



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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09/03/2020

6:00 PM City Manager's Staff Conf. Room - Adjacent to City Hall  
Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:  
o <https://santaclaraca.zoom.us/j/97233262035> or o Phone: 1 (669) 900-6833

Public Comments prior to meeting may be submitted via email to [HistoricalLandmarksCommission@santaclaraca.gov](mailto:HistoricalLandmarksCommission@santaclaraca.gov) no later than noon on the day of the meeting.

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than 10 people gatherings. Historical and Landmarks Commissioners will be participating remotely. A limited number of staff will also be present.

We highly encourage interested members of the public to stay at home and provide public comment remotely. Any members of the public wishing to come in person should first check-in at the City Manager's Conference Room. City staff may direct you to wait in the City Hall cafeteria or outside the Council Chambers until your item of interest is discussed in order to maintain sufficient social distancing guidelines.

**PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:01 p.m.

**Present** 6 - Chair Patricia Leung, Vice Chair Stephen Estes, Commissioner Ana Vargas-Smith , Commissioner Michael Celso , Commissioner Megan Swartzwelder , and Commissioner Kathleen Romano

**Absent** 1 - Commissioner J.L. "Spike" Standifer

**CONSENT CALENDAR**

1. [20-776](#) Historical and Landmarks Commission Minutes of June 4, 2020

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of June 4, 2020.

**A motion was made by Commissioner Celso, seconded by Commissioner Estes to approve the Historical and Landmarks Commission Minutes for the meeting of June 4, 2020.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

HLC Advisor Introductions - 20 minutes

Craig Mineweaser, AIA - HLC Architectural Advisor

Linda Hylkema, MA, RPA - HLC Archeological Advisor

Lorie Garcia - City Historian and HLC Historical Advisor

2. [20-777](#) Action on Other Business before Historical and Landmarks Commission

**Recommendation:** There are two items for consideration.

- Plaque Request for 1490 Santa Clara Street
- Work Plan

**A motion was made by Commissioner Celso, seconded by Commissioner Romano that the Historical and Landmarks Commission approve the request for a wood plaque for 1490 Santa Clara Street "c.1863" if found to be similar in price to a bronze plaque.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

**A motion was made by Commissioner Romano, seconded by Commissioner Swartzwelder to approve the 2020 Work Plan and establish two subcommittees to focus on items 3 and 4 in the Work Plan.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

3. [20-803](#) Election of Historical and Landmarks Commission Chair and Vice Chair

**Recommendation:** Elect a new Historical and Landmarks Commission Chair and Vice-chair.

**A motion was made by Commissioner Swartzwelder, seconded by Commissioner Vargas-Smith to re-elect Chair Leung for the term through June 2021.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to re-elect Vice Chair Estes for the term through June 2021.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

### **STAFF REPORT**

### **COMMISSIONERS REPORT**

Boards and Committee Assignments - 15 minutes

**Commissioners** present reported on assignments.

Note: Agenda had incorrect Board and Committee Assignments. The updated assignments are listed below.

- Santa Clara Arts and Historic Consortium (Estes / Leung Alternate)
- Historic Preservation Society of Santa Clara (Vargas-Smith)
- Old Quad Residents Association (Leung / Vargas-Smith as alternate)
- Development Review Hearing (Romano / Vargas-Smith as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer / Romano as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Vargas-Smith / Swartzwelder as alternate)
- Zoning Ordinance Update (Swartzwelder / Romano as alternate)
- El Camino Real Specific Plan Community Advisory Committee (Leung)
- Downtown Revitalization (Vargas-Smith / Romano as alternate)

Announcements and Other Items - 10 minutes

No additional items.

Commissioner Travel and Training Requests - 10 minutes

No travel or training reported. No requests to attend training.

**ADJOURNMENT**

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Celso to adjourn the meeting.**

**The meeting adjourned at 9:30 p.m.**

**The next meeting is on Thursday, October 1, 2020 at 6 p.m.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer