

RESOLUTION NO. 19-8706

**A RESOLUTION OF THE CITY OF SANTA CLARA, CALIFORNIA
TO AMEND RESOLUTION NO. 6047 RELATING TO THE YOUTH
COMMISSION SELECTION PROCESS**

BE IT RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

WHEREAS, the City of Santa Clara Youth Commission was established on June 6, 1995 by Ordinance No. 1673 to provide opportunities for youth involvement in, and access to, City government through a formal commission;

WHEREAS, on July 25, 1995 Council passed Resolution No. 6047 which further defined eligibility criteria for membership and granted powers and duties to the Commission, such that the Youth Commission is comprised of 15 residents of the City of Santa Clara, aged 12-19, who serve a one-year term with a maximum term of service of four calendar years, who don't hold a paid office or employment in the City, and include at least one representative from each high school and middle school in the City;

WHEREAS, the Youth Commission serves in an advisory capacity to Council and makes recommendations on matters pertaining to the youth and teen population, especially as related to municipal programs and City projects, and is under supervision of a staff liaison designated by the City Manager;

WHEREAS, the selection process currently stipulates having volunteer college students from Mission College and Santa Clara University interview candidates and make a recommendation to Council on whom should be appointed to the Youth Commission;

WHEREAS, the selection process has not included volunteer college students in the selection and recommendation process for over 20 years, and it is found to add unnecessary steps to the recruitment, interview and recommendation of qualified candidates for service on the Youth Commission; and,

WHEREAS, the City Council now desires to amend Resolution No. 6047 to accurately reflect the selection and recommendation process for membership to the Youth Commission.

NOW THEREFORE, BE IT FURTHER RESOLVED BY THE CITY OF SANTA CLARA AS FOLLOWS:

1. That the City Council hereby finds that the above Recitals are true and correct and by this reference makes them a part hereof.

2. That the City Council hereby desires to amend Resolution No. 6047 as follows:

A. Sections 3(c) and 3(d) of Resolution No. 6047 pertaining to use of college students to interview and make recommendations to City Council regarding candidates for the Youth Commission are hereby deleted.

B. Section 3(b) of Resolution No. 6047 is amended to read as follows:

"The Youth Commission Staff Liaison will coordinate the Youth Commission application, candidate interview, and recommendation process. The interviews will be conducted by a panel including the Youth Commission Staff Liaison, a Parks & Recreation Department supervisor and/or manager, and the outgoing Youth Commission Chairperson. The panel shall submit a list of recommendations and alternates to the Youth Commission membership to the City Council."

3. Effective date. This resolution shall become effective immediately.

I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 21ST DAY OF MAY, 2019, BY THE FOLLOWING VOTE:

AYES:	COUNCILORS:	Chahal, Davis, Hardy, Mahan, O'Neill, and Watanabe, and Mayor Gillmor
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NOES:	COUNCILORS:	None
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ABSENT:	COUNCILORS:	None
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ABSTAINED:	COUNCILORS:	None
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ATTEST:


NORA PIMENTEL, MMC
ASSISTANT CITY CLERK
CITY OF SANTA CLARA

Attachments incorporated by reference:

1. Resolution 6047

RESOLUTION NO. 6047

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF SANTA CLARA DECLARING THE GENERAL POWERS, DUTIES AND RESPONSIBILITIES OF THE "YOUTH COMMISSION"

BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANTA CLARA, as follows:

WHEREAS, the City of Santa Clara's Youth Commission Ad Hoc Committee completed its study on the need to form a City of Santa Clara Youth Commission ["Youth Commission"] and recommended to the City Council the desire and need for establishing a Youth Commission; and

WHEREAS, the City Council of the City of Santa Clara ["City Council"] found and determined that the purpose of the Youth Commission is to foster and encourage civic and neighborhood pride and a sense of identity through the knowledge, understanding, and increased involvement of the City's youth in the City's present and future municipal affairs; and

WHEREAS, the City Council acting pursuant to the authority provided by Section 1000 of "The Charter of the City of Santa Clara" ["Charter"] established, by ordinance, a new commission entitled "Youth Commission" [City Code §§ 2-90 and 2-101]; and,

WHEREAS, the City Council, pursuant to the authority granted to it by the Charter and in its judgment confers to the Youth Commission such powers and duties as are consistent with the provisions of the Charter and City Code.

BE IT FURTHER RESOLVED BY THE CITY COUNCIL OF THE CITY OF SANTA CLARA as follows:

1. Powers, duties, and responsibilities.

The Youth Commission shall have the following general powers, duties and responsibilities in addition to those set forth in Article X of the City Charter and Article VII of Chapter 2 of the City Code, and it shall be primarily responsible for and have the following duties:

- (a) Act in an advisory capacity to the City Council in all matters pertaining to the youth and teen population within Santa Clara, especially as related to municipal programs and projects of the City.

(b) Foster increased involvement in the affairs of municipal government.

(c) Study problems, issues, activities, and concerns of youth, especially as related to municipal programs and projects of the City of Santa Clara.

(d) Hold forums on problems, issues, activities, and concerns of youth.

(e) Recommend the implementation of community programs which the Youth Commission deems desirable.

(f) Review municipal matters referred to the Youth Commission by the City Council, or by other City Commissions and, as appropriate, make recommendations on such matters.

(g) Perform such other related functions as may be assigned to them by the City Council.

2. Eligibility for the Youth Commission.

The following criteria will be considered in order to be eligible to apply as a member of the Youth Commission:

(a) Applicants must be residents of the City of Santa Clara.

(b) Young people ages 12 to 19 years will be sought for membership.

(c) The Youth Commission shall consist of up to fifteen members each serving a one year term. The maximum term of service is four calendar years.

(d) Members of the Youth Commission shall not hold any paid office or employment in the City of Santa Clara government.

(e) As a minimum, the Youth Commission membership should include at least one representative from each high school and middle school: Santa Clara High, Wilcox High, Buchser Middle School, Cabrillo Middle School.

(f) Officers will be elected by the Youth Commission every September. Officer positions will include: Chair, Vice Chair, and Secretary.

3. Oversight by City staff.

The City Manager and/or designee will oversee the selection process. The Staff liaison will be appointed by the City Manager.

(a) Applications shall be distributed and available to middle school and high school students in the City of Santa Clara.

(b) The Staff Liaison will coordinate the interview process.

(c) Student Volunteers from Santa Clara University and Mission College will be selected to review application forms and conduct interview with qualified applicants.

(d) The Santa Clara University and Mission College volunteer students will submit a list of recommendations and alternates to the Youth Commission membership to the City Council.

(e) City Council approval will be required for final selection and appointment of Youth Commission members.

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I HEREBY CERTIFY THE FOREGOING TO BE A TRUE COPY OF A RESOLUTION PASSED AND ADOPTED BY THE CITY COUNCIL OF THE CITY OF SANTA CLARA, CALIFORNIA, AT A REGULAR MEETING THEREOF HELD ON THE 25th DAY OF July, 1995, BY THE FOLLOWING VOTES:

AYES: COUNCILORS: Arno, Ash, DeLozier, Gillmor, Mahan, Procunier and Mayor Nadler

NOES: COUNCILORS: None

ABSENT: COUNCILORS: None

ABSTAINED: COUNCILORS: None

ATTEST: J. E. Boccignone
J. E. BOCCIGNONE
City Clerk
City of Santa Clara

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