



# City of Santa Clara

## Meeting Minutes

### Board of Library Trustees

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02/03/2020

6:00 PM

Central Park Library, Board Room  
2635 Homestead Rd. Santa Clara, CA 95051

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#### **CALL TO ORDER AND ROLL CALL**

Vice Chair Tryforos called the meeting to order at 6:04PM.

**A motion was made by Trustee Ricossa, seconded by Trustee Hintermeister, to excuse Trustee Broughman.**

**Aye:** 4 - Vice Chair Tryforos, Member Hintermeister, Member Ricossa, and Member Briefman

**Excused:** 1 - Chair Broughman

#### **CONSENT CALENDAR**

A motion was made by **Trustee Hintermeister**, seconded by **Trustee Ricossa** to approve the balance of the consent items.

**Aye:** 4 - Vice Chair Tryforos, Member Hintermeister, Member Ricossa, and Member Briefman

**Absent:** 1 - Chair Broughman

**1.A**     **20-1297**     Board of Library Trustees Minutes of December 2, 2019

**Recommendation:** Approve December 2, 2019 meeting minutes.

**1.B**     [20-114](#)     Action on California Library Literacy Services Grant Awards

**Recommendation:** Recommend to City Council to accept the second installment of the California Library Literacy Services grant award of \$30,072 into the Library Adult and Family Literacy Grant Fund, and approve the appropriation of funds to Adult and Family Literacy accounts for As-Needed Salary, Contractual Services and Operating Supplies. (Requires five affirmative votes by the City Council)

## **PUBLIC PRESENTATIONS**

**JoAnn Davis, Executive Director (Library Foundation and Friends)** gave an update on Foundation activities.

**Kelly Terrence, Guest**, communicated an issue with the Library Wifi.

## **GENERAL BUSINESS**

- 2      [20-113](#)      Preparation for Informational Joint Dinner Meeting with City Council on March 31, 2020

**Recommendation:** There is no staff recommendation for this issue.

**Trustee Hintermeister** shared a number of possible topics for discussion at the Informational Joint Dinner Meeting with City Council and suggested that Trustees identify topics ahead of the meeting.

Trustees discussed the option of having a Special Meeting of the Board of Library Trustees on March 24, 2020 to finalize discussion topics.

## **STAFF REPORT**

Staff Report: Library Reports and Updates

20-112

**City Librarian** and **Assistant City Librarian** gave a verbal report and electronic presentation on activities and issues having an impact on the Library.

**Assistant City Librarian** shared a list of organizations the Library partnered with for programs and resource sharing.

Review and Update Worklist

20-115

**City Librarian** and **Assistant City Librarian** gave a verbal update on the work list.

## **TRUSTEES REPORT**

## **ADJOURNMENT**

The meeting was adjourned at 7:27 PM.

**A motion was made by Trustee Briefman, seconded by Trustee Ricossa, to adjourn the meeting.**

**Aye:** 4 - Vice Chair Tryforos, Member Hintermeister, Member Ricossa, and Member Briefman

**Absent:** 1 - Chair Broughman

The Board of Library Trustees Meeting is adjourned to March 2, 2020, at 6:00 PM.