



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

11/17/2020

7:00 PM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering.

CALL TO ORDER AND ROLL CALL

Chair Martinez called the meeting to order at 7:01 PM.

Present 7 - Commissioner Andrew Knaack, Chair Joe Martinez, Commissioner George Guerra, Commissioner Burt Field, Vice Chair Eversley Forte, Commissioner Derreck Carter-House, and Commissioner Kelly Gonzalez

CONSENT CALENDAR

Commissioner Carter-House made a motion, seconded by Commissioner Forte to approve the consent calendar.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

1.A [20-1086](#) Action on the Parks & Recreation Commission Minutes of the October 20, 2020 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the October 20, 2020 Meeting.

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. [20-1172](#) Consideration of the Proposed Schematic Design for the Fairway Glen Park Restroom Project

Recommendation: Recommend City Council Approval of the Fairway Glen Park Restroom Project Schematic Design (Option One, or Option Two) and a Park Master Plan Update to include the proposed restroom building.

Commissioner Guerra made a motion, seconded by Commissioner Field to recommend City Council approval of the Fairway Glen Park Restroom Project with Option One (green color), and a Park Master Plan Update to include the proposed restroom.

Aye: 5 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field , and Commissioner Carter-House

Nay: 2 - Vice Chair Forte, and Commissioner Gonzalez

3. [20-1087](#) Introduction of an Integrated Goose Management Plan for Central Park and Recommendation

Recommendation: Recommend Council approval of an Integrated Goose Management Plan for Central Park.

Commissioner Gonzalez made a motion, seconded Commissioner Carter-House to recommend Council approval of an integrated Goose Management Plan for Central Park.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field , Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

4. [20-1079](#) Recommend Eligibility Criteria for the Community Garden Program at the Mini Park Located at 3450 Copper Place

Recommendation: Recommend community garden eligibility criteria (geographic proximity, income, age, and residency) in the following priority order: (1) Santa Clara residents living within the Community Facilities District No. 2019-1 (Lawrence Station) boundaries, (2) Santa Clara residents who are Low Income, (3) Santa Clara residents 55 years and older, and/or families with children under age 18, (4) Other City of Santa Clara residents.

Commissioner Carter-House made a motion, seconded by Commissioner Knaack to recommend approval of community garden eligibility criteria in the order presented in the report.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field , Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

5. [20-1081](#) Recommend Approval of Proposed Community Garden Guiding Principles & Rules for the Mini Park Located at 3450 Copper Road

Recommendation: Recommend that Council approve the Community Garden Guiding Principles & Rules for the Mini Park Located at 3450 Copper Road.

Commissioner Carter-House made a recommendation, seconded by Commissioner Guerra to recommend that Council approve the Community Garden Guiding Principles & Rules for the Mini Park located at 3450 Copper Road.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

6. [20-1090](#) Recommendation to the Governance and Ethics Committee to Name the New Public Parks located at 5123 Calle Del Sol.

Recommendation: Recommend a name for the Governance and Ethics Committee consideration for the New Public Park and/or the New Public Park Plaza located at 5123 Calle Del Sol (Ensemble Residential Project).

Commissioner Carter-House made a motion, seconded by Commissioner Guerra to recommend the Governance and Ethics Committee consider naming the new public park and new public plaza located at 5123 Calle Del Sol, the Calle Del Sol Micro Plaza.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez

STAFF REPORT

Deputy Director Seale provided an update to the Commission on numerous park projects. The Agnew Park playground rehabilitation project is complete including the newly renovated asphalt pathway. The engineering firm for the Bowers Park Roof Project has been tentatively selected. The Commission has recommended approval of the Fairway Glen Park Restroom Project schematic design with Option 1. Fuller Street Park Phase II (sports courts) is now complete and the Department is working on adding fencing along two sides of the sports courts. The Homeridge Park Playground Rehabilitation Project is now expected to be completed in the couple of weeks. The construction at Lawrence Station Area Plan (LSAP) park playgrounds is near completion with poured in place surfacing installation this week. Weekly construction meeting at LSAP are ongoing. Creekside Park in the Santa Clara Square area will be completed in early 2021. The Montague Park Rehabilitation Project is at the 100% plan phase, with staff focusing on making corrections to the plans based on lessons learned from recent park rehabilitation projects. Construction on the Raymond G. Gamma Dog Park Rehabilitation Project is continuing on schedule. The Reed & Grant Street Sports Park fields are complete, along with the Marsalli Building which will have a final inspection followed by the issuance of a certificate of occupancy in early December.

Director Teixeira informed the Commission about election results, with particular focus on the passage of City of Santa Clara Measure E (Transient Occupancy Tax) that will increase Santa Clara's hotel tax by up to 4% over time to support essential City services, paid by guests staying in hotels. Currently hotels are closed, so it will not have an immediate effect. Long term however, Measure E will provide additional revenue for the City's programming, services, and infrastructure improvements. The Department will be working with partners such as Our City Forest to plant trees and complete volunteer projects in various parks in the future. Director Teixeira described how the rate of spread of COVID-19 in the nation and state has dramatically increased recently. Health and safety protocols are essential for all to practice in order not to jeopardize the community's access to recreation activities and to stay healthy and safe.

Recreation Manager Castro provided the update on recreation programs including the City's Virtual Holiday Tree Lighting with the Kaiser Permanente Intensive Care Unit Team as the honorary tree lighters for the Annual Tree Lighting Ceremony 2020. The virtual event will be broadcast on social media channels on Friday December 4, 2020. The City's holiday programs registration starts on November 18, 2020 with a virtual visit from Santa, gingerbread house making, etc. The Recreation Division is continuing winter programming activities taking into consideration Santa

Clara County is now in the most restrictive purple tier. All programming is done in accordance with CDC, California State, and County guidelines and protocols. The Department continues to provide essential services as Disaster Service Workers, such as the daily distribution of meals at the Senior Center CPOD and the weekly activation of the Food for Families Salvation Army CPOD on Wednesdays starting on November 18, 2020 until the end of the year.

COMMISSIONERS REPORT

Commissioner Carter-House: Visited Lick Mill Park, and Thamien Park, and noticed the increased number of Canada Geese in parks.

Commissioner Field: Visited Reed & Grant Sports Park.

Commssioner Forte: Visited Mary Gomez Park and received feedback from park patrons about adding one barbecue grill to the picnic area. There was also a request for more public swim time at pool facilities.

Commssioner Gonzalez: Visited Santa Clara Youth Soccer Park, and Henry Schmidt Park. She has not noticed signage along the San Tomas Aquino Trail addressing health and safety protocols including social distancing while we cope with the COVID-19 pandemic.

Commissioner Guerra: Visited Mary Gomez Park, and Central Park. The services at the International Swim Center are continuing, which is appreciated.

Commissioner Knaack: Visited Reed & Grant Sports Park, enjoyed the First Kickoff event and thanked staff and everyone involved for bringing the project to completion.

Commissioner Guerra made a motion, seconded by Commissioner Forte to cancel the December 15, Parks & Recreation Commission Meeting.

Aye: 6 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, and Commissioner Gonzalez

Nay: 1 - Commissioner Carter-House

ADJOURNMENT

Commissioner Carter-House made a motion, seconded by Commissioner Gonzalez to adjourn the meeting at 9:12 PM until the next regularly scheduled meeting at 7:00 PM on January 19, 2021.

Aye: 7 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, Commissioner Carter-House, and Commissioner Gonzalez