

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

**INSTRUCTIONS:** This is a Word form with expanding text fields and check boxes. It will probably open as Read-Only. Save it to your computer before you begin entering data. This form can be saved and reopened.

Because this is a WORD form, it will behave generally like a regular Word document except that the font, size, and color are set by the text field.

- Start typing where indicated to provide the requested information.
- Click on the check box to mark either yes or no.
- To enter more than one item in a particular text box, just insert an extra line (Enter) between the items.

Save completed form and email as an attachment to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov). You can also convert it to a PDF and send as an email attachment. Use the Acrobat tab in WORD and select Create and Attach to Email. You can then attach the required documents to that email. If the attachments are too large (greater than 10mb total), you will need to send them in a second or third email.

## Name of CLG

City of Santa Clara

**Report Prepared by:** Rebecca Bustos, Senior Planner

**Date of commission/board review:** April 1, 2021

## MINIMUM REQUIREMENTS FOR CERTIFICATION

### I. Enforce Appropriate State or Local Legislation for the Designation and Protection of Historic Properties.

#### **A. Preservation Laws**

1. What amendments or revisions, if any, are you considering to the certified ordinance? Please forward drafts or proposals.

**REMINDER:** Pursuant to the CLG Agreement, OHP must have the opportunity to review and comment on ordinance changes prior to adoption. Changes that do not meet the CLG requirements could affect certification status.

Although the City of Santa Clara does not have a historic district(s) per se, General Plan Amendment (GP#34) redesignated the entire "Old Quad" as one of historical significance, that should thus be maintained and protected as a general policy. The Old Quad is predominately single-family residential area. During this reporting period. The City Council approved the Historic Preservation Ordinance on November 7, 2017 and it became effective on December 7, 2017. Planning applications requiring City Council, Planning Commission or Architectural Review that are within 200 feet of an eligible structure should adhere to the Historic Preservation Ordinance. Planning application for Historical Preservation Agreement properties (Mills Act Contract) are reviewed by the Historical and Landmarks Commission. The City Council has adopted Criteria for Local Significance (see

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

General Plan Appendix 8.9). All properties evaluated for CEQA and NEPA, as well as for addition to Significant Properties List are evaluated under these Criteria.

2. Provide an electronic link to your ordinance or appropriate section(s) of the municipal/zoning code.  
<https://www.codepublishing.com/CA/SantaClara/#!/SantaClara18/SantaClara18106.html#18.106>

## B. New Local Landmark Designations (Comprehensive list of properties/districts designated under local ordinance, HPOZ, etc.)

1. During the reporting period, October 1, 2019 – September 30, 2020, what properties/districts have been locally designated?

Property Name/Address	Date Designated	If a district, number of contributors	Date Recorded by County Recorder
None.	Type here.	Type here.	Type here.

**REMINDER:** Pursuant to California Government Code § 27288.2, “the county recorder shall record a certified resolution establishing an historical resources designation issued by the State Historical Resources Commission or a local agency, or unit thereof.”

2. What properties/districts have been de-designated this past year? For districts, include the total number of resource contributors?

Property Name/Address	Date Removed	Reason
None.	<a href="#">Click or tap here to enter text.</a>	<a href="#">Click or tap here to enter text.</a>

## C. Historic Preservation Element/Plan

1. Do you address historic preservation in your general plan?  
☐ Yes, in a separate historic preservation element. ☐ No  
☒ Yes, it is included in another element.

Provide an electronic link to the historic preservation section(s) of the General Plan or to the separate historic preservation element.

<http://www.santaclaraca.gov/home/showdocument?id=13934>

# **Certified Local Government Program -- 2019-2020 Annual Report**

(Reporting period is from October 1, 2019 through September 30, 2020)

<http://www.santaclaraca.gov/home/showdocument?id=12893>

## **D. Review Responsibilities**

### **1. Who takes responsibility for design review or Certificates of Appropriateness?**

☐ All projects subject to design review go the commission.

☒ Some projects are reviewed at the staff level without commission review. What is the threshold between staff-only review and full-commission review?

