

CITY OF SANTA CLARA

Council Appointments to City Committees

CITY COMMITTEES (City staff responsible for preparing and posting the agendas for the meetings).

1. Americans with Disabilities Act (ADA) Committee:

Date:	Meets on call	
Time:	TBD	
Location:	City Hall Council Chambers 1500 Warburton Avenue, Santa Clara	
Councilmembers:	Chahal (Chair)	Alternate: Davis
Staff Members:	Director of Public Works	
Staff Liaison:	Kelly Conoscenti, OSIII	Phone: 408-615-3000
Established on September 29, 1992, to review accessibility issues, the Committee includes individuals and representatives from community organizations such as VIA Rehabilitation, Self Help for Hard of Hearing People, and the Adult Independence Development Center.		

2. Audit Committee:

Date:	Meets on call		
Time:	TBD		
Location:	City Hall 1500 Warburton Avenue, Santa Clara		
Councilmembers:	Gillmor (Chair), Watanabe, Hardy	Alternate: Davis	
Staff Members:	City Manager, Director of Finance, City Auditor		
Reviews the annual independent audits, Comprehensive Annual Financial Report, Single Audit Report, Electric Utility Financial Statements, Stadium Authority Financial Statements, and City Auditor's Annual Report. Meetings are attended with independent auditor.			

3. Bicycle Pedestrian Advisory Committee (BPAC):

Date:	Meets on the fourth Monday of January, March, June, August, and October 1/27; 3/23; 6/22; 8/24; 10/26	
Time:	4:00 p.m.	
Location:	City Hall Council Chambers 1500 Warburton Avenue, Santa Clara	
Councilmembers:	Hardy (Chair)	Alternate: Chahal
Staff Members:	Director of Public Works, Traffic Engineer, Police Department Traffic Sergeant	
Staff Liaison:	Marshall Johnson, Civil Engineer I	Phone: 408-615-3023
Originally established on May 14, 1991, the Committee was established to explore developing safe bicycle lanes and routes on City streets. The Committee name and duties was revised in March 25, 2014 to include pedestrian aspects and to also provide input on non-engineering activities to increase pedestrian and bicycle usage in the City.		

4. Economic Development, Communications, and Marketing Committee:

Date:	Meets on the third Wednesday of February, May, August, and November 2/19; 5/20; 8/19; 11/18	
Time:	3:00 p.m.	
Location:	City Hall Council Chambers 1500 Warburton Avenue, Santa Clara	
Councilmembers:	Davis (Chair), Gillmor, Watanabe	Alternate: Hardy
Staff Members:	City Manager, Assistant City Manager, Director of Communications	
Staff Liaison:	Genevieve Yip, Staff Analyst I	Phone: 408-615-2250
The Economic Development, Communications, and Marketing Committee was established by Council action on February 5, 2019, to consolidate the Economic Development Committee and the Marketing Committee. The Committee focuses proactive economic development and effective communication, as well as reviews the City's marketing and branding strategies.		

5. Governance and Ethics Committee:

Date: Meets on the first Monday of March*, June**, September***, and December 2/10; 6/8; 9/14; 12/7

Time: 3:00 p.m.

Location: City Hall Council Chambers
1500 Warburton Avenue, Santa Clara

Councilmembers: O'Neill (Chair), Davis, Gillmor Alternate: Watanabe

Staff Members: City Manager, City Attorney, City Clerk

Staff Liaison: Genevieve Yip, Staff Analyst I Phone: 408-615-2250

The Governance and Ethics Committee was established by Council action on February 5, 2019, to consolidate the Governance Committee, Ethics Committee, and the Facilities Naming and Honorary Recognition Ad Hoc Committee. The Committee focuses on the refinement or establishment of policies and procedures regarding City Council operations and general good government practices, as well as the further implementation of the City's Code of Ethics & Values program. This committee is also responsible for reviewing requests for facility naming and honorary recognitions.

*Meeting date has been rescheduled from 3/2 to 2/10 due to scheduling conflicts.

