



City of Santa Clara

Meeting Minutes

Council and Authorities Concurrent Meeting

02/11/2020

4:00 PM

City Hall Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

4:00 PM CLOSED SESSION

Call to Order in the Council Chambers

Mayor/Chairperson Gillmor called the Closed Session to order at 4:02 PM.

Confirmation of a Quorum

Assistant City Clerk/Secretary Pimentel confirmed a quorum.

Public Comment

None.

20-213

Conference with Legal Counsel-Existing Litigation (SA)
Pursuant to Gov't Code § 54956.9(d)(1)
Forty Niners Stadium Management Company LLC, et al. v. Santa Clara Stadium Authority, et al., Santa Clara County Superior Court Case No. 17CV304903

20-214

Conference with Legal Counsel-Existing Litigation (CC, SA)
Pursuant to Gov't Code § 54956.9(d)(1)
Forty Niners Stadium Management Company LLC, et al. v. City of Santa Clara and Santa Clara Stadium Authority, et al., Santa Clara County Superior Court Case No. 19CV355432

Convene to Closed Session (Council Conference Room)

5:00 PM COUNCIL REGULAR MEETING

Call to Order

Mayor/Chairperson Gillmor called the meeting to order at 5:27 PM.

Pledge of Allegiance and Statement of Values

Roll Call

Present: 6 - Vice Mayor/Vice Chair Karen Hardy, Councilmember/Boardmember Teresa O'Neill, Councilmember/Boardmember Debi Davis, Councilmember/Boardmember Kathy Watanabe, Councilmember/Boardmember Raj Chahal, and Mayor/Chairperson Lisa M. Gillmor

1. [20-1275](#) Discussion and Council Direction on Assigned Responsibilities of City Council Appointed City Auditor [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: Staff makes no recommendation.

Assistant Director of Finance/City Auditor Lam presented a PowerPoint Presentation on the staff report.

A motion was made by Councilmember Watanabe, seconded by Councilmember Davis, that Council take no action to assign certain City Auditor responsibilities and maintain the current hybrid model for the internal audit function.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

REPORTS OF ACTION TAKEN IN CLOSED SESSION MATTERS

City Attorney/Stadium Authority Counsel Doyle reported that the **Council/Stadium Authority Board** unanimously voted to terminate the Stadium Management Agreement with the Forty Niners in its entirety.

CONTINUANCES/EXCEPTIONS

Mayor Gillmor noted that Item 6 might be heard earlier on the Agenda.

SPECIAL ORDER OF BUSINESS

2. [20-34](#) Presentation by Santa Clara Relay for Life

Tabitha Kappeler-Hurley (Co-chair), Stacy Souza (Chair) and Becki Adams (Community Developer Manager) from Relay For Life gave a PowerPoint Presentation on the upcoming, April 25 & 26, 2020 Relay For Life event being held at Townsend Field in Santa Clara.

3. [20-107](#) Recognition of Recipients of the Grants from Proceeds of the 2019 Santa Clara Art & Wine Festival

Recommendation: Recognize the recipients of the 2019 Art & Wine Festival grants.

Parks and Recreation Commissioner Chair Knaack introduced the following recipients of the grant proceeds from the 2019 Santa Clara Art & Wine Festival and pictures were taken.

- **Kelli and Kasey Hohenbrink** (Representatives, Santa Clara Schools Foundation);
- **Wali Aminyar** (Santa Clara Police Activities League, Santa Clara Police Officer);
- **Anna Garcia** (Representative, Santa Clara High School Grad Night); and
- **Adriana Smith** (Representative, Wilcox High School Grad Night aka Senior Send Off).

4. [20-217](#) Proclaim February 2020 as Black History Month

Council issued a Proclamation proclaiming February 2020 as Black History Month to **Milan R. Balinton, Executive Director** (representative was not present at the meeting) on behalf of the **African American Community Services Agency**.

CONSENT CALENDAR

A motion was made by Councilmember/Boardmember Davis, seconded by Councilmember/Boardmember Watanabe to approve the balance of the Consent Calendar (except Item 5.O, which Councilmember Chahal noted he will be voting No).