Authority to conduct architectural review of an application for the issuance of a permit for any sign, building, and structure or for alteration to the exterior of a structure in any zone district is vested in the Development Review Hearing by the City Council of the City of Santa Clara. Chapter 18.76 of the Zoning Ordinance of the City of Santa Clara delineates the powers and duties of the Development Review Hearing and outlines the process of architectural review. It is the practice of the City Council to grant limited authority of architectural review to the Director of Community Development. This authority is granted with the stipulation that the Director may, at his or her discretion, refer any item allowed for his or her review to the Development Review Hearing for resolution. An application for development through the architectural review process is regarded as an intention on the part of the applicant/property owner to improve the appearance, function and value of the subject property. Design review proposes to enhance that endeavor and promote and protect the general welfare of the community by seeking to amend existing deficiencies on the property by means of conditional architectural review approvals. Such conditions of approval are intended to be in keeping with the scale of the request, except where gross deficiencies of the Zoning Ordinance are found. Under direction from the Director of Community Development, staff, including the Liaison to the Historical & Landmarks Commission, review those projects within the Old Quad as well as all potentially historic properties over 50 years of age, and any proposed changes to properties within 200 feet of historic resources on the City's List of Architecturally or Historically Significant Properties, for potential impacts to the City's historic resources. Any project that may have an identifiable impact on a historic resource or potentially eligible historic resource, and any development application that abuts or interfaces with, or potentially impacts the Old Quad area, is forwarded with a staff report and recommendation to the Historical and Landmarks Commission for review and recommendation as required per the Historic Preservation Ordinance. Other major projects, such as infill developments, are also forwarded to the Commission. Each report includes CEQA review and also analyzes the application of Secretary of the Interior Standards for Rehabilitation for the project, as applicable.

### **2. California Environmental Quality Act**

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

- What is the role of the staff and commission in *providing input* to CEQA documents prepared for or by the local government? See response below.

What is the role of the staff and commission in *reviewing* CEQA documents for projects that are proposed within the jurisdiction of the local government?

Environmental review is a part of the normal project review and requires no separate application. Preliminary environmental review begins approximately one week after an application for development is filed. For larger and complex project or those that require City Council or Planning Commission approval, the City's Project Clearance Committee (PCC) determines the completeness of applications, and projects are also evaluated under the California Environmental Quality Act (CEQA) to determine the appropriate level of CEQA analysis required. Per Historic Preservation Ordinance when City's Historical and Landmarks Commission review is required, the Commission will have an opportunity to review and comment on the CEQA documents.

### 3. Section 106 of the National Historic Preservation Act

- What is the role of the staff and commission in *providing input* to Section 106 documents prepared for or by; the local government? See response below.
- What is the role of the staff and commission in *reviewing* Section 106 documents for projects that are proposed within the jurisdiction of the local government?  
Environmental review is a part of the normal project review and requires no separate application. Per Historic Preservation Ordinance, when City's Historical and Landmarks Commission review is required, the Commission will have an opportunity to review and comment on the CEQA documents. Planning staff reviews the Section 106 requests, the Commission on occasion will review requests when the proposal directly impacts a historically designated resource.

## II. Establish an Adequate and Qualified Historic Preservation Review Commission by State or Local Legislation.

### A. Commission Membership

Name	Professional Discipline	Date Appointed	Date Term Ends	Email Address
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## Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

<b>J.L. "Spike" Standifer</b>		<b>September 24, 2013</b>	<b>June 30, 2021</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Stephen Estes</b>		<b>October 28, 2014</b>	<b>June 30, 2020</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Patricia Leung</b>		<b>December 8, 2015</b>	<b>June 30, 2019</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Michael Celso</b>		<b>August 21, 2018</b>	<b>June 30, 2022</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Ana Vargas-Smith</b>		<b>August 21, 2018</b>	<b>June 30, 2022</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Megan Swartzwelder</b>		<b>August 26, 2019</b>	<b>June 30, 2023</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
<b>Kathleen Romano</b>		<b>August 26, 2019</b>	<b>June 30, 2021</b>	<b>HistoricalLandmarksCommission@santaclaraca.gov</b>
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

Attach resumes and Statement of Qualifications forms for all members.