**Meeting date has been rescheduled from 6/1 to 6/8 due to scheduling conflicts.

***Meeting date has been rescheduled from 9/7 to 9/21 due to observance of the Labor Day holiday.

6. Ad Hoc Stadium Audit Committee:

Date: Meets on call

Time: TBD

Location: City Hall
1500 Warburton Avenue, Santa Clara

Councilmembers: Gillmor (Chair), Hardy, O'Neill Alternate: Chahal

Staff Members: City Manager, Director of Finance, City Auditor

On July 19, 2016, the Santa Clara Stadium Authority Board (Board) approved appointment of a three-member committee to oversee the work and progress of the audit being performed by Harvey M. Rose Associates, LLC.

CITY OF SANTA CLARA
Council Appointments to Outside Agency Committees

OUTSIDE AGENCY COMMITTEES (Outside Agency responsible for preparing and posting the agendas for the meetings).

1. Association of Bay Area Governments (ABAG) (General Assembly):

Date: Meetings held once a year
Time: From approximately 9:00 a.m. to 3:00 p.m.
Location: TBD
Contact: ABAG Clerk of the Board Phone: (415) 820-7913
Councilmember: Watanabe Alternate: O'Neill
Staff Member: Director of Community Development
Established in 1961 to protect local control, planning for the future and promoting cooperation in area-wide issues. No stipend for attendee.

2. Bay Area Water Supply and Conservation Agency (BAWSCA):

Date: Meetings held every odd numbered month (January, March, May, July, September, November) on the third Thursday of the month
Time: 6:30 p.m.
Location: San Mateo Main Library, Oak Room, 55 West 3rd Avenue, San Mateo, CA 94402
Contact: Nicole Sandkulla Phone: (650) 349-3000
Councilmember: Davis
Staff Member: Director of Water and Sewer Utilities
Established in February 2003 to allow the City to have a greater voice in planning and funding of improvements in the Hetch-Hetchy regional water supply system. BAWSCA term is four years (June 2018-2022) and has only one representative (no alternate). \$100 stipend for meeting attendance.

3. Caltrain Modernization Local Policymaker Group (CalMod):

Date: Meets monthly on the fourth Thursday; except in December, meets on the third Thursday
Time: 5:30 p.m. – 7:00 p.m.
Location: Caltrain Joint Powers Authority Board Headquarters
Bacciocco Auditorium, 1250 San Carlos Avenue, San Carlos, CA 94070
Contact: Phone: (650) 508-6200
Councilmember: Watanabe Alternate: Chahal
Staff Member: Director of Public Works (Advisor only, does not attend meetings)
Established by Caltrain Joint powers Board for Caltrain modernization/electrification. Members represent cities along the Caltrain corridor. No stipend for attendee.

4. Cities Association of Santa Clara County:

Contact: Andi Jordan, Phone: (408) 766-9534
Executive Director
P.O. Box 1079, Los Gatos, CA 95031

A. Board of Directors:

Date: Meets on the second Thursday of every month, except in July
Time: 7:00 p.m.
Location: Sunnyvale City Hall, 456 West Olive Avenue, Sunnyvale
Councilmember: Davis Alternate: Watanabe
Staff Member: City Manager or Assistant City Manager
No stipend for attendee.

B. City Selection Committee:

Date: Meets on call
Time: 6:45 p.m. (Immediately before the Board of Directors meeting)

Location:	Sunnyvale City Hall, 456 West Olive Avenue, Sunnyvale	
Councilmember:	Davis	Alternate: Watanabe
Staff Member:	City Manager or Assistant City Manager	

Established to promote cooperation among the fifteen cities of Santa Clara County and to promote legislative action that will affect local control.