Aye: 6 - Vice Mayor/Vice Chair Hardy, Councilmember/Boardmember O'Neill, Councilmember/Boardmember Davis, Councilmember/Boardmember Watanabe, Councilmember/Boardmember Chahal, and Mayor/Chairperson Gillmor

- 5.A [20-124](#) Action on Council and Authorities Concurrent Meeting Minutes of December 10, 2019 and December 17, 2019 [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: Note and file Council and Authorities Concurrent Meeting Minutes of December 10, 2019 and December 17, 2019.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

- 5.B [20-03](#) Board, Commissions and Committee Minutes [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: Note and file the Minutes of:

Charter Review Committee - October 17, 2019
Parks & Recreation Commission - November 19, 2019
Planning Commission - December 11, 2019
Bicycle & Pedestrian Advisory Committee - September 5, 2019
Bicycle & Pedestrian Advisory Committee - October 28, 2019

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

- 5.C [20-191](#) Economic Development, Communications, and Marketing Committee Minutes of December 2, 2019 [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: Approve the Economic Development, Communications, and Marketing Committee minutes of December 2, 2019.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

- 5.D [20-31](#) Action on Bills and Claims Report (CC, SA, SOSA) for the period December 20th, 2019 - January 16th, 2020 [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: Approve the list of Bills and Claims for December 20, 2019 - January 16, 2020.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

- 5.E [20-1468](#) Action on Monthly Financial Status and Investment Reports for November 2019 and Approve the Related Budget Amendments [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: Note and file the Monthly Financial Status and Investment Reports for November 2019 as presented and Approve Related Budget Amendments.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

- 5.F [20-1413](#) Approve the 2020 Agreement with the County of Santa Clara to accept County funding for the purchase of Emergency Medical Services equipment and Related Budget Amendment [Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

Recommendation: 1. Approve the 2020 Agreement with the County of Santa Clara to accept County funding for the purchase of Emergency Medical Services equipment and related budget amendment;
2. Authorize the City Manager to execute the Agreement and any subsequent amendments on behalf of the City; and
3. Approve related budget amendment.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

- 5.G [20-198](#) Action on Amendments to Appointments to City Committees and Area Wide/Outside Agency Committees for the 2020 Calendar Year [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: Approve the amendments to appointments to City Committees and Area Wide/Outside Agency Committees for the 2020 Calendar Year.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

- 5.H [20-69](#) Action on Disbursement of Proceeds from the 2019 Santa Clara Art & Wine Festival and Related Budget Amendment [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: 1. Approve the related budget amendment in the Public Donation Fund to recognize revenue from the Santa Clara Art & Wine Festival in the amount of \$149,440 and increase the Art, and Wine Festival appropriation by \$92,584 and establish a Transfer to the General Fund in the amount of \$56,856; in the General Fund, establish a transfer from the Public Donation Fund in the amount of \$56,856 and increase the Budget Stabilization Reserve by \$56,856; and
2. Authorize City Manager to disburse grants in the amount of \$56,000 to local programs and services as recommended by the Parks & Recreation Commission.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

5.I [20-1478](#)

Action on Award of Contract for the Homeridge Park Playground Rehabilitation Project (CE 17-18-20) and Related Budget Amendment [Council Pillar: Enhance Community Sports and Recreational Assets]

- Recommendation:**
1. Approve the establishment of a new Capital Improvement Program Project within the Parks and Recreation Capital Fund for the Homeridge Park Playground Rehabilitation Project and approve the related budget amendment in the Parks and Recreation Capital Fund to use \$1,069,600 from the Unallocated Quimby Act Fees Fund Balance and a donation of \$41,490 from GameTime to establish the Project budget in the amount of \$1,111,090;
 2. Award the Public Works Contract for the Homeridge Park Playground Rehabilitation Project (CE 17-18-20) to the lowest responsive and responsible bidder, Star Construction, Inc., in the amount of \$703,000 and authorize the City Manager to execute any and all documents associated with, and necessary for the award, completion, and acceptance of this Project; and
 3. Authorize the City Manager to execute change orders up to approximately 15 percent of the original contract price, or \$105,450, for a total not to exceed amount of \$808,450.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

5.J [20-100](#)

Action on an Agreement with Tucker Construction, Inc. for Encampment Cleanups and Related Budget Amendment [Council Pillar: Deliver and Enhance Quality Efficient Services and Infrastructure]

- Recommendation:**
1. Approve the Agreement with Tucker Construction, Inc.;
 2. Approve the related budget amendment in the General Fund to increase the Public Works Department's Parkways & Boulevards program by \$110,000 and decrease the Budget Stabilization Reserve by \$110,000; and
 3. Authorize the City Manager to approve time extensions and make minor modifications to the agreement, if necessary.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

5.K [20-149](#)

Action on Amended Council Policy 030 Entitled "Adding an Item on the Agenda" [Council Pillar: Enhance Community Engagement and Transparency]

- Recommendation:** Adopt a Resolution amending Council Policy 030 Adding an Item on the Agenda.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to Adopt Resolution No. 20-8809 amending Council Policy 030 Adding an Item on the Agenda.

