

## FY 2020/21 Budget Amendments

### General Fund (001)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer to the Related Santa Clara Developer Fund		(39,942)	Decreases the transfer to the Related Santa Clara Developer Fund. This action reverses a transaction approved in the July/August Monthly Financial Report to reflect the movement of encumbrances into the Related Santa Clara Developer Fund to consolidate expenditures in that fund. However, because the expenses in the Related Santa Clara Development Fund are reimbursable, the amounts will be re-encumbered in the Related Santa Clara Developer Fund and offset by developer contributions rather than reflected as a transfer from the General Fund.
City Manager's Office - Encumbrances		31,419	Increases the City Manager's Office encumbrances as a reversal to the action approved as part of the July/August Monthly Financial Report. The original action decreased the appropriation in the City Manager's Office and transferred the encumbered funds to the Related Santa Clara Developer Fund to consolidate Related project expenses. However, because the expenses in the Related Santa Clara Development Fund are reimbursable, the amounts will be re-encumbered in the Related Santa Clara Developer Fund and offset by developer contributions. The encumbered funds in the General Fund will be liquidated.
City Attorney's Office - Encumbrances		8,523	Increases the City Attorney's Office appropriation as a reversal to the action approved as part of the July/August Monthly Financial Report. The original action decreased the appropriation in the City Attorney's Office and transferred the encumbered funds to the Related Santa Clara Developer Fund. However, this encumbrance does not reflect Related services, and should remain in the City Attorney's Office appropriation.
Transfer to the Unemployment Insurance Fund		40,000	Transfers \$40,000 to the Unemployment Insurance Fund to cover higher actual unemployment insurance claims through the third quarter 2020. Additional adjustments will be necessary to cover claims through the remainder of the year and will be brought forward in future Monthly Financial Reports.

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### General Fund (001)

Department/Item	Source of Funds	Use of Funds	Explanation
Budget Stabilization Reserve		(40,000)	Reduces the Budget Stabilization Reserve to cover the Transfer to the Unemployment Insurance Fund necessary to address higher actual unemployment insurance claims.
Community Development Department - Salaries		(2,000)	As a participating agency in the Certified Local Governments (CLG) Program, the City received a one-time grant award in the amount of \$5,000 from the Office of Historic Preservation due to excess funding in the National Park Service Historic Preservation Grant. In order to receive this grant award, the City is required to provide a 40% City match in the amount of \$2,000 that can be matched with staff time. This action reduces salaries funding in the Community Development Department and reallocates it to the Engineering Operating Grant Fund to cover the 40% City Match. There is corresponding action in the Engineering Operating Grant Fund to recognize and appropriate the grant and grant match funding.
Community Development Department / Transfer to Engineering Operating Grant Trust Fund		2,000	This action establishes a transfer to the Engineering Operating Grant Fund to provide matching funds for the Certified Local Government (CLG) Grant.
Community Development Department - Contractual Services		13,500	On October 8, 2019, the City Council directed staff to collaborate with the Cities Association of Santa Clara County to address the Regional Housing Need Allocation, a state-mandated housing goal. As part of this collaborative effort, the City would share the County's cost for a consultant to support the production of each jurisdiction's Housing Element or to produce outreach materials. For that reason, this action allocates \$13,500 from the Advanced Planning Reserve to fund payments to the Cities Association of Santa Clara County for consultant costs.
Advanced Planning Reserve		(13,500)	This action decreases the Advanced Planning Reserve to provide funding for the consultant to support the production of the Housing Element or to produce outreach materials as described above.

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## FY 2020/21 Budget Amendments

### Expendable Trust Fund (079)

Department/Item	Source of Funds	Use of Funds	Explanation
Transfer to the Related Santa Clara Developer Fund		(253,734)	Decreases the transfer to the Related Santa Clara Developer Fund. This action reverses a transaction approved in the July/August Monthly Financial Report to reflect the movement of encumbrances into the Related Santa Clara Developer Fund to consolidate expenditures in that fund. However, because the expenses in the Related Santa Clara Development Fund are reimbursable, the amounts will be re-encumbered in the Related Santa Clara Developer Fund and offset by developer contributions rather than reflected as a transfer from the Expendable Trust Fund.
City Manager's Office - Related Santa Clara Encumbrances		253,734	Increases the City Manager's Office encumbrances as a reversal to the action approved as part of the July/August Monthly Financial Report. The original action decreased the appropriation in the City Manager's Office and transferred the encumbered funds to the Related Santa Clara Developer Fund to consolidate Related project expenses. However, because the expenses in the Related Santa Clara Development Fund are reimbursable, the amounts will be re-encumbered in the Related Santa Clara Developer Fund and offset by developer contributions. The encumbered funds in the Expendable Trust Fund will be liquidated.

