

12-5-2017

13.E3



**City of
Santa Clara**
The Center of What's Possible

PARKS & RECREATION COMMISSION

Cafeteria
1500 Warburton Avenue
Santa Clara, CA

Meeting Minutes October 17, 2017

Organization	Name
City of Santa Clara	Commissioner Chuck Blair Commissioner George Guerra Commissioner Andrew Knaack Commissioner Roseann Alderete LaCoursiere Commissioner Joe Martinez Commissioner Tino Silva Commissioner Kevan Michael Walke Director of Parks & Recreation, James Teixeira Deputy Parks & Recreation Director, Dale Seale Recreation Manager, Kim Castro

Matters for Council Action:

- 1) The Commission recommended (6-0-1) that Council approve the schematic design for the Summerhill-Lawrence Station Area Public Parkland with a recommendation to require Park G Off Leash Dog Area have a flat surface with K9 Turf and that Park E natural grass have synthetic turf. *(Note: Parks & Recreation staff has maintenance, operations and cost concerns related to Park E synthetic turf.)*
 - 2) The Commission recommended (6-0-1) that Council approve the distribution of \$89,000 of net proceeds from the 37th annual Santa Clara Art & Wine Festival to local programs and services as follows: Santa Clara Friends of Parks & Recreation Department (\$16,000), Santa Clara Schools Foundation (\$16,000), Santa Clara Senior Center Health & Wellness Program (\$15,000), Santa Clara Police Activities League (\$14,000), Santa Clara High School Grad Night (\$8,000), Wilcox High School Grad Night (aka Senior Send Off) (\$8000), Rotary Club of Santa Clara (\$6,000), and Wade Brummal Youth Sports Grant Program (\$6,000). Recommendation sent to City Council as a Special Order of Business—Presentation of Funds to Local Charities from the 2017 Santa Clara Art & Wine Festival Proceeds. *(Note: This item was on November 7, 2017 Council Agenda).*
-
1. Call to Order/Roll Call/Order of Agenda: The meeting was called to order by Chair LaCoursiere at 7:02 p.m. The Commission excused Commissioner Walke on a motion by Commissioner Silva and seconded by Commissioner Martinez (6-0-1).
 2. Approval of Minutes: On a motion by Commissioner Silva and seconded by Commissioner Martinez, the Commission approved the September minutes (6-0-1).
 3. Correspondence & Communications: Recreation Manager Castro reviewed correspondence and communications with the Commission.

4. New Business:

- A. Presentation and Review for Recommendation: Summerhill-Lawrence Station Area Public Parkland. The Commission reviewed the presentation on the Summerhill-Lawrence Station Area Public Parkland. On a motion by Commissioner Guerra and seconded by Commissioner Blair, the Commission recommended (6-0-1) that City Council approve the schematic design for the Summerhill-Lawrence Station Area Public Parkland with the requirement that Park E must be synthetic turf and that flat surface K9 Turf be installed in Park G. *(Note: Mini Park E (Lot N) has a below grade water treatment silva cell approximately 260 feet long by 40 feet wide, (34% of Mini Park E) and developer proposed natural grass. While, the Community Facilities District (CFD) formed for this development will contribute towards public park maintenance costs, the Parks & Recreation Department recommends natural turf be installed at this location due to maintenance, use/operations and cost concerns related to Park E synthetic turf.)*
- B. Art & Wine Festival 2017 Commission Grant Recommendation. On a motion by Commissioner Knaack and seconded by Commissioner Guerra, the Commission recommended (6-0-1) that City Council approve the distribution of \$89,000 of net proceeds from the 37th annual Santa Clara Art & Wine Festival to local programs and services as follows: Santa Clara Friends of Parks & Recreation Department (\$16,000), Santa Clara Schools Foundation (\$16,000), Santa Clara Senior Center Health & Wellness Program (\$15,000), Santa Clara Police Activities League (\$14,000), Santa Clara High School Grad Night (\$8,000), Wilcox High School Grad Night (aka Senior Send Off) (\$8,000), Rotary Club of Santa Clara (\$6,000), and Wade Brummel Youth Sports Grant Program (\$6,000). Recommendation sent to City Council as a Special Order of Business—Presentation of Funds to Local Charities from the 2017 Santa Clara Art & Wine Festival Proceeds.
- C. Presentation: Neighborhood Park Playground Project Community Outreach Plan. Recreation Manager Castro reviewed the format, purpose and location for each community outreach meeting inclusive of Homeridge Park, Montague Park, Bowers Park, Machado Park, Fuller Street Park, Agnew Park and the Central Park Master Plan Update.
- D. Discuss including Handball Courts at Neighborhood Parks. On a motion by Commissioner Guerra and seconded by Commissioner Blair the Commission agreed (4-2-1) to further discuss handball courts at neighborhood parks, considering potential costs, at a future meeting.