C. Legislative Action Committee:

Date:	Meets on call	
Time:	6:45 p.m. (Immediately before the Board of Directors meeting)	
Location:	Sunnyvale City Hall, 456 West Olive Avenue, Sunnyvale	
Councilmember:	Davis	Alternate: Watanabe
Staff Member:	City Manager or Assistant City Manager	

5. City/Mission College Liaison Committee:

Date:	Meets on call twice a year	
Time:	TBD	
Location:	Alternates between Santa Clara City Hall and Mission College	
Contact:	Mission College President's Secretary or Santa Clara Mayor and Council Offices Executive Assistant to the Mayor and Council	Phone: (408) 855-5123 (408) 615-2250
Councilmembers	Gillmor (Chair), Davis, Hardy	Alternate: O'Neill
Staff Member:	City Manager, Director of Community Development, Director of Parks and Recreation	

Established on-going communication and review of joint programs with Mission College. The Mission College President and two board members participate on the Committee. No stipend for attendee.

6. City/School Liaison Committee (Santa Clara Unified School District):

Date:	Meets first Wednesday every other month beginning February	
Time:	11:45 a.m.	
Location:	Alternates between Santa Clara City Hall and Santa Clara Unified School District (SCUSD) Office	
Contact:	City Manager's Office or SCUSD Superintendent	Phone: (408) 615-2210 (408) 423-2006
Councilmembers:	O'Neill (Chair), Gillmor, Watanabe	Alternate: Davis
Staff Member:	Assistant City Manager, Director of Parks and Recreation, Chief of Police	

Established on-going communication and coordination of joint projects/programs between City officials and SCUSD officials. The School Board representatives and School Superintendent are members of the Committee. No stipend for attendee.

7. Grand Boulevard Task Force/El Camino Real:

Date:	Meets quarterly on the last Wednesday in March, June, September and December	
Time:	10:00 a.m.	
Location:	Alternatively held at the SamTrans Auditorium in San Carlos and the Historic Adobe Building in Mountain View	
Contact:	Dave Pape, SamTrans	Phone: (650) 508-6210
Councilmembers:	Watanabe	Alternate: Chahal
Staff Member:	Director of Community Development	

Member and alternate appointed by Council on February 21, 2006. First meeting was held March 2006. Joint Venture Silicon Valley Network/Peninsula Policy Partnership formed the Task Force for the purpose of looking for ways to raise the status of the El Camino Real to a world-class boulevard with special attention to the aesthetic, safety and interjurisdictional issues. No stipend for attendee.

8. Human Trafficking Commission:

Date: Meetings held once per year, generally at the end of the year (November)

Time: 1:00 p.m.

Location: Board of Supervisors' Chambers, County Government Center,
70 West Hedding Street, San Jose

Contact: County of Santa Clara - Deputy Board Clerk

Phone: (408)299-5083 or 408-299-5001

Councilmember: Watanabe Alternate: Davis

Staff Member: Chief of Police

The Human Trafficking Commission was established on April 29, 2014 to investigate the nature and scope of human trafficking in the County, including both labor and sex trafficking; identify model victim-centered policies, services, and preventative measures to address this issue; make legislative and policy recommendations to the Santa Clara County Board of Supervisors; support the apprehension and prosecution of traffickers; and collaborate with partners regionally, nationally, and internationally to share information and strategies for ending human trafficking. No stipend for attendee.

9. Northern California Power Agency (NCPA):

Date: Meets most months, fourth Thursday of every month

Time: Usually 9:30 a.m.

Location: Rotating NCPA Cities (half in Roseville)

Contact: NCPA Phone: (916) 781-4202

Councilmember: O'Neill Alternate: Gillmor

Staff Member: City Manager, Assistant City Manager, Chief Electric Utility Officer, Assistant Director of Electric Utility, Electric Division Manager.

10. Police Activities League (PAL):

Date: Meets second Wednesday of every month

Time: 7:00 p.m.

Location: Police Department Community Room, 601 El Camino Real, Santa Clara

Councilmember: Gillmor Alternate: Watanabe

Staff Members: PAL Executive Director, Chief of Police

Founded and incorporated in 1970 as a nonprofit organization to provide a place where the youth of the City may enjoy educational and social benefits and athletic activities under competent supervision. The organization is managed by a board of directors comprised of volunteers.