- 5.L [20-147](#) Action on Amendment No. 1 to an Agreement for the Performance of Services with Alternative Office Solutions, Inc. to Provide Design, Installation and Reconfiguration of New and Existing Herman Miller Office Cubicles [Council Pillar: Manage Strategically Our Workforce Capacity and Resources]

Recommendation: Authorize the City Manager to execute Amendment No. 1 to an Agreement for the Performance of Services with Alternative Office Solutions, Inc. to increase the not-to-exceed compensation amount by \$220,534.47 to \$315,974.26 to provide design, installation and reconfiguration of new and existing Herman Miller office cubicles.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

- 5.M [20-128](#) Action on Amendment No. 3 to the Amended and Restated Agreement with Environmental Risk Services for Consulting Services for the Related Santa Clara Development Project [Council Pillar: Promote and Enhance Economic and Housing Development]

Recommendation: Approve and authorize the City Manager to execute Amendment No. 3 to the Amended and Restated Agreement with Environmental Risk Services for Consulting Services for the Related Santa Clara Development Project to extend the term through December 31, 2020.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to approve staff recommendation.

- 5.N [20-170](#) Action on a Consent to Assignment Agreement with Hagen, Streiff, Newton, & Oshiro Accountants, P.C. and J.S. Held LLC to provide consulting services for the Santa Clara Stadium Authority [Council Pillar: Ensure Compliance with Measure J and Manage Levi's Stadium]

Recommendation: Approve and authorize the Executive Director to execute a Consent to Assignment Agreement between the Santa Clara Stadium Authority, HSNO, and J.S. Held LLC to perform the consulting services for the Santa Clara Stadium Authority.

A motion was made by Boardmember Davis, seconded by Boardmember Watanabe, to approve staff recommendation.

- 5.O [20-204](#) Action on Adoption of Ordinance No. 2011 Amending Chapter 18.76 (“Architectural Review”) of Title 18 (“Zoning”) of “The Code of the City of Santa Clara, California” and Making Other Clarifying Changes
[Council Pillar: Deliver and Enhance High Quality Efficient Services and Infrastructure]

Recommendation: Adopt Ordinance No. 2011 Amending Chapter 18.76, (“Architectural Review”) of Title 18 (“Zoning”) of “The Code of the City of Santa Clara, California” and Making Other Clarifying Changes.

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to Adopt Ordinance No. 2011 Amending Chapter 18.76, (“Architectural Review”) of Title 18 (“Zoning”) of “The Code of the City of Santa Clara, California” and Making Other Clarifying Changes.

Aye: 5 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, and Mayor Gillmor

Nay: 1 - Councilmember Chahal

PUBLIC PRESENTATIONS

None.

CONSENT ITEMS PULLED FOR DISCUSSION

None.

PUBLIC HEARING/GENERAL BUSINESS

6. [20-98](#) Action on Written Petition received from Alan Todd Bevis regarding Calming Traffic and Noise/SideShow Activity Along Briarwood Drive [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: Staff makes no recommendation.

Petitioner Todd Bevins was called to speak.

Public Speaker(s): Allison Vu
Diana Flagler
Matt Cotton
John Estep
Noel Lacson
Khanh "Kate" Do-Nguyen
Qi Xiao
Barb Hansen
Ibrahim Avci
Mingwang Tang
Fei Han
Orit Mizraeti

A motion was made by Councilmember Davis, seconded by Councilmember Watanabe, to Agendize and place this item on the March 31, 2020 Council meeting agenda.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

9. [20-192](#) Declaration of a Vacancy for Council District 5 and Options to fill the Vacancy [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: 1. Declare District 5 Council seat vacant; and
2. Staff makes no recommendation as to whether Council should pursue the appointment process or choose to keep the seat vacant until the November 2020 election.

