



## HISTORICAL AND LANDMARKS COMMISSION

2020 WORK-PLAN

AND

2019 ACCOMPLISHMENTS

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**MISSION STATEMENT:**

The mission of the City of Santa Clara is to promote a living and working environment that allows for the best quality of life by serving the community with resourceful, efficient, progressive and professional leadership.

Adopted by City Council action,  
July 25, 1989

**HISTORICAL AND LANDMARKS COMMISSION:**

The Historical & Landmarks Commission acts in an advisory capacity to the City Council in all matters pertaining to historical places and landmarks. This Commission provides advice on the naming and renaming of streets, museums and the establishment thereof in the City, and the marking and preservation of historical landmarks and places.

**2020 WORK PLAN**

GOAL/OBJECTIVE	PROPOSED ACTIVITIES	PRIORITY RANKING	TIMELINE FOR COMPLETION
Review of land use applications pertaining to Historic Preservation Ordinance	Consider applicant presentations on project proposals, conduct site visits, and provide funding recommendations to the City Council.	1	Ongoing
Maintain a professional, active and educated historic preservation commission	Fulfill Certified Local Government requirements by participating in one or more Commissioner workshops / e-training sessions.	1	Oct 2019-Sep 2020
Identify, protect, preserve and enhance historic resources	Recommend to City Council the designation of Mills Act properties as initiated by property owners.	1	Ongoing
Promote public knowledge, participation, understanding and appreciation of Santa Clara's rich and diverse history and sense of place.	Support Historic Preservation Month activities to raise awareness of historic preservation.	1	May 2020
	Recognize, support, and collaborate with other organizations/ agencies, to promote and enhance knowledge of the history and cultural heritage of Santa Clara through recognition events and sponsorships.	2	Ongoing

**ONGOING DUTIES AND RESPONSIBILITIES/PROJECTS**

DUTIES	ACTIVITIES
Advise City Council on historic resources.	<p>Respond to inquiries from City Council, Community Development Department, Parks and Recreation Department, or other departments as appropriate regarding historic preservation issues.</p> <p>Respond to requests for Corrections or Changes to Historic Property Inventory</p> <p>Provide recommendations on proposed street names.</p>
Mills Act Contracts	Consider Mills Act applications as received and make recommendations to the Board.
Outreach and Public Relations	Support an active and creative program of public education, maintain and enhance historic preservation web page with list of all our Landmarks / Mills Act and historic properties and develop brochures and other publications related to City history, historic preservation and the Commission, and provide recommendations for historic displays.

**2019 ACCOMPLISHMENTS**

GOAL/OBJECTIVE	ACTIVITIES SUPPORTING GOAL	STATUS
Encourage, through public and private action and collaboration with other organizations, the maintenance and rehabilitation of historic resources	The Commission members served as liaisons to several groups working on preservation issues, such as the Santa Clara Arts and Historical Consortium; Historic Preservation Society of Santa Clara; Old Quad Residents Association; Agnews Historic Cemetery Museum Committee; architectural Committee; and other miscellaneous committees.	Ongoing
	The Commission also volunteered many hours of time to the City's two historic non-profit groups assisting with the Home Tour, Community Cultural Arts Festival, the Harris-Lass Historic Preserve activities and other fundraisers.	Ongoing / Completed September 2019
	Planning staff reviews the Section 106 requests, the Commission on occasion will review requests when the proposal directly impacts a historically designated resource.	Completed
Maintain a professional, active and educated historic preservation commission	The Commission continues to be authorized to send up to 3 members to training workshops, budget allowing.	Ongoing / Completed
	2019 Annual Preservation Conference, and Santa Clara Home Tour were attended by Commissioners, and Onboarding of New Commissioners	Completed various dates 2019

Identify, protect, preserve and enhance historic resources.	<p>During the 2006-2007 CLG reporting period, the City of Santa Clara initiated a new small oval bronze plaque program for historical properties.</p> <p>The Historical and Landmarks Commission during 2018-19 CLG reporting period authorized Mills Act Contract properties to receive small oval bronze plaques. Approximately 65 bronze plaques have been placed at designated sites within the City of Santa Clara.</p> <p>The Commission reviewed 13 projects that were referred during the CLG reporting period (October 1, 2018-September 30, 2019).</p> <p>Addition of one property to the City's HRI.</p> <p>The City added four Historic Preservation Contract (Mills Act) properties. 152 total properties have benefited from the program.</p>	<p>Ongoing</p> <p>Ongoing / Completed September 2019</p> <p>Completed September 2019</p> <p>Completed 2019</p> <p>Completed various dates 2019</p>
Promote public knowledge, participation, understanding and appreciation of Santa Clara's rich history and sense of place.	<p>Support Historic Preservation Month activities to raise awareness of historic preservation.</p> <p>The Historical and Landmarks Commission in the lobby of City Hall in the public information display case installed a display.</p> <p>The Historical and Landmarks Commission Co-sponsored by the Santa Clara Woman's Club. A Historic Preservation Lecture on Santa Clara's Californio Community Lecture.</p>	<p>Completed May 2019</p> <p>Completed May 2019</p> <p>Completed May 2019</p>
Preservation law amendments or revision.	<p>The City Council approved the Historic Preservation Ordinance on November 7, 2017 and it became effective on December 7, 2017. Planning applications requiring City Council, Planning Commission or Architectural Review that are within 200 feet of an eligible structure should adhere to the Historic Preservation Ordinance. Planning application for Historical Preservation Agreement properties (Mills Act Contract) are review by the Historical and Landmarks Commission.</p> <p>Audit of Historic Preservation Agreements (Mills Act Contracts)</p>	<p>Ongoing</p> <p>Ongoing</p>