



City of Santa Clara

Meeting Minutes

Board of Library Trustees

12/02/2019

6:00 PM

Northside Branch Library, Community Room
695 Moreland Way
Santa Clara, CA 95054

CALL TO ORDER AND ROLL CALL

Vice Chair Tryforos called the meeting to order at 6:00 PM.

A motion was made by Trustee Hintermeister, seconded by Trustee Ricossa to excuse Chair Broughman.

Aye: 3 - Trustee Hintermeister, Trustee Ricossa, and Vice Chair Tryforos

Excused: 1 - Chair Broughman

A motion was made by Trustee Ricossa seconded by Trustee Hintermeister to move Staff Presentation (19-1309) and Public Presentation to the beginning of the agenda.

Aye: 3 - Trustee Hintermeister, Trustee Ricossa, and Vice Chair Tryforos

Excused: 1 - Chair Broughman

19-1309 Staff Presentation: New Executive Director for Santa Clara City Library Foundation and Friends

Executive Director of Santa Clara Library Foundation & Friends was introduced to the Board and gave a verbal report on her experience and vision for the Foundation.

PUBLIC PRESENTATIONS

JoAnn Davis, Executive Director of Santa Clara Library Foundation & Friends gave an update on Foundation activities .

CONSENT CALENDAR

A motion was made by Trustee Hintermeister, seconded by Trustee Ricossa to approve the Consent Calendar.

1.A [19-380](#) Board of Library Trustees Minutes of October 7, 2019

Recommendation: Approve October 7, 2019 meeting minutes.

A motion was made that this item be Approved

Aye: 3 - Trustee Hintermeister, Trustee Ricossa, and Vice Chair Tryforos

Excused: 1 - Chair Broughman

1.B [19-1237](#) Board of Library Trustees Minutes of October 15, 2019

Recommendation: Approve October 15, 2019 meeting minutes.

A motion was made that this item be Approved.

Aye: 3 - Trustee Hintermeister, Trustee Ricossa, and Vice Chair Tryforos

Excused: 1 - Chair Broughman

GENERAL BUSINESS**STAFF REPORT**

[19-1238](#) Review and Update Work List

City Librarian gave an update on the progress of the work list items.

Board began preparation for the February 2020 dinner meeting with Council. Board will share the work list with Council at that meeting.

Assistant City Librarian will provide a list of collaborations and partnership at the next Board meeting.

Board voted to hold a Special Meeting in January to further discuss the February dinner meeting with Council. Staff will coordinate Board availability to establish meeting date.

A motion by Trustee Hintermeister, seconded by Trustee Ricossa to convene a special meeting of the Board of Library Trustees in January to discuss preparation for the dinner meeting with City Council.

Aye: 3 - Trustee Hintermeister, Trustee Ricossa, and Vice Chair Tryforos

Excused: 1 - Chair Broughman

[19-899](#)

Staff Report: Library Reports and Updates

City Librarian and **Assistant City Librarian** gave a verbal report and an electronic presentation on activities and issues having an impact on the Library.

City Librarian shared an electronic presentation on the revitalization of the Bookmobile for the application for the League of California Cities' Helen Putnam award.

TRUSTEES REPORT

ADJOURNMENT

The meeting was adjourned at 7:33 PM.

A motion was made by Trustee Hintermeister, seconded by Trustee Ricossa to adjour the meeting.

Aye: 3 - Trustee Hintermeister, Trustee Member Ricossa, and Vice Chair Tryforos

Excused: 1 - Chair Broughman

The Board of Library Trustees Meeting is adjourned to February 3, 2020, at 6:00 PM.