



# City of Santa Clara

## Meeting Minutes

### Planning Commission

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04/22/2020

6:00 PM

City Hall Council Chambers

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**Recission of Prior Cancellation Notice: The City previously issued a cancellation notice for this meeting on March 16, 2020. The cancellation notice is hereby rescinded.**

COVID-19 NOTICE - Consistent with the California Governor's Executive Order No. N-29-20 and the Santa Clara County Health Officer's March 31, 2020 Shelter in Place Order which supersedes the March 16, 2020 Order, Planning Commissioners will be teleconferencing from remote locations. A limited number of staff will be present. The meeting set-up is in accordance with the recommendations of the COVID-19 White House Task Force, which notes no more than 10 people in gatherings.

The public can view the meeting online at [Santacalaraca.gov](http://Santacalaraca.gov), City of Santa Clara Television (Comcast cable channel 15 or AT&T U-verse channel 99) or the livestream on City of Santa Clara Facebook page and City of Santa Clara Youtube Channel.

Public Comments prior to meeting may be submitted via email to [planning@santacalaraca.gov](mailto:planning@santacalaraca.gov) no later than 4 p.m. on the day of the meeting; and also before and during the meeting via Ecomment. To utilize Ecomment, please visit the following website: <https://santacalara.legistar.com/Calendar.aspx>, and select the "Ecomment" link next to the Planning Commission meeting for April 22.

We highly encourage citizens to stay at home and provide public comment remotely however, the City Cafeteria has been set up to accommodate up to 10 people at a time and public comment may be made from that location.

#### **6:00 PM REGULAR MEETING**

##### **Call to Order**

**Chair Becker** called the meeting to order at 6:05 p.m.

##### **Pledge of Allegiance and Statement of Values**

##### **Roll Call**

**Present** 7 - Commissioner Steve Kelly, Commissioner Yuki Ikezi, Commissioner Sudhanshu Jain, Chair Lance Saleme, Commissioner Anthony Becker, Vice Chair Nancy A. Biagini, and Commissioner Priya Cherukuru

**DECLARATION OF COMMISSION PROCEDURES**

Chair Becker read the Declaration of Procedures.

**CONTINUANCES/EXCEPTIONS**

None.

**CONSENT CALENDAR**

1. No Items

**PUBLIC PRESENTATIONS****PUBLIC HEARING**

2. [20-302](#) STUDY SESSION: Update on Proposed Changes to the City's Transportation Analysis Methodology from Level of Service to Vehicle Miles Traveled

**Transportation Consultant Karen Mack** provided a Powerpoint presentation and announced that this policy will be presented at an upcoming Council Meeting Study Session.

Staff presented information on existing VMT levels in the City, County, and regionally, how the VTA's Evaluation Tool calculates VMT, and staff's recommendations for key policy items. Planning Commissioners provided feedback about the proposed threshold of significance and the level of VMT reduction that a project would be required to target in order to receive a "less-than-significant" finding.

Public Comments received via ecomment (read by Staff):

**Betsy Megas** spoke in support of the proposed policy and spoke urging staff to continue to further review TDM measures to reduce traffic and increase air quality, health and quality of life.

**Diane Harrison** spoke in support of the proposed policy and added that the Commission should consider bicycle safety and provided a copy of a presentation she made at a previous BPAC meeting.

**REPORTS OF COMMISSION/BOARD LIAISON AND COMMITTEE:**

1. Announcements/Other Items

2. Development Review Hearing

**Planning Manager Reena Brilliot** provided updates and noted that projects going forward at this time, during COVID, are deemed essential.

3. Commissioner Travel and Training Reports, Requests to attend Trainings

**Planning Manager Reena Brilliot** noted that there will be a training by Urban Land Institute (ULI) on June 15.

**Commissioner Biagini** reported that she attended the League of California Cities Planning Commissioner Academy in Sacramento, March 4 - 6, 2020 and it was excellent and very informative.

**DIRECTOR OF COMMUNITY DEVELOPMENT REPORTS:**

1. Planning Commission Budget Update

**Planning Manager Reena Brilliot** announced that the ULI presentation is expected to cost \$3,000.

2. Upcoming Agenda Items

**Planning Manager Reena Brilliot** provided updates.

3. City Council Actions

No items were discussed.

**ADJOURNMENT:**

The meeting adjourned at 8:42 p.m.

The next meeting is Wednesday, May 27, 2020 at 6 p.m.

**A motion was made by Commissioner Biagini, seconded by Commissioner Jain to adjourn the meeting.**

**Aye:** 7 - Commissioner Kelly, Commissioner Ikezi, Commissioner Jain, Chair Saleme, Commissioner Becker, Vice Chair Biagini, and Commissioner Cherukuru