City Clerk Haggag presented the staff report.

Public Speaker(s): Mary O. Grizzle
Suds Jain
Lee Broughman
Public Speakers (3)

A motion was made by Councilmember Davis, seconded by Councilmember O'Neill, to declare District 5 Council seat vacant.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

A motion was made by Councilmember Davis, seconded by Vice Mayor Hardy, to 1) follow Board and Commission appointment process; 2) to only consider candidates who reside in District 5; 3) set the application due date of February 28, 2020 by 5:00 PM; and 4) set the interview date as Special Council meeting, Monday March 9, 2020 at 6:00 PM.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

10. [20-145](#) Verbal Report from City Clerk regarding March 2020 Election [Council Pillar: Enhance Community Engagement and Transparency]

City Clerk Haggag presented a verbal report on the March 2020 election.

Public Speaker(s): Public Speaker (2)

Council took a recess at 8:30 PM.

Council reconvened at 8:37 PM.

11. [20-206](#) City Councilmembers' Town Hall Meetings with the Community [Council Pillar: Enhance Community Engagement and Transparency]

Recommendation: The City Clerk recommends that Council approve the proposed/recommended Town Hall model, or any other model the Council feels appropriate, including authorization of the necessary budget to proceed.

City Clerk Haggag presented a PowerPoint Presentation on the staff report.

A motion was made by Councilmember Davis, seconded by Councilmember O'Neill, to accept City Councilmember's Town Hall model proposed by City Clerk Haggag, including authorization of the necessary budget to proceed.

7. [20-122](#) Update on Chief Executive Officer Search for the New Destination Marketing Organization [Council Pillar: Promote and Enhance Economic and Housing Development]

Recommendation: Note and file report regarding recruitment efforts for a new Chief Executive Officer for the new Destination Marketing Organization.

Chair Hodges (Destination Marketing Organization - DMO) provided an update on the search for a new Chief Executive Officer.

A motion was made by Councilmember Davis, seconded by Councilmember O'Neill, to Note and File the report regarding recruitment efforts for a new Chief Executive Officer for the new Destination Marketing Organization.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

8. Actions on Future Revenue Opportunities/Strategies

- A. [20-41](#) Discussion of, and Possible Direction on, Revenue Measures for the November 2020 Ballot [Council Pillar: Promote and Enhance Economic and Housing Development]

Recommendation: Discussion of, and Possible Direction on Revenue Measures for the November 2020 Ballot.

Director of Finance Lee and Assistant City Manager Bojorquez presented a PowerPoint Presentation on the staff report on possible revenue measures for November 2020 ballot.

- B. [20-1394](#) Discussion and Direction on the Santa Clara Tourism Improvement District (TID) Assessment Formula and Transient Occupancy Tax [Council Pillar: Promote and Enhance Economic and Housing Development]

Recommendation: Alternatives 3 and 4

3. Direct staff to proceed with changing the TID assessment from \$1.00 per occupied room night to 2% of gross revenue of short-term room rentals for future Council consideration; and
4. Direct staff to commence preparatory work and return to Council to add a November 2020 ballot question which would increase the City's base transient occupancy tax by 2% for a new base rate of 11.5%.

Assistant City Manager Shikada presented a PowerPoint Presentation on the staff report on the increase of base transient occupancy tax and reviewed tourism improvement district assessment.

Public Speaker(s): JP Rollet
Peter Hart
Public Speakers (2)

First Motion:

A motion was made by Councilmember Davis, seconded by Vice Mayor Hardy, to approve staff recommendation Alternatives 3 and 4: 3.) Direct staff to proceed with changing the TID assessment from \$1.00 per occupied room night to 2% of gross revenue of short-term room rentals for future Council consideration; and
4.) Direct staff to commence preparatory work and return to Council to add a November 2020 ballot question which would increase the City's base transient occupancy tax by 2% for a new base rate of 11.5%.

Motion Failed.

Aye: 3 - Vice Mayor Hardy, Councilmember Davis, and Councilmember Chahal

Nay: 3 - Councilmember O'Neill, Councilmember Watanabe, and Mayor Gillmor

Second Motion:

A motion was made by Councilmember O'Neill, seconded by Councilmember Davis, to approve 1.5% now (July 1, 2020) for the TID Assessment with the option to increase to 2% as more information is received regarding the budget and how the funds will be expended.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

- C.** [20-451](#) Update and Direction on Commercial Cannabis-Related Items [Council Pillar: Promote and Enhance Economic and Housing Development]

Recommendation: Alternative 1: Direct staff to prepare an ordinance for Council consideration that will impose a permanent ban on all commercial cannabis activity.

