



City of Santa Clara

Meeting Minutes

Governance and Ethics Committee

10/24/2019

3:00 PM

City Hall – Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Chairperson calls for a Special Meeting of the Governance and Ethics Committee to commence and convene on October 24, 2019, at 3:00 pm for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

CALL TO ORDER AND ROLL CALL

Present 3 - Chair Teresa O'Neill*, Member Lisa M. Gillmor, and Member Kathy Watanabe

*Chair O'Neill arrived to the meeting at 3:33 p.m.

Absent 1 - Member Debi Davis

CONSENT CALENDAR

[19-1226](#) Governance and Ethics Committee Minutes of July 15, 2019

Recommendation: Approve the Governance and Ethics Committee minutes of July 15, 2019

A motion was made by Member Watanabe, seconded by Member Gillmor, and unanimously carried that the Committee approve the Governance and Ethics Committee meeting minutes of July 15, 2019.

PUBLIC PRESENTATIONS

Catalyze SV Executive Director Alex Shoor introduced Catalyze SV's Cultivating Community initiative, which includes 14 recommendations to enhance public engagement practices and policies. Member Gillmor suggested discussing Catalyze SV's Cultivating Community initiative at the January 30-31, 2020 Council Priority Setting Session.

GENERAL BUSINESS

1. [19-841](#) Action on Parks & Recreation Commission's Recommendation to Name the Public Park in the 575 Benton Avenue Project (Prometheus)

Recommendation: Select one of the two names recommended by the Park & Recreation Commission (Vincent Fiorillo & Family Park, or Larry Wolfe Park) for consideration by the City Council for the name of the public park to be located in the 575 Benton Avenue Project.

A motion was made by Member Gillmor, seconded by Member Watanabe, and unanimously carried that, the Committee recommend that the City Council name the public park in the 575 Benton Avenue project as "Vincent Fiorillo & Family Park."

Aye: 3 - Chair O'Neill, Member Gillmor, and Member Watanabe

Absent: 1 - Member Davis

2. [19-992](#) Discussion and Action on Proposed Framework for the January 30-31, 2020 Council Priority Setting Session

Recommendation: That the Governance and Ethics Committee review the proposed framework for the January 2020 Priority Setting Session and provide feedback.

The City Manager reported on this item and discussed the approach taken for the proposed the January 30-31, 2020 Council Priority Setting Session framework. The Committee gave input to City staff on the proposed framework. A motion was made by Member Gillmor, seconded by Member Watanabe, and unanimously carried that, the Committee refer this item to the next meeting scheduled on November 21, 2019.

3. [19-994](#) Review the Code of Ethics & Values and Discuss Training

Recommendation: That the Governance and Ethics Committee review the Santa Clara Code of Ethics & Values and recommend any necessary updates or actions to the City Council.

The City Manager introduced the item and reported that the City's Code of Ethics and Values had not been updated since 2001. The Committee requested that this item be referred to the Assistant City Clerk for review and brought back in November in conjunction with the Council Policy on City Boards, Commissions, and Committees.

4. [19-993](#) Review of Current Council Referral Policy (Council Policy 030)

The Committee discussed potentially updating Council Policy 030 entitled "Adding an Item on the Agenda" and inquired about the process of having an item placed on the agenda, worked on, and acted on. The Committee also asked for clarification on whether the City Council could refer an item to a future City Council meeting by Council consensus or by a majority vote of the City Council. The Committee requested that the City Attorney report back on the definition of "Council consensus" and what action the City Council can take by "Council consensus" versus by a majority vote of the City Council.

5. [19-991](#) Review of Council Governance Session Report and Referrals of September 5, 2019

Recommendation: That the Governance and Ethics Committee review this report on the meeting report and list of referrals and forward to the City Council for consideration and action.

A motion was made by Member Watanabe, seconded by Chair O'Neill, and unanimously carried that, the Committee accept and refer the list of referrals to the January 30-31, 2020 Council Priority Setting Session.

Aye: 3 - Chair O'Neill, Member Gillmor, and Member Watanabe

Absent: 1 - Member Davis

COMMITTEE MEMBERS REPORT

None.

ADJOURNMENT

The Governance and Ethics Committee meeting is adjourned to November 21, 2019.

The meeting was adjourned at 4:37 p.m.