11. Peninsula Division of the League of California Cities:

Date: Meets four times per year. Additionally, the Peninsula Division holds a "Legislative Day" in April of each year in Sacramento (Invitations sent out quarterly.)

Location: Alternating between San Mateo and Santa Clara Counties

Contact: Seth Miller Phone: (415) 595-8629

Councilmember: Davis Alternate: O'Neill

Staff Member: City Manager

Established to encourage greater participation in the Division's activities, thereby creating a strong and unified voice for cities in the Peninsula Division. The responsibilities of the liaison include keeping the Council informed about and engaged in the Division's legislative activities, to provide periodic League updates at Council meetings and to attend Division and League events whenever possible. No stipend for attendee.

12. Joint Recycled Water Policy Advisory Committee:

Date: Meets third Thursday in April and as-needed

Location: Alternates annually between San Jose City Hall (even years) and the Santa Clara Valley Water District Headquarters, San Jose (odd years)

Contact: Jeff Provenzano, City of San Jose Phone: (408) 277-3288
Environmental Services

Councilmember: Davis Alternate: Watanabe

Staff Member: Director of Water and Sewer Utilities

Established in 2010 to review and advise the Santa Clara Water District and the City of San Jose (lead agency for the San Jose/Santa Clara Water Pollution Control Plant) on all policy issues related to recycled water including operations and capital improvements.

13. Recycling and Waste Reduction Commission of Santa Clara County (RWRC):

Date: Meets the fourth Wednesday of every even numbered month except the December meeting (date to be determined due to holidays)

Time: 5:30 p.m.

Location: Board of Supervisors' Chambers, County Government Center,
70 West Hedding Street, 1st Floor, San Jose 95112

Contact: Recycling and Waste Reduction Division Phone: (408) 282-3180

Councilmember: Watanabe

Staff Member: Deputy Director of Public Works

Established per requirements of the California Integrated Waste Management Act of 1989 (AB 939) and subsequent amending legislation in order to coordinate and provide input to the countywide solid waste management program. Membership appointed through the City Selection Committee of Santa Clara County Cities' Association. No stipend for attendee.

14. San Francisco Bay Area Regional Water System Financing Authority:

Date: Meets once a year, in January

Time: Immediately prior to the BAWSCA Board Meetings at 6:30pm

Location: San Mateo Main Library, Oak Room, 55 West 3rd Avenue, San Mateo, CA 94402

Contact: Nicole Sandkulla Phone: (650) 349-3000

Councilmember: Davis

Staff Member: Director of Water and Sewer Utilities

Established February 2003 to allow the City to have a greater voice in planning and funding of improvements in the Hetch-Hetchy regional water supply system. The Regional Financing Authority is a parallel organization with the Bay Area Water Supply and Conservation Agency (BAWSCA). Same stipend for this and BAWSCA meeting attendance.

15. San Jose/Santa Clara Clean Water Financing Authority:

Date: Meets quarterly (February, if necessary), May, August, and November) on the second Thursday of the month

Time: 3:30 p.m.

Location: San Jose City Hall, 200 East Santa Clara Street, Room T-1352,
San Jose

Contact: City of San Jose Finance Department Phone: (408) 535-7010

Councilmember: Davis, Watanabe Alternate: Hardy

Staff Member: Director of Water and Sewer Utilities

16. San Jose/Santa Clara Treatment Plant Advisory Committee (TPAC):

Date: Meets second Thursday every month (third Thursday in May, due to budget; no meeting in July)

Time: 4:00 p.m. (if there are other meetings, this group would meet last)

Location: San Jose City Hall, City Manager's Office, 17th floor, Room 1734, San Jose

Contact: Eva Roa, City of San Jose Phone: (408) 975-2547
Environmental Services

Councilmembers: Davis, Watanabe Alternate: Hardy

Staff Member: Director of Water and Sewer Utilities

Reviews and advises the City of San Jose City Council on all issues relating to the operation and capital improvement of the San Jose/Santa Clara Water Pollution Control Plant. \$100 stipend for regular meeting attendance.

