



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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10/20/2020

7:00 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering.

#### **CALL TO ORDER AND ROLL CALL**

Chair Martinez called the meeting to order at 7:08 PM.

**Present** 6 - Commissioner Andrew Knaack, Chair Joe Martinez, Commissioner George Guerra, Vice Chair Eversley Forte, Commissioner Derreck Carter-House, and Commissioner Kelly Gonzalez

**Absent** 1 - Commissioner Burt Field

**Commissioner Carter-House made a motion, seconded by Commissioner Gonzalez to excuse Commissioner Field.**

**Aye:** 6 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

**Excused:** 1 - Commissioner Field

#### **CONSENT CALENDAR**

**Commissioner Carter-House made a motion, seconded by Commissioner Guerra to approve the Consent Calendar**

**Aye:** 6 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

**Excused:** 1 - Commissioner Field

- 1.A [20-978](#) Action on the Parks & Recreation Commission Minutes of the September 15, 2020 Meeting

**Recommendation:** Approve the Parks & Recreation Commission Minutes of the September 15, 2020 Meeting.

### **PUBLIC PRESENTATIONS**

Commissioner Field entered the meeting at 7:15 PM.

### **GENERAL BUSINESS**

2. [20-912](#) Consideration of the Proposed Schematic Design for the Magical Bridge All-Inclusive Playground Project in Central Park (Council Pillar: Enhance Community Sports, Recreational and Arts Assets)

**Recommendation:** Recommend City Council Approval of the Magical Bridge All Inclusive Playground in Central Park Schematic Design.

**Commissioner Guerra made a motion, seconded by Commissioner Forte to recommend City Council approval of the Magical Bridge All-Inclusive Playground in Central Park Schematic Design.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

3. [20-982](#) Recommendation to the Governance and Ethics Committee to Name the New Public Parks located at 5123 Calle Del Sol.

**Recommendation:** Recommend a Name(s) for the Governance and Ethics Committee consideration for the New Public Park and/or the New Public Park Plaza located at 5123 Calle Del Sol (Ensemble Residential Project).

**Commissioner Carter-House made a motion, seconded by Commissioner Gonzalez to continue Item 3. (File 20-982) until the November 17, 2020 Parks & Recreation Meeting.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

4. [20-980](#) Recommendation to the Governance and Ethics Committee to Name the New Neighborhood Park located at 1205 Coleman Avenue (Gateway Crossings)

**Recommendation:** Recommend a Name for the Council Governance and Ethics Committee's consideration for the New Neighborhood Park located at 1205 Coleman Avenue.

**Commissioner Gonzalez made a motion, seconded by Commissioner Carter-House to recommend to the Governance and Ethics Committee to name the new neighborhood park located at 1205 Coleman Avenue the Zahra Billoo Park.**

**Aye:** 4 - Commissioner Knaack, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

**Nay:** 3 - Chair Martinez, Commissioner Guerra, and Commissioner Field

5. [20-981](#) Recommendation to the Governance and Ethics Committee to Name the New Public Park located at 2343 Calle Del Mundo.

**Recommendation:** Recommend a Name for the Council Governance and Ethics Committee's consideration for the New Public Park located at 2343 Calle Del Mundo (SummerHill Residential Project).

**Commissioner Guerra made a motion, seconded by Commissioner Forte to recommend to the Governance and Ethics Committee to name the new public park located at 2343 Calle Del Mundo the Calle Del Mundo Park.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

6. [20-1005](#) Recommend Nominee(s) for Consideration as the "Honorary Holiday Tree Lighter 2020" for the Annual Holiday Tree Lighting Ceremony on Friday, December 4, 2020.

**Recommendation:** Recommend a nominee, or nominees to the Mayor for consideration as "Honorary Holiday Tree Lighter 2020."

**Commissioner Gonzalez made a motion, seconded by Commissioner Guerra to recommend for consideration the Kaiser Permanente Intensive Care Unit Workers as Honorary Holiday Tree Lighters at the Annual Tree Lighting Ceremony 2020.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

7. [20-979](#) Recommend Parks & Recreation Commission Work Plan Goals for FY 2020/21

**Recommendation:** Recommend Parks & Recreation Commission Work Plan Goals for FY 2020/21, and appoint subcommittee as needed.