The following members of the public spoke in favor of having handball courts in the City of Santa Clara: Matt Sullivan, Joe Lenhardt and Arthur Vences.

The following members of the public spoke to move the handball courts to a City of Santa Clara park location: Craig Connelly, Monica Stoffal and Amy Gurich.

- E. Discuss Holiday Tree Lighting Special Event
1. Nominate 2017 "Honorary Tree Lighter." On a motion by Commissioner Guerra, and seconded by Commissioner Silva the Commission recommended consideration of George Santich as the Tree Lighter for the Tree Lighting Ceremony.

2. Discuss Beer & Wine Booth. The commission will serve Golden State Beer and wines from Bargetto, Fortino and Guglielmo at the Tree Lighting event. All beverages will be sold for \$5 with a glass.

- F. Recommend Approval of \$1,000 Grant For SC Host Lions Spring and Summer Football and Cheer Program. On a motion by Commissioner Silva and seconded by Commissioner Guerra, the Commission recommends that City Council approve a \$1,000 Grant for SC Host Lions Spring and Summer Football and Cheer Program.

5. Old Business:

A. Commission 2017 Work Plan & Goals

1. Complete Facility Condition Assessment and Develop Project and Funding Priorities for Park Acquisition, Development & Rehabilitation (Commission Update). The Facilities Condition Assessment is proceeding with over 40 buildings and park sites in draft format that is currently being reviewed by the Department.
2. Review and Update Park Rules, Regulations, Ordinance(s) and Park Signs (Commission Review & Discussion). Deputy Director Seale provided the Commission with a sample sign for Tennis Court Rules.
3. Parks & Athletic Fields—Improve Access, Supervision & Enforcement (commission Update). None.
4. Enhance Special Events—Local Focus, Activities & Cultural Commission Collaboration.

6. Staff Reports:

- A. Park Division & Cemetery Updates: Deputy Director Seale reviewed upcoming projects with the Commission that included preparation for the ice rink, lawn bowl natural turf maintenance renovation, overhead shelter for bleachers at the Central Park Tennis Center and the completion of the two ramp repairs at Ulistac Natural Area.
- B. Recreation Division Updates: Covered in Item 4C above, Jack and Beanstalk opens October 27 and planning for winter mini special events to promote the ice rink.
- C. Special Events Updates: The Children's Halloween Party at the Youth Activity Center is scheduled for Tuesday, October 31, 2017 from 3-6 p.m.

7. Commissioner Reports:

- A. Commissioner Blair: Visited Henry Schmidt Park.
- B. Commissioner Knaack: Is currently participating in a recreational basketball league at Buchser Middle School.
- C. Commissioner LaCoursiere: Visited Steve Carli Park with family and observed the amount of play elements in the playground that kids are actively using.
- D. Commissioner Martinez: Visited Steve Carli Park and Fremont Park.


8. Conference & Attendance Reports: None.

9. Public Presentations: Ray Gamma commented on the need for synthetic dog turf at the proposed new dog park in the Summerhill-Lawrence Station Area Public Parkland.
10. Adjournment: On a motion by Commissioner Guerra and second by Commissioner Silva to cancel (6-0-1) the December meeting. On a motion by Commissioner Guerra and second by Commissioner Martinez, the meeting was adjourned (6-0-1) at 9:30 p.m.

Prepared by:


Dale Seale
Deputy Director of Parks & Recreation

Reviewed by:


Andrew Knaack
Commission Secretary

Submitted by:


James Teixeira
Director of Parks & Recreation
Commission Liaison