1. If you do not have two qualified professionals on your commission, explain why the professional qualifications not been met and how professional expertise is otherwise being provided.  
Please see list of Historical and Landmarks Commissioners above. Currently all qualifications are met through City staff and Volunteer Consultants to the City and to the Commission.
2. If all positions are not currently filled, why is there a vacancy, and when will the position will be filled? *No vacancies.*

### B. Staff to the Commission/CLG staff

1. Is the staff to your commission the same as your CLG coordinator? ☒ Yes    ☐ No    If not, who serves as staff? [Click or tap here to enter text.](#)
2. If the position(s) is not currently filled, why is there a vacancy? *No vacancies.*

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Attach resumes and Statement of Qualifications forms for staff.

Name/Title	Discipline	Dept. Affiliation	Email Address
Rebecca Bustos Senior Planner, CLG Coordinator Alternate/ HLC Staff Liaison Alternate	City and Regional Planning	Community Development	<a href="mailto:Rbustos@santaclaraca.gov">Rbustos@santaclaraca.gov</a>
Gloria Sciara, AICP, Development Review Officer	Urban Planning (MUP) / Historic Preservation / Architectural History	Community Development	<a href="mailto:gsciara@santaclaraca.gov">gsciara@santaclaraca.gov</a>

## C. Attendance Record

Please complete attendance chart for each commissioner and staff member. Commissions are required to meet four times a year, at a minimum. If you haven't met at least four times, explain why not.

Commissioner/Staff	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep
J.L. "Spike" Standifer	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Stephen Estes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Patricia Leung	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Michael Celso	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Ana Vargas-Smith	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Megan Swartzwelder	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Yen Han Chen	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
Rebecca Bustos	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>
Type here.	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
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# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

## D. Training Received

Indicate what training each commissioner and staff member has received. Remember it is a CLG requirement is that all commissioners and staff to the commission attend at least one training program relevant to your commission each year. It is up to the CLG to determine the relevancy of the training.

Commissioner/Staff Name	Training Title & Description (including method presentation, e.g., webinar, workshop)	Duration of Training	Training Provider	Date
Patricia Leung	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Ana Vargas-Smith	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Megan Swartzwelder	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Kathleen Romano	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Michael Celso	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 19, 2020
Rebecca Bustos	2020 Annual Preservation Conference	Full Day	California Preservation Conference	May 18-20, 2020
Type here.	Type here.	Type here.	Type here.	Type here.
Type here.	Type here.	Type here.	Type here.	Type here.

## III. Maintain a System for the Survey and Inventory of Properties that Furthers the Purposes of the National Historic Preservation Act

### A. Historical Contexts: initiated, researched, or developed in the reporting year (excluding those funded by OHP)

**NOTE:** California CLG procedures require CLGs to submit survey results, including historic contexts, to OHP. (If you have not done so, submit an electronic copy or link if available online with this report.)

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Context Name	Description	How it is Being Used	Date Submitted to OHP
None.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.

## B. New Surveys or Survey Updates (excluding those funded by OHP)

**NOTE:** The evaluation of a single property is not a survey. Also, material changes to a property that is included in a survey, is not a change to the survey and should not be reported here.

Survey Area	Context Based-yes/no	Level: Reconnaissance or Intensive	Acreage	# of Properties Surveyed	Date Completed	Date Submitted to OHP
None.	Type here.	Type here.	Type here.	Type here.	Type here.	Type here.

How are you using the survey data? N/A

## IV. Provide for Adequate Public Participation in the Local Historic Preservation Program

### A. Public Education

What public outreach, training, or publications programs has the CLG undertaken? How were the commissioners and staff involved? Please provide an electronic link to all publications or other products not previously provided to OHP.

Item or Event	Description	Date
None.	Due to the Covid-19 pandemic, all of the Commission activities outside of virtual meetings were canceled, including yearly National Preservation Month events.	Type here.



# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

## ADDITIONAL INFORMATION FOR NATIONAL PARK SERVICE ANNUAL PRODUCTS REPORTS FOR CLGS

**NOTE: OHP will forward this information to NPS on your behalf. Please read "Guidance for completing the Annual Products Report for CLGs" located at [http://www.nps.gov/clg/2015CLG\\_GPRA/FY2013\\_BaselineQuestionnaireGuidance-May2015.docx](http://www.nps.gov/clg/2015CLG_GPRA/FY2013_BaselineQuestionnaireGuidance-May2015.docx).**

### **A. CLG Inventory Program**

During the reporting period (October 1, 2019-September 30, 2020) how many historic properties did your local government **add** to the CLG inventory? This is the total number of historic properties and contributors to districts (or your best estimate of the number) added to your inventory **from all programs**, local, state, and Federal, during the reporting year. These might include National Register, California Register, California Historic Landmarks, locally funded surveys, CLG surveys, and local designations.

