



City of Santa Clara

Meeting Minutes

Task Force on Diversity, Equity, and Inclusion

11/09/2020

7:00 PM

Virtual Meeting

CALL TO ORDER AND ROLL CALL

Present 4 - Chair Darius Brown, Vice Chair Neil Datar, Member Andrew Knaack, and Member Dianna Zamora-Marroquin

Member Zamora-Marroquin joined the meeting at 7:20 p.m.

CONSENT CALENDAR

1. [20-1147](#) Task Force on Diversity, Equity, and Inclusion Meeting Minutes of October 29, 2020

A motion was made by Vice Chair Datar, seconded by Member Knaack, and unanimously carried, that the Task Force approve the meeting minutes of October 29, 2020.

Aye: 3 - Chair Brown, Vice Chair Datar, and Member Knaack

Off Dias: 1 - Member Zamora-Marroquin

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [20-1153](#)

Introduction of Community Partner Organization - African American Community Services Agency

Vice Chair Neil Datar reported that he signed a Community Partner MOU with the African American Community Services Agency (AACSA) and introduced Policy and Advocacy Coordinator Helen Kassa as the Task Force's primary contact for the community partner organization. Policy and Advocacy Coordinator Kassa gave a presentation on AACSA's mission, policy and advocacy work, and outreach to the community. The Task Force Members introduced themselves to the Policy and Advocacy Coordinator Kassa. Mayor Gillmor commented that she has worked AACSA Executive Director Milan Balinton in the past that she is excited to have Policy and Advocacy Coordinator Kassa join the Task Force as a community partner.

A motion was made by Vice Chair Datar, seconded by Member Knaack, and unanimously carried that the Task Force approve the MOU with the African American Community Services Agency and approve Helen Kassa as the Task Force's community partnership liaison.

Aye: 3 - Chair Brown, Vice Chair Datar, and Member Knaack

Off Dias: 1 - Member Zamora-Marroquin

3. **Update from Community Communicators Subcommittee on Community Organizations and Community Partner Criteria**

The Task Force reviewed the Community Partner Criteria document and made suggested amendments. Director of Social Sector Ethics at the Markkula Center for Applied Ethics Joan Harrington commented that the Task Force may consider sharing the document to potential community partners for their input and feedback. The Task Force expressed their support in sending the document to at least two organizations. A motion was made by Member Knaack, seconded by Vice Chair Datar, and unanimously carried, that the Task Force refer the item back to the Community Communicators Subcommittee to send the amended document to two organizations for feedback and continue the item for further consideration at the next regular meeting.

Aye: 3 - Chair Brown, Vice Chair Datar, and Member Knaack

Off Dias: 1 - Member Zamora-Marroquin

**4. Update on Subcommittee Work Effort on OpenGov Survey Seeking Community
Input on Observance of Columbus Day**

Chair Brown reported that the subcommittee worked with City staff to develop the OpenGov survey that respectfully considers the historical significance of Columbus Day and Indigenous Peoples' Day. Chair Brown also commented that the subcommittee determined that, because they are not subject matter experts, they would reach out to indigenous peoples groups for feedback on the developed survey. Member Knaack reported on the subcommittee's work effort and asked the Task Force for any input. Vice Chair Datar and Member Zamorra-Marroquin provided comments and expressed their support in reaching out to subject matter experts for feedback. Member Knaack commented that the subcommittee will work on the input received and will report back at the next regular meeting. This was informational item only and no action was taken by the Task Force.

5. Verbal Update on Application Status and On-line Engagement

Assistant City Clerk Nora Pimentel provided an update on the Task Force applications received. Director of Communications Lon Peterson reported that a press release went out with the application and via the City's social media channels. City Attorney Brian Doyle introduced Luis Haro in the City Attorney's Office who will be serving as an alternate advisor to the Task Force and will be sitting in on the Task Force interviews. This was informational item only and no action was taken by the Task Force.

6. Review Email Communications Received from Community Members

Member Zamora-Marroquin reported on email communications received. This was informational item only and no action was taken by the Task Force.

ADJOURNMENT

The meeting was adjourned at 8:01 p.m.