



City of Santa Clara

Meeting Minutes

Board of Library Trustees

10/15/2019

6:00 PM

Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

Special Meeting

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Chairperson calls for a Special Meeting of the Board of Library Trustees to commence and convene on October 15, 2019, at 6:00 pm for a Special Meeting in the Cafeteria located at City Hall, 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

6:00 PM BOARD SPECIAL MEETING

CALL TO ORDER AND ROLL CALL

Vice-Chair Tryforos called the meeting to order at 6:05 PM.

A motion was made by Trustee Ricossa, seconded by Trustee Hintermeister to excuse Chair Broughman.

Aye: 3 - Trustee Hintermeister, Trustee Ricossa, and Vice-Chair Tryforos

Excused: 1 - Chair Broughman

PUBLIC PRESENTATIONS

GENERAL BUSINESS

1 [19-1188](#) Review of Municipal Fee Schedule and Room Rental Rates Proposal

Recommendation: Recommend Council approval of the proposed user group prioritization and fee schedule as recommended by staff.

Director of Finance and Assistant City Librarian gave a verbal presentation.

Trustee requests/feedback:

1. The term "Priority" is confusing:
 - a. User Fee Study: defines User type (Reciprocal/Affiliate; Resident; Non-resident)
 - b. Library Policy: defines order of preference/importance in booking
2. Need definition/criteria and approval process for User type Priorities
3. Need definition/criteria and approval process for Resident, especially if an individual is booking for a group
4. Need clarity on tables to show that costs are hourly rates
5. Consider a break for non-resident Non-Profits which can benefit the Santa Clara community as a whole. Could this user fall into Affiliate?

Public comments from Suds Jain; unidentified persons:

1. Not in favor of 100% subsidy, people will likely over-book and decrease room availability
2. Would like visibility & ability to book rooms via on-line reservations system
3. Agree with Trustee Hintermeister, need criteria
4. Suggest a form for a group to apply as an Affiliated group (one-time application)
5. Question from Old Quad Resident: not for profit-do they need to pay \$72 tech fee?
6. General comments on deposits, priorities, and reason for change

A motion was made by Trustee Ricossa to approve Staff Recommendation. The motion failed for lack of second.

ADJOURNMENT

The meeting was adjourned at 7:00 PM.

A motion was made by Trustee Ricossa, seconded by Trustee Hintermeister to adjourn the meeting.

Aye: 3 - Trustee Hintermeister, Trustee Ricossa, and Vice-Chair Tryforos

Excused: 1 - Chair Broughman

The Board of Library Trustees Meeting is adjourned to December 2, 2019, at 6:00 PM.

DRAFT