



# City of Santa Clara

## Meeting Minutes

### Civil Service Commission

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07/08/2019

7:00 PM

City Hall - Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### CALL TO ORDER AND ROLL CALL

**Chairperson Bouza** called the meeting to order at 7:00 PM, and lead the meeting in the Pledge of Allegiance.

**Present** 4 - Commissioner Mario Bouza, Vice Chair Carolyn McAllister, Chair Willie D. Brown Jr., and Commissioner Franklin Felizardo

**Absent** 1 - Commissioner John Casey

#### CONSENT CALENDAR

- 1.A [19-567](#) Action to Approve the Civil Service Commission Meeting Minutes of May 13, 2019

**Recommendation:** Approve the Meeting Minutes of May 13, 2019

**A motion was made by Commissioner Felizardo, seconded by Commissioner McAllister, to approve the meeting minutes of July 18, 2019.**

**Aye:** 4 - Commissioner Bouza, Vice Chair McAllister, Chair Brown Jr., and Commissioner Felizardo

**Absent:** 1 - Commissioner Casey

- 1.B [19-830](#) Open Recruitment Report for July 1, 2018 Through June 30, 2019

**Recommendation:** Approve the Open Recruitment Report for July 1, 2018 through June 30, 2019

**A motion was made by Commissioner Brown, seconded by Commissioner Felizardo, to approve the Open Recruitment Report for July 1, 2018 through June 30, 2019**

**Aye:** 4 - Commissioner Bouza, Vice Chair McAllister, Chair Brown Jr., and Commissioner Felizardo

**Absent:** 1 - Commissioner Casey

**PUBLIC PRESENTATIONS**

None

**GENERAL BUSINESS**

2. [19-739](#) Election of Civil Service Commission Chair and Vice-Chair

**Recommendation:** Staff recommends that the Commission conduct an election for the roles of Chair and Vice-Chair the period of July 8, 2019 through June 30, 2020, or as soon thereafter as is practicable for holding the next Commission election.

**Commissioner Bouza made a motion to nominate Commissioner Willie Brown as Chairperson. The motion was seconded by Commissioner Felizardo, to elect Commissioner Brown as Chairperson.**

**Aye:** 3 - Commissioner Bouza, Vice Chair McAllister, and Commissioner Felizardo

**Absent:** 1 - Commissioner Casey

**Abstained:** 1 - Chair Brown Jr.

**Commission Brown made a motion to nominate Commissioner Carolyn McAllister as Vice-Chairperson. The motion was seconded by Commissioner Felizardo, to elect Commissioner McAllister as Vice-Chairperson.**

**Aye:** 3 - Commissioner Bouza, Chair Brown Jr., and Commissioner Felizardo

**Absent:** 1 - Commissioner Casey

**Abstained:** 1 - Vice Chair McAllister

3. [19-794](#) Action to Modify Job Specification for Pump Maintenance Technician

**Recommendation:** Approve the modified job specification for Pump Maintenance Technician.

**A motion was made by Commissioner Brown, seconded by Commissioner Felizardo, to approve the modified job specification for Pump Maintenance Technician.**

**Aye:** 4 - Commissioner Bouza, Vice Chair McAllister, Chair Brown Jr., and Commissioner Felizardo

**Absent:** 1 - Commissioner Casey

**STAFF REPORT**

None

**COMMISSIONERS REPORT**

None

**ADJOURNMENT**

Chairperson Bouza adjourned the meeting at 7:14 PM to the next regularly scheduled meeting on September 16, 2019.