Assistant City Manager Shikada presented PowerPoint Presentation on the staff report as an update on commercial cannabis-related items.

Public Speaker(s): Rob Jerdonek
Nick Kaspar (Lobbyist)
Pat Knoop

A motion was made by Councilmember Davis, seconded by Vice Mayor Hardy, to approve Alternative 1: direct staff to prepare an ordinance for Council consideration that will impose a permanent ban on all commercial cannabis activity.

Aye: 5 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, and Councilmember Chahal

Nay: 1 - Mayor Gillmor

REPORTS OF MEMBERS AND SPECIAL COMMITTEES

Mayor Gillmor noted that she will present her report on the Mayor's conference at the next Council meeting.

Councilmember Davis reported on her attendance at the February 3, 2020 Downtown Community Task Force meeting and her attendance at the Leadership Santa Clara meeting.

Councilmember O'Neill reported on her attendance at the following:

- The February 3, 2020 Downtown Community Task Force meeting;
- Millikin Basics+ Elementary School along with Mayor Gillmor; and
- Two Better Together events held at Bracher Senior Apartments and Liberty Towers.

Vice Mayor Hardy reported on the following:

- The speech she gave on behalf of Mayor Gillmor at the Leadership Santa Clara meeting;
- Expressed concern about a student car accident incident that happened on Monroe; and
- Attendance at the February 10, 2020, Neighborhood-University Relations Committee (NURC) Meeting.

Councilmember Watanabe reported on her attendance at the following:

- The Leadership Santa Clara meeting;
- The Korean First Full Moon Festival 2020 held in San Jose and issued a Mayoral Proclamation to the Korean American Community Services of Silicon Valley; and
- The Association of Bay Area Governments meeting held in San Francisco.

Councilmember Chahal reported on his attendance at the Leadership Santa Clara meeting and his attendance at the Neighborhood-University Relations Committee (NURC) Meeting.

Mayor Gillmor reported on her attendance at the opening of the new Santa Clara Planet Granite location.

CITY MANAGER/EXECUTIVE DIRECTOR REPORT

City Manager Santana noted that revisions will be made to the Tentative Meeting Agenda Calendar (TMAC) to better balance the upcoming Council meetings.

[20-95](#) Update on City Council and Stadium Authority Staff Referrals [Council Pillar: Enhance Community Engagement and Transparency]

[20-210](#) Tentative Meeting Agenda Calendar (TMAC) [Council Pillar: Enhance Community Engagement and Transparency]

ADJOURNMENT

The meeting was adjourned at 11:17 PM in **memory** of **Marcene Connelly** (62 year resident of Santa Clara), **Abbygail Smith** (beloved granddaughter of Senior Advisory Commissioner Grant McCauley), **Tommy J. Fulcher, Jr.** (Past Local Leader of San Jose/Silicon Valley NAACP).

A motion was made by Councilmember/Boardmember Davis, seconded by Councilmember/Boardmember O'Neill, to adjourn the meeting.

Aye: 6 - Vice Mayor Hardy, Councilmember O'Neill, Councilmember Davis, Councilmember Watanabe, Councilmember Chahal, and Mayor Gillmor

20-246 Adjournment of the February 11, 2020 City Council Meeting Post Meeting Material

The next regular scheduled meeting is on Tuesday evening, February 25, 2020 in the City Hall Council Chambers.

MEETING DISCLOSURES

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

AB23 ANNOUNCEMENT: Members of the Santa Clara Stadium Authority, Sports and Open Space Authority and Housing Authority are entitled to receive \$30 for each attended meeting.

Note: The City Council and its associated Authorities meet as separate agencies but in a concurrent manner. Actions taken should be considered actions of only the identified policy body.

LEGEND: City Council (CC); Stadium Authority (SA); Sports and Open Space Authority (SOSA); Housing Authority (HA); Successor Agency to the City of Santa Clara Redevelopment Agency (SARDA)

Public contact was made by posting the Council agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email clerk@santaclaraca.gov <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."