



**MEETING MINUTES  
March 25, 2019**

**Committee Members**

**Present:**

Karen Hardy– Chair  
Thanh Do  
Bruce Donoghue  
Thomas Granvold  
Diane Harrison  
Ken Kratz  
Craig Larsen  
Rafael Rius  
Don Sterk

**Staff:**

Michael Liw (Assistant Director of Public Works)  
Dennis Ng (Traffic Engineer)  
Carol Shariat (Principal Transportation Planner)  
Marshall Johnson (Associate Engineer)  
Nick Cusimano (Detective)  
Falguni Amin (Principal Engineer - Design)  
Praytush Bhatia (Senior Civil Engineer)

**Guests:**

Jeff Knowles (Alta Planning & Design)  
Lola Torney (Alta Planning & Design)  
Sandhya Laddh  
Suds Jain  
Betsy Megas  
John Cordes (SVBC)

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**Matters for Council Action:**

City Council to consider drafting a letter to the Santa Clara Valley Water District expressing support for preserving Freedom Bridge (RTC 19-817).

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**1. Call to Order/Roll Call**

The meeting was called to order by Chair Hardy at 4:00 p.m. A quorum was present. Rafael Ruis arrived at 4:30.

**2. Public Presentations**

A. Ms. Laddh stated that she recently joined the Silicon Bicycle Coalition and is attending this meeting to better understand how the BPAC functions.

### **3. Approval of January 28, 2019 Minutes**

Member Harrison motioned with a 2<sup>nd</sup> by member Granvold to approve January 28, 2019 meeting minutes with recommended changes. Members unanimously approved the motion with Chair abstaining.

### **4. Reports for Committee Information**

- A. Santa Clara Police Department Update – Detective Cusimano informed the committee that when comparing 2017 to 2018, automobile/pedestrian related collisions had risen 20%. Los Padres @ Monroe and Warburton @ Scott were intersections showing the highest number of this type of collision. Bicycle related collisions for this same period of time had increased from 23 to 40 where 8 out of 10 collisions was the fault of the bicyclist. In 2 of these cases it was the motor vehicles fault resulting in one fatality.
- B. Follow-up items from previous meeting – None
- C. VTA BPAC Update - Member Rius reported on the February and March meetings. He noted that the Board of Directors approved the measure B program projects and allocations. The committee also discussed the Measure B bicycle and pedestrian capital project criteria for competitive grants and Measure B Education and Encouragement 5-year programs. The County staff met with City of Santa Clara staff to review the draft Santa Clara's Bike Plan update with focus on recommended expressway intersection improvements.
- D. 2019 Annual Work Plan – Ms. Shariat noted that the Creek Trail Master Plan update was moved to the June BPAC meeting due to delay in completion of the hydraulic analysis report.
- E. Grant Activity – Ms. Shariat noted that staff will be applying for additional funding for the Lafayette/Basset Street bicycle lane project through a Transportation Development Act grant which was previously discussed at the January 25, 2019 meeting. The grant deadline for this application is April 5, 2019. Staff submitted two Transportation For Clean Air applications on March 15, 2019. The two applications included funding for the planning and design phases for Pruneridge Avenue Bicycle Lanes project (Pomeroy Avenue to Winchester Boulevard) and the design and construction phases of the Saratoga Bike Lane project (San Tomas Expressway to Los Padres Boulevard) as discussed at the October 2018 meeting.
- F. 2018/19 Pavement Maintenance Project (Complete Streets Review) – Ms. Shariat reminded committee members that the list of roadways scheduled for resurfacing for both the 2018/19 and 2019/20 pavement maintenance projects were reviewed by the committee at the August 2018 meeting. From this list, the committee selected Market Street (Monroe Street to The Alameda) and Lick Mill Boulevard (Tasman Drive to Hope Drive) for new bicycle facilities. The segment of Market Street, however, needed to be deferred to the 19/20 project list due to a reduction in funding as a result of the delay in the availability of Measure B funds. The plans for the 2018/19 pavement maintenance were reviewed by the committee for consideration of incorporating complete streets elements. Member Sterk noted that Los Padres Avenue at Homestead Road needs bicycle detection for the northbound direction. Member Kratz suggested rounding of curbs that come to a 90 degree corner on pork-chop islands and commented on the need to warn bicyclists when silt bags are placed in bike lanes. Member Donoghue commented on the handicap ramps in the Franklin Square area and inquired about details relating to the coefficient of friction for the materials used for striping the bike lanes and other specification details.
- G. Bike Share Update – Mr. Bhatia gave a presentation on the City's bicycle and scooter share program. He noted that the current moratorium on bike and scooter share programs mandated by City Council in December 2018 provides time for the City to develop rules and regulations for future operators. In the meantime, the City is looking at what other cities are doing and the

rules and regulations they have adopted. The aspects to be considered as part of the program include establishing priority parking areas, geo fencing, educational outreach, fleet size, customer service, data sharing, permit fees, enforcement, liability and insurance, and fines and penalties. Stakeholder meetings will be held in April which will be followed by a City Council study session in June, a second round of draft regulations to be presented to BPAC in June, and City Council approval sometime in August.