17. Santa Clara County Emergency Operational Area Council (EOAC):

Date: Meets quarterly (February, May, August, November) on the fourth Thursday of the month

Time: 1:30 p.m.

Location: Sheriff's Auditorium, 55 Younger Avenue, San Jose

Contact: Ivan Williams and Michelle Sandoval Phone: (408) 808-7800
Office of Emergency Services

Councilmember: Davis
(Alternates Chair position with Sunnyvale and Milpitas- Cities Association appointment)

Staff Member: Fire Chief, Emergency Services Coordinator

The Emergency Preparedness Council is the advisory body of the Santa Clara County Operational Area in matters affecting disaster preparedness throughout the Operational Area. No stipend for attendee. This committee member is appointed by Cities Association for a 3-year term.

18. Santa Clara County Expressway Plan 2040 Policy Advisory Board (PAB):

Date: Meets as needed

Time: TBA

Contact: Ellen Talbo, County of Santa Clara, Phone: (408) 573-2482
County Transportation Planner

Councilmember: Watanabe Alternate: Hardy

Staff Member: Director of Public Works (Advisor only, does not attend meetings)

The Santa Clara County Comprehensive Expressway Planning Study policy Advisory Board (PAB) will provide a forum for policy input from elected officials for updating the Expressway Study's Implementation Plan originally adopted in August 2003. No stipend for attendee.

19. Santa Clara/Santa Cruz Counties Airport/Community Roundtable

Date: Meets on the fourth Wednesday of every other month beginning in January

Time: TBD

Location: Varies

Contact: Cities Association of Santa Clara County Phone: (408) 766-9534
Andi Jordan
Executive Director
P.O. Box 1079, Los Gatos, CA 95031

Councilmember: Watanabe Alternate: Chahal

Staff Member: City Manager

On July 2018, the Council approved for the City to become a member of the Committee, which is scheduled to convene for the first time within the coming months. Participation in the Roundtable will allow the City of Santa Clara to contribute to policy solutions that mitigate aircraft noise in affected communities, as well as create partnerships with neighboring cities, counties, airports and the Federal Aviation Administration.

20. Santa Clara Sister Cities Association

Date: Meets as needed

Time: 7:00 p.m.

Location: Headen Inman House for Board Meetings

Councilmember: Davis Alternate: Watanabe

Staff Member: City Manager's Office

The Santa Clara Sister Cities Association, an independent non-profit organization, assists the City in exchange activities with Coimbra, Portugal, Izumo, Japan and Limerick, Ireland -- Santa Clara's three sister-cities. The Council appoints a representative to serve as liaison to the Association.

21. Santa Clara University Liaison/Neighborhood-University Relations Committee (NURC):

Date: Meets three times annually on Monday evenings during the academic year

Time: 7:00 p.m.

Location: Mission Branch Library

Councilmember: Gillmor (Chair) Chahal, Hardy

Alternate: O'Neill

Staff Members: City Manager, Director of Community Development, Code Enforcement Technician, Chief of Police

Established in 1990 to review student housing issues (formerly Student Housing Committee). Established a forum for on-going communication and problem solving among City officials, neighborhoods, property owners and Santa Clara University officials and students. Santa Clara University/City Liaison Committee and NURC were combined because of the similar topics that the two committees cover. Three NURC meetings will be held per year (October/November, February and April) for neighborhood issues, and the STAFF TASK FORCE and the CITY-NEIGHBORHOOD FORUM will no longer be held (pursuant to Council action of June 23, 2009). A University-City Subcommittee comprised of NURC City Councilmembers, University officials and City Executive Team Members will meet as needed.

22. Santa Clara Valley Transportation Authority (SCVTA):

Contact: Board Secretary, SCVTA

Phone: (408) 321-5680

A. Board of Directors:

Date: Meets first Thursday of every month (except July)

Time: 5:30 p.m.

Location: Board of Supervisors Chambers, 70 West Hedding Street, San Jose

North East Cities Group

Position includes appointment to one of three sub-committees appointed by the VTA Board of Directors. Small Cities Group representation is a 2-year rotating term with two member cities and one alternate city. The Small Cities Group is comprised of the Cities of Milpitas, Sunnyvale, and Santa Clara.

