	(1,150,000)	Eliminates the capital contribution budget and the transfer to Public Buildings Capital Fund as these funds will be directly reflected in the Public Buildings Capital Fund as Developer Contributions in the Convention Center Condition Assessment Repairs capital project.
Total Convention Center Enterprise Fund	(1,150,000)	(1,150,000)	