

CITY OF SANTA CLARA
CLASS SPECIFICATION

TITLE: EQUIPMENT OPERATOR (470)

<u>DEPARTMENT</u>	<u>ACCOUNTABLE TO</u>	<u>FLSA STATUS</u>
<u>Citywide</u>	<u>Varies</u>	<u>Non-exempt</u>

EDUCATION AND EXPERIENCE

Minimum Requirements:

- Graduation from high school or possession of a GED; ~~and~~ AND
- Two (2) years of varied construction or maintenance experience, including at least one hundred (100) hours as an operator of heavy equipment such as graders, loaders, backhoes, large tractors, or related heavy power-driven equipment

LICENSES AND/OR CERTIFICATIONS

- Possession of a valid California Class B Commercial driver's license with applicable endorsements is required at time of appointment and for duration of employment
- A valid Class A Commercial driver's license with applicable endorsements is required within six (6) months of appointment for designated assignments.

CERTIFICATES

For positions assigned to the Water and Sewer Utilities Department, possession of the following certificates ~~is-are required-at time of application and for the duration of appointment::~~

- ~~Possess and maintain a~~ valid Water Distribution System Operator Certificate (Grade D-2 or above) issued by the California Department of Health Services at time of appointment; ~~and~~
- ~~A-Possess and maintain~~ valid Collection System Maintenance Certificate (Grade 1 or above) issued by the California Water Environment Association at time of appointment; and
- Obtain and maintain a valid Crane Operator Certification within 12 months of appointment.

DISTINGUISHING CHARACTERISTICS

The Equipment Operator is responsible for operating heavy equipment in a safe and efficient manner. This classification is found in the Public Works Department, Street Division and the Water & Sewer Utilities Department. The types of equipment operated will depend on assigned area. When not operating the specified equipment, the incumbent may perform duties of a maintenance worker assigned to the work crew.

TYPICAL DUTIES

Duties include, but are not limited to the following under general supervision:

- Performs skilled work in the maintenance, construction, and operation of streets, water, recycled water, and/or sewer services, using medium and heavy power-driven equipment as a major assignment
- Operates, maintains, and makes minor field repairs to equipment including, but not limited to, graders, rollers, cranes, loaders, backhoes, tractors, hole digger trucks, trucks with cranes, dump trucks, and bulldozers
- Conducts safety pre-trip inspections of equipment prior to operation
- Operates a variety of hand, pneumatic, and power tools

EQUIPMENT OPERATOR (continued)

- Cuts and clears ditches
- Operates crane to lift and move pipes, poles, and other construction materials
- Performs incidental construction and maintenance work and manual labor as necessary
- Performs a variety of semi-skilled tasks related to the construction, maintenance, and repair of public property
- Assists in the work of a street or utility crew when not operating equipment
- Participates in training related to safety, confined space, and operation of equipment
- May assist in the training of personnel as assigned
- Performs other related duties as assigned

KNOWLEDGE, SKILLS, AND ABILITIES

Knowledge of:

- The operation and maintenance of a wide variety of equipment including, but not limited to, graders, bulldozers, tractors, cranes, power hole diggers, backhoe, and rollers
- The methods, practices, equipment, and material used in public works or utility construction and maintenance
- Safety practices and operation procedures of heavy equipment
- Confined space safety practices

Ability to:

- Follow oral and written instructions
- Communicate clearly, concisely, and effectively, both orally and in writing
- Deal tactfully and courteously with others
- Establish and maintain effective working relationships with those contacted in the course of work, including the general public
- Work in a team-based environment as part of a work crew and achieve common goals
- Observe safety rules and work in a safe manner
- Operate a wide variety of equipment including, but not limited to, graders, bulldozers, tractors, cranes, power hole diggers, backhoe, and rollers
- Perform heavy manual labor
- Regularly lift and/or move up to 55 pounds and occasionally lift and/or move up to 90 pounds
- Bend, stoop, reach, carry, crawl, climb and lift as necessary to perform assigned duties

SUPERVISION RECEIVED

Works under the general supervision of a Street Maintenance Foreman/Forewoman, Utility Crew Supervisor or other supervisor as assigned.

SUPERVISION EXERCISED

May act as a Utility Crew Supervisor, Street Maintenance Worker IV, or lead the work of a small street or utility crew. May assist in the training of personnel as assigned.

OTHER REQUIREMENTS

- May be required to work unusual hours in the performance of duties and emergency situations and be available on an "on-call" basis
- May be subject to drug and/or alcohol testing as mandated by federal regulations
- Must be able to perform all of the essential functions of the job classification

EQUIPMENT OPERATOR (continued)

CLASSIFICATION HISTORY

Rev. 04/2014; Rev. 11/2019

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