



City of Santa Clara

Meeting Minutes

Board of Library Trustees

03/09/2020

3:30PM

Special Meeting
Central Park Library, Board Room
2635 Homestead Rd.
Santa Clara, CA 95051

Special Meeting

NOTICE IS HEREBY GIVEN that, pursuant to the provisions of California Government Code §54956 ("The Brown Act") and Section 708 of the Santa Clara City Charter, the Chairperson calls for a Special Meeting of the Board of Library Trustees to commence and convene on March 9, 2020, at 3:30 PM for a Special Meeting in the Board Room located in the Central Park Library, 2635 Homestead Road, Santa Clara, California, to consider the following matter(s) and to potentially take action with respect to them.

3:30 PM BOARD SPECIAL MEETING

CALL TO ORDER AND ROLL CALL

Chair Leonne Broughman called the meeting to order at 3:29 p.m

Present 3 - Chair Leonne Broughman, Member Jan Hintermeister, and Member Stephen Ricossa

Absent 2 - Vice Chair Debbie Tryforos, and Member Joshua Briefman

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

- 1 [20-331](#) Verbal Report from the City Manager on the Recruitment Process for the City Librarian (Council Pillar: Enhance Community Engagement and Transparency)

Recommendation: There is no staff recommendation.

City Manager Deanna J. Santana gave a presentation on the process for the City Librarian Recruitment. The Board was updated on the recruiter, recruitment period, tentative candidate interview timeline and tentative appointment date. The Board also discussed recruitment questions for the interview process.

- 2 [20-344](#) Discussion and Recommendation on Desired Attributes and Community Priorities for the Next City Librarian (Council Pillar: Enhance Community Engagement and Transparency)

Recommendation: There is no staff recommendation.

City Manager Deanna J. Santana lead a discussion on desired attributes and community priorities for the next City Librarian. The Board discussed that they would want the new City Librarian to embrace innovation, implement new programs, be open to new ideas and stay on trends. Some desired attributes would be that the new City Librarian comes from a multi-branch system, has experience working with a Board/Committee and has experience in emergency situations.

ADJOURNMENT

Board Member Stephen Ricossa adjourned the meeting at 3:58 p.m. with a second by **Board Member Jan Hintermeister**.

The Board of Trustees Meeting is adjourned to April 6, 2020, at 6:00 PM.