Program area	Number of Properties added
City of Santa Clara Historic Resource Inventory	None

### **B. Local Register (i.e., Local Landmarks and Historic Districts) Program**

1. During the reporting period (October 1, 2019-September 30, 2020) did you have a local register program to create local landmarks and/or local districts (or a similar list of designations) created by local law? ☒ Yes ☒ No
2. If the answer is yes, then how many properties have been added to your register or designated from October 1, 2018 to September 30, 2019? None – (0)

### **C. Local Tax Incentives Program**

1. During the reporting period (October 1, 2019-September 30, 2020) did you have a Local Tax Incentives Program, such as the Mills Act? ☒ Yes ☐ No
2. If the answer is yes, how many properties have been added to this program from October 1, 2018 to September 30, 2019? None – (0)

Name of Program	Number of Properties Added During 2019-2020	Total Number of Properties Benefiting From Program
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## Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

Historical Preservation Contract (Mills Act)	None – (0)	153 properties
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### D. Local “bricks and mortar” grants/loan program

1. During the reporting period (October 1, 2019-September 30, 2020) did you have a local government historic preservation grant and/or loan program for rehabilitating/restoring historic properties? ☒ Yes ☐ No
2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2019 to September 30, 2020? [Type here.](#)

Name of Program	Number of Properties that have Benefited
Neighborhood Conservation Improvement Program	None – (0)

### E. Design Review/Local Regulatory Program

1. During the reporting period (October 1, 2019-September 30, 2020) did your local government have a historic preservation regulatory law(s) (e.g., an ordinance) authorizing Commission and/or staff review of local government projects or impacts on historic properties? ☒ Yes ☐ No
2. If the answer is yes, how many historic properties did your local government review for compliance with your local government’s historic preservation regulatory law(s) from October 1, 2019 to September 30, 2020?  
The City staff review of local government projects or impacts on historic properties are not collected. It is the function of the Permit Center staff to review properties that are flagged in the system as resources that are over 50 years old and are within 200 feet of a listed resource. Projects flagged are referred to the Planning Division staff to provide guidance on the permit application. The Commission reviewed three (3) projects as referenced in the Agendas and Minutes.

### F. Local Property Acquisition Program

1. During the reporting period (October 1, 2019-September 30, 2020) did you have a local program to acquire (or help to acquire) historic properties in whole or in part through purchase, donation, or other means? ☐ Yes ☒ No

## Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

2. If the answer is yes, then how many properties have been assisted under the program(s) from October 1, 2019 to September 30, 2020? Type here.

Name of Program	Number of Properties that have Benefited
N/A	Type here.

### **IN ADDITION TO THE MINIMUM CLG REQUIREMENTS, OHP IS INTERESTED IN A SUMMARY OF LOCAL PRESERVATION PROGRAMS**

- A. What are your most critical preservation planning issues?

Several residential neighborhoods in the City are nearing or have surpassed 50 years of age. Developing historic context statements for the recognition and potential preservation of some of residential neighborhoods may be critical to preserving examples of the City's history.

- B. What is the single accomplishment of your local government this year that has done the most to further preservation in your community?

Despite the global Covid-19 pandemic, the Santa Clara HLC continued to hold virtual meetings throughout 2020. Staff and the commissioners worked quickly to change standard meeting procedures in order to successfully hold hearings virtually. In addition, Commissioners continued their service as liaisons to several groups working on preservation issues, such as the Santa Clara Arts and Historical Consortium, Historic Preservation Society of Santa Clara, Old Quad Residents Association, Agnews Historic Cemetery Museum Committee, and other miscellaneous committees.

Moreover, the Commission established two new subcommittees. The first is focused on community education and community outreach and the second is focused on expanding the City's historic resources through additional surveying and context statements.

- C. What recognition are you providing for successful preservation projects or programs?

