



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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03/04/2021

6:00 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:

o <https://santaclaraca.zoom.us/j/97233262035> or o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [PlanningPublicComment@santaclaraca.gov](mailto:PlanningPublicComment@santaclaraca.gov) no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email. Historical and Landmarks Commissioners and Staff Liaison will be participating remotely.

#### PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:02 p.m.

**Commissioner Celso** joined the meeting at 6:05 p.m. **Commissioner Estes** joined the meeting at 6:08 p.m.

**Commissioner Celso** informed the Commission that he would need to leave the meeting at 8 p.m. due to being a disaster service worker.

**CONSENT CALENDAR**

**1.A**     [21-319](#)     Historical and Landmarks Commission Minutes of February 4, 2021

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of February 4, 2021.

**Commissioner Celso** and **Commissioner Swartzwelder** abstained from voting due to their absence at the February 4, 2021 meeting.

**A motion was made by Commissioner Estes, seconded by Commissioner Vargas-Smith to approve staff recommendation.**

**Aye:** 5 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Romano

**Abstained:** 2 - Commissioner Celso, and Commissioner Swartzwelder

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

**2.**        [21-318](#)        Study Session: Ralph M. Brown Act

**Assistant City Attorney Alexander Abbe** provided a PowerPoint presentation. The Commission asked clarifying questions regarding the difference between ad hoc and standing subcommittee meetings and social media interactions.

3. [21-264](#) Public Hearing: Consideration of an Architectural Review of a proposed addition at a property located at 1772 Main Street that is within 200 feet of a Historic Resource

**Recommendation:** Recommend that the Historical and Landmarks Commission finds that the proposed project located at 1772 Main Street does not destroy or have a significant adverse effect on the integrity of the designated property across the street; that the alterations are compatible with the existing structure and its setting in the Old Quad neighborhood, and recommend approval at the Development Review Hearing subject to the conditions of approval.

**Associate Planner Nimisha Agrawal** provided the staff presentation.

**Applicant Azadeh Masrour** provided an overview of the proposal and stated the intended use of the ADU.

**Historical and Landmarks Commission Architectural Advisor Craig Mineweaser** shared a letter with his comments. **Applicant Guillermo Segura** shared his concerns. **Staff Liaison Rebecca Bustos** explained that the property was potentially historic.

**Public Speaker(s):** Bud Meacham  
Bev Hromec

**A motion was made by Commissioner Estes, seconded by Commissioner Vargas-Smith to close public hearing.**

**Aye:** 7 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

The Commission discussed the proposed design and directed staff to work with the applicants and **Historical and Landmarks Commission Architectural Advisor Craig Mineweaser** to update the design, including detaching the garage and repositioning it at the rear of the property.

**A motion was made by Commissioner Estes, seconded by Commissioner Standifer to continue Item 3 to the April 1, 2021 meeting.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Celso

4. [21-320](#) Public Hearing: Consideration of a request for a plaque for the property at 1415 Benton Street

**Recommendation:** Approve a modified bronze plaque circa 1895 for the property located at 1415 Benton Street, and allocate funds to cover the cost of the plaque in the amount of approximately \$200.00.

**Staff Liaison Rebecca Bustos** presented the homeowners' request for a plaque and stated that the applicant had shared in advance that they would not be able to attend.

Public Speaker(s): **Bev Hromec**

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano to close public hearing.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Celso

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to approve staff recommendation.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Celso

#### **STAFF REPORT**

1. Berryessa Adobe Maintenance

**Staff Liaison Rebecca Bustos** updated the Commission that the property assessment report is still being worked on.

#### **COMMISSIONERS REPORT**

1. Subcommittee Reporting - 20 minutes

Commissioners present reported on subcommittee activities.

2. Board and Committee Assignments - 15 minutes

Commissioners present reported on assignments.

## 3. Announcements and Other Items - 10 minutes

None.

## 4. Commissioner Travel and Training Requests - 10 minutes

None.

**ADJOURNMENT**

**A motion was made by Commissioner Romano, seconded by Commissioner Standifer to adjourn the meeting.**

**The meeting adjourned at 8:56 p.m.**

**The next regular scheduled meeting is on Thursday, April 1, 2021 at 6 p.m.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Celso

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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