Members comments included: the need to coordinate with neighboring cities that have existing programs, consideration for improving pavement quality in bike lanes to accommodate the smaller wheels of a scooter, recognize regulations need to be different between bikes and scooters, the need for designated parking in residential areas, consideration for electric bikes and docked bikes with one program, consideration for vendors used by adjacent cities, consideration for the use of Clipper card instead of credit cards as means of payment, the inclusion of "Activity Centers" along El Camino Real for consideration when designating docking areas.

- H. Pedestrian Master Plan – Ms. Shariat informed the Committee that the draft vision, goals, objectives, and policies were developed as a result of input from the Committee at the October 2018 meeting. Mr. Knowles presented an overview of the development process of the plan. Members comments included; the need to define adequate sidewalk width to meet the needs of all users and a method for measuring the percentage of City sidewalks that meet this criteria, a means of measuring percentage of accessible crosswalks, consider educational component, adoption of a lighting standard as a goal, review of City standard details and maintenance practices, and add policy related to providing connectivity across barriers.
- I. Developer Fee for Trails – Ms. Shariat highlighted the multiple ways that development projects are paying a fee for the implementation of trails. Currently there are three ways that developers are paying their fair share for the construction of public trails. The first is through the City's Traffic Impact Fee which is a one-time fee charged to new developments to finance capital facilities and infrastructure costs needed to offset new transportation users generated by developments. The second is through the environmental mitigation process. And the third is through a negotiated Development Agreement. Members Kratz and Donoghue commented that they would like the City to be charging higher developer fees and the use of other means besides grants for funding bicycle facilities.
- J. 15 MPH School Zones Follow-up – Mr. Ng led follow-up discussion from the January 2019 committee meeting regarding the proposed reduction of school speed zones from the current 25 mph to 15 mph. This discussion was in response to a member of the public's assertion that a California Assembly Bill was passed that allowed the City of Sunnyvale to enact changes to their school zone speed limits without performing an engineering study. After researching the matter and conferring with Sunnyvale staff, it was determined that Sunnyvale had followed the process outlined by Santa Clara City staff at the January 2019 committee meeting which complies with AB321, the California Vehicle Code, and the California Manual on Uniform Traffic Control Devices requirements. Staff recommends proceeding with the required process of evaluating the speed limit of school zones as the speed limit of the streets adjacent to each school comes up for renewal. Staff will coordinate with the police department, the school districts, and the individual schools to determine if the reduced speed limit is desired. Member Donoghue asked if anyone actively observes the schools in Santa Clara for traffic safety related issues. Mr. Ng noted that the Police Department has school resource officers assigned to the schools and that Officer Nick Cusimano would be able to provide additional information related to this question. Mr. Donoghue also expressed concern over vehicle speeds at the crosswalk located on Mauricia Avenue at Claremont Avenue and he asked the officer if there was data available regarding vehicles that did not stop while pedestrians were in crosswalks.

## **5. Reports for Committee Action**

- A. Bicycle Master Plan Update – Ms. Shariat noted that the Plan is in the final stage of development and is ready for the Committee to consider making a recommendation to City Council to consider adoption of the Plan. Ms. Torney gave a presentation outlining the process involved in developing the Draft Final Plan and facilitated a follow-up discussion regarding the Plan. Member Harrison would like to delay action on the Plan so she could have more time to review it. Member Donoghue would like to see dimensions and any pinch-points called out for the various future bicycle facilities recommended by this Plan. He also had concerns with the installation of bicycle lanes on Mission College Boulevard. Member Donoghue would like the Plan to provide policy guidelines that address non-slip surface treatment for items such as manhole covers, utility vaults, and for preventing slick conditions with the use of thermoplastic material for striping. Member Harrison would like Libraries shown on the maps in the Plan. Member Donoghue motioned with a 2<sup>nd</sup> by member Kratz to postpone vote on approval of the Plan. The motion passed six to three with members Hardy, Sterk, and Ruis dissenting.
- B. Intel Bridge Letter to Water District – Mr. Liw recapped the history and the issues related to the bridge and outlined the process approved by the City Manager for advancing a Committee sponsored letter in support of preserving the bridge. Member Donoghue commented that he had not seen any structural deficiency report that included existing ADA deficiencies surrounding the bridge and asked if City staff could perform such a study. Chair Hardy noted that the bridge was on private property and not under the jurisdiction of the City. Member Kratz would like a letter from the City Council to the Santa Clara Valley Water District to express support for preserving the bridge and to ask the Water District for a specific list of what would be needed to reconcile their concerns regarding the existing bridge. He noted that the bridge is actively used by the public and he would also like to explore possible support from local businesses for preserving the bridge. Member Kratz motioned with 2<sup>nd</sup> by member Donoghue for City Council to consider writing letter to the Santa Clara Valley Water District as previously outlined. Members approved the motion eight to one with member Hardy dissenting.

**6. Added Agenda Items for Future Meetings**

- A. Bicycle/Pedestrian coordinator staff position - Kratz

**7. Announcements**

- A. Free public transit ride on April 25<sup>th</sup> - Hardy
- B. Bike To Work Day on May 9<sup>th</sup>. Volunteers are needed for the Energizer Station - Johnson
- C. Bike to Shop Day on May 25<sup>th</sup>. Volunteers are needed - Harrison
- D. Joint City Council/BPAC dinner on March 26<sup>th</sup>- Liw

**8. Adjournment: 8:35 p.m.**

Member Larsen motioned with 2<sup>nd</sup> by Granvold to adjourn the meeting. Members unanimously approved the motion. Next meeting date is June 24, 2019.