During the 2006-2007 CLG reporting period, the City of Santa Clara initiated a new small oval bronze plaque program for historic properties. Several of these plaques have been awarded over the years. The Historical and Landmarks Commission during 2019-20 CLG reporting period authorized one (1) Mills Act Contract property to receive an oval bronze

# Certified Local Government Program -- 2019-2020 Annual Report

(Reporting period is from October 1, 2019 through September 30, 2020)

plaque. Over the years, approximately 62 bronze plaques have been placed at designated sites within the City of Santa Clara.

D. What are your local historic preservation goals for 2020-2021?

Annual follow-up on the Historical Preservation Ordinance; Post Preservation Ordinance work includes the following: 1) Additional Public Information handouts and brochures, 2) Community Outreach, including a social media presence, 3) Additional GIS maps of historic properties and a link to Internet/City website, 4) Update of Historic Resources Inventory, including the development of Context Statements, 5) Additional training for Historical and Landmarks Commission, consultants, advisors and staff.

E. So that we may better serve you in the future, are there specific areas and/or issues with which you could use technical assistance from OHP?

Identifying appropriate and useful CEQA mitigation measures related to historic structures.

F. In what subject areas would you like to see training provided by the OHP? How you like would to see the training delivered (workshops, online, technical assistance bulletins, etc.)?

Training Needed or Desired	Desired Delivery Format
More training on the subject of preparing contexts and surveys, as well as on applying the Secretary of the Interior's Standard.	Virtual

G. Would you be willing to host a training working workshop in cooperation with OHP? ☒ Yes ☐ No

H. Is there anything else you would like to share with OHP? None.

## **XII Attachments (electronic)**

- ☒ Resumes and Statement of Qualifications forms for **all** commission members/alternatives and staff
- ☒ Minutes from commission meetings
- ☐ Drafts of proposed changes to the ordinance

## **Certified Local Government Program -- 2019-2020 Annual Report**

(Reporting period is from October 1, 2019 through September 30, 2020)

- ☐ Drafts of proposed changes to the General Plan
- ☐ Public outreach publications

Email to [Lucinda.Woodward@parks.ca.gov](mailto:Lucinda.Woodward@parks.ca.gov)

**Attachment 1:**  
**Resumes and Statement of Qualifications**



# City of Santa Clara

The Center of What's Possible

## APPLICATION BOARD, COMMISSIONS, AND COMMITTEE CITY OF SANTA CLARA

City Clerk's Office 1500 Warburton Avenue,  
Santa Clara, California 95050

Phone: 408-615-2220 E-mail: [Clerk@santaclaraca.gov](mailto:Clerk@santaclaraca.gov)

\*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader:  
<http://get.adobe.com/reader>

Board/ Commission/ Committee Applying For:

Historical & Landmark Commission

Name:

Ana Vargas-Smith

Address:

[REDACTED]

City:

Santa Clara

State:

CA

Zip Code:

95050

E-mail Address:

[REDACTED]

Primary Phone Number

[REDACTED]

Secondary Phone Number

Are you eligible to register to vote in Santa Clara?

☒ Yes

☐ No

☐ Unsure

Are you a registered voter of Santa Clara?

☒ Yes

☐ No

☐ Unsure

Have you attended a meeting of this Board/  
Commission/Committee?

☒ Yes

☐ No

☐ Unsure

Present Employer:

Self employed/Www.Eggsbythebay.com

Job Title:

Owner

Previous Governmental Bodies/ Elective Offices  
Applicant has served:

Position/ Office Held:

Dates:

None

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Civic or Charitable Organizations to which  
Applicant has belonged:

Position(s) Held:

Dates:

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Special Interests, Hobbies or Talents:

Arts, History, Painting, Writing, and BGE Foodie/Cooking instructor
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College, Professional, Vocational Schools  
attended:

Major Subject:

Degree/Dates:

Bachelor of Science
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Business Administration/Marketing
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Graduated March 2003
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Special awards or recognition received:

2003 Graduated Magna Cum Laude, 1999 Pasadena Rotary Club Marketing project

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I grew up in the Quad and was blessed to be surrounded by beautiful architecture and history daily as I made my way past SCU on my way to St. Clare's. It's part of my psych now. As an adult I want to give back to our community to ensure that our Old Quad treasures are preserved for generations to come--especially given all the current HD development in SC.