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## FY 2020/21 Budget Amendments

### Engineering Operating Grant Trust Fund (144)

Department/Item	Source of Funds	Use of Funds	Explanation
Community Development Department / Certified Local Government (CLG) Grant	5,000	5,000	As a participating agency in the Certified Local Governments (CLG) Program, the City received a one-time grant award in the amount of \$5,000 from the Office of Historic Preservation due to excess funding in the National Park Service Historic Preservation Grant. The grant funds will be used to support the City's historic preservation program. In order to receive this grant award, the City is required to provide a 40% City match that can be matched with staff time and overhead costs. This action recognizes and appropriates the grant funding in amount of \$5,000 related to the CLG Grant Program.
Transfer From the General Fund / Community Development Department / Certified Local Government (CLG) Grant City Match	2,000	2,000	As a participating agency in the Certified Local Governments (CLG) Program, the City received a one-time grant award in the amount of \$5,000 from the Office of Historic Preservation. In order to receive this grant award, the City is required to provide a 40% City match that can be match with staff time and overhead costs. This action recognizes a transfer of \$2,000 from the General Fund to provide the 40% City match and allocates funding towards staff time to support the CLG Grant Program.
	7,000	7,000	

### Police Department Operating Grant Trust Fund (177)

Department/Item	Source of Funds	Use of Funds	Explanation
Bulletproof Vest Grant	1,500	1,500	Recognizes Fiscal Year 2020 Patrick Leahy Bulletproof Vest Partnership grant funding awarded by the Bureau of Justice Assistance (BJA). This funding will be used to purchase uniquely fitted protective armor vests, meeting National Institute of Justice (NIJ) standards. The officers vests need to be purchased after April 1, 2020, and reimbursement requests must be submitted before August 31, 2022.
	1,500	1,500	

## FY 2020/21 Budget Amendments

### Unemployment Insurance Fund

Department/Item	Source of Funds	Use of Funds	Explanation
CARES Act Funding/ Materials/Services/Supplies	264,000	458,000	Increases the Materials/Services/Supplies allocation by \$458,000 (from \$71,000 to \$529,000) to cover higher actual unemployment claims costs through the third quarter 2020. This action also recognizes Coronavirus Aid, Relief, and Economic Security (CARES) Act funding of \$264,000 to partially offset the expenses as CARES Act funds reimburse one-half of the unemployment expenses.
Transfer from the General Fund	40,000		Transfers \$40,000 from the General Fund Budget Stabilization Reserve to cover higher actual unemployment insurance claims costs through the third quarter 2020. Additional funding will be necessary to cover unemployment claims costs through the remainder of the year and will be brought forward in future Monthly Financial Reports.
Unrestricted Ending Fund Balance		(154,000)	Allocates the remaining unrestricted ending fund balance cover higher actual claims costs.
	304,000	304,000	

### City Affordable Housing Capital Fund (565)

Department/Item	Source of Funds	Use of Funds	Explanation
Affordable Housing Impact Fee / Ending Fund Balance	131,000	131,000	As part of the City's Housing Ordinance No. 1974, the City established a housing impact fee to mitigate the impacts of new market-rate housing development and non-residential development on the need for affordable housing. The City Affordable Housing Capital Fund is established to record the revenues and related expenditures to support infrastructure needed to service new housing and other developments. This action increases the budget for Housing Impact Fees and allocates the revenues to the ending fund balance.
	131,000	131,000	

## FY 2020/21 Budget Amendments

### Electric Utility Capital Fund (591)

Project	Source of Funds	Use of Funds	Explanation
Martin Avenue Junction Project	800,000	800,000	On June 9, 2020, the City Council approved a funding agreement relating to predesign engineering activities for the Memorex Junction Substation Project and authorized the City Manager to execute subsequent funding agreements with other applicants for additional services. As such, this action establishes a new Capital Improvement Program project, Martin Avenue Junction, to recognize developer contributions and appropriate funding in the amount of \$800,000 for the Silicon Valley Power to perform the predesign of the substation, the substation's control building and off-site transmission facilities at 2600 De La Cruz.
Freedom Circle Junction Project	300,000	300,000	On June 9, 2020, the City Council approved a funding agreement relating to predesign engineering activities for the Memorex Junction Substation Project and authorized the City Manager to execute subsequent funding agreements with other applicants for additional services. As such, this action establishes a new Capital Improvement Program project, Freedom Circle Junction, to recognize developer contributions and appropriate funding in the amount of \$300,000 for the Silicon Valley Power to perform the predesign of the substation, the substation's control building and off-site transmission facilities at 2305 Mission College Boulevard.
	<b>1,100,000</b>	<b>1,100,000</b>	

## FY 2020/21 Budget Amendments

### Related Santa Clara Developer Fund (540)

Project	Source of Funds	Use of Funds	Explanation
Transfer From the General Fund / Other Development Project Services	(39,942)	(8,523)	Decreases the transfer from the General Fund to the Other Development Project Services project. This action reverses a transaction approved in the July/August Monthly Financial Report to reflect the movement of encumbrances into the Related Santa Clara Developer Fund to consolidate expenditures in that fund. However, because the expenses in the Related Santa Clara Development Fund are reimbursable, the amounts will be re-encumbered in the Related Santa Clara Developer Fund and offset by developer contributions rather than reflected as a transfer from the General Fund. This action also decreases the appropriations by \$8,523, as these encumbered funds in the City Attorney's Office do not pertain to the Related project.
Transfer From the Expendable Trust Fund / Other Development Project Services	(253,734)		Decreases the transfer from the Expendable Trust Fund to the Other Development Project Services project. This action reverses a transaction approved in the July/August Monthly Financial Report to reflect the movement of encumbrances into the Related Santa Clara Developer Fund to consolidate expenditures in that fund. However, because the expenses in the Related Santa Clara Development Fund are reimbursable, the amounts will be re-encumbered in the Related Santa Clara Developer Fund and offset by developer contributions rather than reflected as a transfer from the Expendable Trust Fund.
Developer Contributions	285,153		Increases the estimate for developer contributions. Related Santa Clara expenditures are fully reimbursable and this offsets encumbered funds for services provided by the City Manager's Office.
	(8,523)	(8,523)	