**Commissioner Knaack made a motion, seconded by Commissioner Carter-House to recommend City Council approval of Work Plan Goals for FY 2020/21.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

**STAFF REPORT**

Deputy Director Seale provided the update on park projects. The Agnew Park playground rehabilitation project is complete, and the pathway repair will be underway starting in late October. The Department has also begun to work on the Request for Proposal (RFP) for the Bowers Park Roof Project. The Fairway Glen Park restroom project is in the community outreach and schematic design phase. Fuller Street Park Phase II (sports courts) is now complete and park patrons are already enjoying the new amenities. The Homeridge Park Playground Rehabilitation Project is expected to be completed towards the end of November. The Machado Park Playground Rehabilitation Project is complete. The construction at Lawrence Station Area Parks is continuing with weekly scheduled construction meetings. Meadow Park, and Redwood Trail are complete and will be part of the virtual ribbon cutting event. The Montague Park Rehabilitation Project is at the 100% plan phase, and is under review with various departments. Construction on the Raymond G. Gamma Dog Park Rehabilitation Project started in October. The Reed & Grant Street Sports Park fields are complete, along with the maintenance building. The Jerry Marsalli Building still has some detail work remaining, which is scheduled for completion in November. Soft opening of the facility is scheduled for late October.

Recreation Manager Castro provided the update on recreation programs. Recreation is celebrating Halloween with the Halloween decorating contest by district, and 'You've Been Treated Neighborhood Activity'. The Department has been video taping several playgrounds and facilities using the 'Play It Safe Santa Clara' message regarding opening playgrounds and sports courts using established protocols for the public to play safe. Playgrounds open on Wednesday, October 28. There are several park and playground virtual ribbon cuttings, which were delayed due to COVID-19. The Commission is invited to a virtual socially distanced first kick event for opening the Reed & Grant Sports Park on Thursday, October 22. It is a closed event with only invited guests allowed, included two team cohorts from Santa Clara Youth Sporting.

Director Teixeira concluded by focusing on health and wellness, encouraging everyone to follow the Health & Safety First protocols as we open playgrounds during the COVID-19 pandemic. The Department continues to provide essential services as Disaster Service Workers, such as the daily distribution of meals at the Senior Center CPOD. In addition, the Department provided relief from poor air quality due to smoke, and cooling center services at the Senior Center over the past few months. The commissioners will notice that at our parks and playgrounds we have Health & Safety First signage to provide guidance to the community to

reduce the spread of COVID-19.

### **COMMISSIONERS REPORT**

**Commissioner Carter-House:** Visited Lick Mill Park and the 34+ acre community park site in the north part of the City. He noted many people are using parks and tennis courts, and described how QR codes may be used in the future to conduct community outreach for park projects.

**Commissioner Field:** Visited Reed & Grant Sports Park and is excited to see the facility open soon. Visited the Magical Bridge playground in Palo Alto.

**Commissioner Forte:** Visited Warburton Park and the 34+ acre community park site in the north part of the City.

**Commissioner Gonzalez:** Visited Youth Soccer Park, and Henry Schmidt Park. She noticed parks in general are packed, which has the added impact on cleanliness.

**Commissioner Guerra:** Visited Reed & Grant Sports Park, and is anxious to see the other amenities in the park. He also visited Central Park and the ISC, which is being used quite a bit.

**Commissioner Knaack:** Visited Lick Mill Park, Live Oak Park, Fuller Street Park, Thamien Park, and Montague Park. He noticed people continually removing caution tape around the playgrounds and using them.

**Commissioner Martinez:** Visited Machado Park, Waburton Park, Rotary Park and Larry Marsalli Park.

### **ADJOURNMENT**

**Commissioner Guerra made a motion, seconded by Commissioner Knaack to adjourn the meeting at 9:54 PM until the next regularly held meeting at 7:00 PM on November 17, 2020.**

**Aye:** 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez