



# City of Santa Clara

## Meeting Minutes

### Civil Service Commission

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05/18/2020

6:00 PM

City Hall - Council Chambers / Zoom Webinar

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NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 (“The Brown Act”) and Section 708 of the Santa Clara City Charter, the Chairperson calls for a Special Meeting of the Civil Service Commission of the City of Santa Clara, to commence and convene on Monday, May 18, 2020, at 6:00 pm for a Special Meeting in the City Hall Council Chambers located in the East Wing of City Hall at 1500 Warburton Avenue, Santa Clara, California and Zoom Webinar, to consider the following matter(s) and to potentially take action with respect to them.

Pursuant to the provisions of California Governor’s Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, Committee members will be attending the meeting remotely. The City of Santa Clara has implemented methods for the public to participate remotely via Zoom link or phone call in.

To join Zoom Meeting please use this URL to join. <https://santaclaraca.zoom.us/j/94455297256>.

Webinar ID: 944 5529 7256

Or join by phone:

• US: +1 669 900 6833

#### **CALL TO ORDER AND ROLL CALL**

Chairperson Brown called the meeting to order at 6:05 pm, and lead the meeting in the Pledge of Allegiance.

#### **CONSENT CALENDAR**

1.A [20-530](#) Action to Approve the Civil Service Commission Meeting Minutes of March 12, 2020

**Recommendation:** Approve the Meeting Minutes of March 12, 2020

**A motion was made by Commissioner Bouza, seconded by Commissioner Felizardo, to approve the Civil Service Commission Meeting Minutes of March 12, 2020.**

**Aye:** 5 - Commissioner Bouza, Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, and Commissioner Casey

- 1.B [20-531](#) Action to Approve the Continued Civil Service Commission Meeting Minutes of February 10, 2020
- Recommendation:** Approve the continued Civil Service Commission Meeting Minutes of February 10, 2020
- A motion was made by Commissioner McAllister, seconded by Commissioner Bouza, to approve the Continued Civil Service Commission Meeting Minutes of February 10, 2020.**
- Aye:** 3 - Commissioner Bouza, Vice Chair McAllister, and Chair Brown Jr.
- Abstained:** 2 - Commissioner Felizardo, and Commissioner Casey
- 1.C [20-529](#) Action to Approve the Open Recruitment Report for May 1, 2019 through April 30, 2020
- Recommendation:** Approve the Open Recruitment Report for May 1, 2019 through April 30, 2020
- A motion was made by Commissioner Bouza, seconded by Commissioner Mc Allister, to approve the Open Recruitment Report for May 1, 2019 through April 30, 2020.**
- Aye:** 5 - Commissioner Bouza, Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, and Commissioner Casey

### **PUBLIC PRESENTATIONS**

None

### **GENERAL BUSINESS**

- 2 [20-518](#) Action to Modify the Class Specification for Public Works Supervisor
- Recommendation:** Approve the modified class specification for Public Works Supervisor (Job Code 151)
- A motion was made by Commissioner McAllister, seconded by Commissioner Bouza, to modify the class specification for Public Works Supervisor.**
- Aye:** 5 - Commissioner Bouza, Vice Chair McAllister, Chair Brown Jr., Commissioner Felizardo, and Commissioner Casey
- 3 [20-519](#) Action to Extend Probationary Period of Six Journey Lineworker Apprentices
- Recommendation:** Approve the extension of the probationary period for six Journey Lineworker Apprentices (Employee No's. 06386, 07113, 07114, 07133, 05790, and 07245)
- Not considered**

**STAFF REPORT**

None

**COMMISSIONERS REPORT**

Chairperson Brown inquired if there would be a Brown Act Presentation. Assistant City Attorney Sujata Reuter requested to postpone the Brown Act Presentation for a future meeting when Commission Members can all be present.

**ADJOURNMENT**

Chairperson Brown adjourned the meeting at 6:18 pm.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

Public contact was made by posting the Civil Service Commission agenda on the City's official-notice bulletin board outside City Hall Council Chambers. A complete agenda packet is available on the City's website and in the City Clerk's Office at least 72 hours prior to a Regular Meeting and 24 hours prior to a Special Meeting. A hard copy of any agenda report may be requested by contacting the City Clerk's Office at (408) 615-2220, email [clerk@santaclaraca.gov](mailto:clerk@santaclaraca.gov) <<mailto:clerk@santaclaraca.gov>> or at the public information desk at any City of Santa Clara public library.