Councilmember: O'Neill

Staff Member: Director of Public Works

Sets VTA policy; establishes committees to give advice on policy matters and provide in-depth review. \$100 stipend for meeting attendance, per day. The VTA Administrative Code states that appointments to standing committees are approved by the VTA Board of Directors based on the recommendations of the current chairperson. At the first meeting in January, the Board shall approve the members and chairpersons of all standing committees of the Board based on recommendations for these positions provided by the Board Chairperson. The term of each appointment shall be for one year.

B. Policy Advisory Committee:

Date: Meets on the second Thursday of every month

Time: 4:00 p.m.

Location: VTA Offices, 3331 North First Street, San Jose
Building B, Conference Room B-106

Councilmember: Chahal

Alternate: Hardy

Ensures that all jurisdictions within the County have access to development of VTA's policies. No stipend for attendee.

23. Santa Clara Valley Water Commission (SCVW):

Date: Meets quarterly in January, April, July, and October on the fourth Wednesday of the month

Time: 12:00 p.m.

Location: SCVW District Headquarters, 5700 Almaden Expressway, San Jose

Contact: Glenna Brambill

Phone: (408) 630-2408

Santa Clara Valley Water District

Councilmember: Davis

Alternate: Watanabe

Staff Member: Director of Water and Sewer Utilities

Established by the Santa Clara Valley Water District Board of Directors to review and advise on issues relating to water supply and water pricing. No stipend for attendee.

24. Silicon Valley Animal Control Authority (SVACA):

Date: Meets on the fourth Wednesday of every other month beginning in January

Time: 8:30 a.m.

Location: SVACA Headquarters, 3370 Thomas Road, Santa Clara

Contact: Heidi Springer

Phone: (408) 764-0350

Councilmember: O'Neill

Alternate: Chahal

Staff Member: Police Department Patrol Lieutenant

Established in 2000 to provide animal control field services and shelter services for the participating cities. The Board is comprised of four members representing the participating cities of Santa Clara, Campbell, Monte Sereno and Mountain View. No stipend for attendee.

25. Silicon Valley Regional Interoperability Authority (SVRIA) Board of Directors:

Date: Meets every other month - must meet annually a minimum of two regular meetings

Time: 5:00 p.m.

Location: Santa Clara Police Department, 601 El Camino Real, Santa Clara

Contact: Denise Sellers

Phone: (408) 615-5571

Executive Director SVRIA

Primary: Sunnyvale is the primary member and Santa Clara is the alternate member until June 30, 2022 (Santa Clara alternates primary member position with Sunnyvale and Milpitas).

Staff Member: Chief of Police

In 2001, several agencies in the area established the Silicon Valley Regional Interoperability Project to design an implementation strategy for an interoperable communications network; purchase a radio and data communications system or network; integrate this system or network with other nearby regional public safety communications systems; participate in regional interoperability; and to jointly apply for grants and funding to facilitate these goals. In 2010, a Joint Powers Agreement was established to implement and operate the SVRIA and other projects. The nine-member Board of Directors of the JPA consists of elected officials from different geographic regions of the County and will serve as the governing body for the agreement. The City of Santa Clara is represented in the "Central County Agencies" that also includes Sunnyvale and Milpitas. No stipend for attendee.

26. Triton Museum of Art Liaison Committee:

Date: Meets generally on the third Thursday of every month

Time: 4:30 p.m. – 5:30 p.m.

Location: Triton Museum Boardroom, 1505 Warburton Avenue, Santa Clara

Contact: Triton Museum of Art

Phone: (408)247-3754

Councilmember: Davis

Alternate: Chahal

Staff Member: City Manager's Office, Management Analyst

The Triton Museum of Art is an independent non-profit organization. The Council appoints a representative to serve as a liaison to the Triton Museum Board. The participation of a Councilmember at the Triton Museum Board meetings will further the communication and knowledge of the City's support. No stipend for attendee.