Any other information which you feel would be useful to the City Council in reviewing your application:

Core member lead of Reclaiming our Downtown since 2016. It's a non political community of history buffs supporting the redevelopment and Revitalization of our Historical Downtown.

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

☐ Yes

☒ No

☐ Unsure

If yes, please name the Organization or Employment.

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?

☒ Yes

☐ No

☐ Unsure

Have you ever been convicted of a felony or misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions)

Historical & Landmark Commission

Signature of Applicant:

Ana Vargas-Smith

Date Signed:

06/13/2018

**By clicking submit you are confirming that you are the person listed in this application, and that all information provided is truthful and correct. You can also submit the completed application in person at: City Clerk's Office, 1500 Warburton Avenue, Santa Clara, California 95050. All information provided will be public information.**

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Ana Vargas-Smith \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ August 21, 2018 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2020 \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

## Contact

[!\[\]\(1d3a1175dd4902218e694b9c098adb83\_img.jpg\)  
www.linkedin.com/in/](https://www.linkedin.com/in/)  


## Top Skills

Supply Chain Management

Business Planning

Consumer Electronics

## Languages

Portuguese (Native or Bilingual)

French (Elementary)

Japanese (Limited Working)

# Ana Vargas-Smith

Exceptional Supply Chain Leader & Business Planner

San Francisco Bay Area

## Summary

Multilingual supply chain leader and top performing business planner offering extensive global high technology experience. Proven success in optimizing and managing end-to-end supply chain performance for multiple programs and products from launch to EOL while ensuring product quality and exceeding revenue goals. Cultivates and sustains strong relationships with Asia, Europe and North and South America customers to meet demand. As an Oracle and SAP expert, conducts demand and inventory planning, forecasting and demand analysis, and executive reporting.

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## Experience

Santa Clara Parade of Champions

President

January 2019 - Present (1 year 3 months)

Santa Clara, CA

SONY Electronics

10 years

Business Planner

2006 - November 2013 (7 years)

San Jose, CA

Manages supply chain performance throughout customer product lifecycles for the CSBD division. The OEM (nonbranded) products include lithium ion/polymer battery and power supply components for smartphones, mobile devices and automotive and network applications. Negotiates the demand balance between SONY Japan and its global energy and power supply customers (e.g., SONY Mobile, Blackberry, Apple, Makita, HP, Cisco, Continental Automotive Systems, TRW Automotive, Shrader International) while achieving/exceeding aggressive revenue goals.

Analyzes and adjusts SONY PSI (Production Supply Inventory) to support project decision making. Prepares and delivers a weekly roll up report by project to SONY US and Japan.

Identifies customer needs and solutions and ascertains product fit for their applications. Travels to meet with purchasing and supply chain customers to review North America operational support.

Ensures that third party (3PL) VMI hub partner contract terms and conditions and SONY and customer supply requirements are met. Evaluates and renegotiates existing contracts and service quotes. Monitors and manages hub performance to assure contract and budget alignment and customer satisfaction.

Supports the product marketing P & L report function. Tracks revenue and controls costs to assure project profitability. Conducts weekly cost analysis/liability assessment and makes recommendations to SONY US and Japan global production planning teams concerning areas of opportunity. Provides month end business review reports and revenue projections to the finance and management teams.

Collaborated closely with SONY Japan to ensure that the supply chain remained intact for customers after the 2011 Japan earthquake/tsunami/Fukushima power plant disaster. Through daily communication with SONY Japan and customers, proposed and negotiated production plan changes, calmed customer fears and successfully diverted production.

#### Senior Procurement, Planning & Inventory Analyst

2005 - 2006 (1 year)

San Jose, CA

Conducted planning, procurement and inventory analysis that includes OEM (nonbranded) optical data storage products and lithium and polymer battery applications for smartphones/mobile devices, power tools and PCs. Supported planning for global and SONY South America business units (RELA) and a variety of distribution channels for commodity, government and education customers (e.g., Philips, SONY Mobile, Nokia, IBM, Apple, Dell).

Simultaneously collaborated with internal and external logistics, imports, exports and customer service teams to maintain a stable supply chain from customer to factory.

Oversaw and tracked inventory levels weekly at SONY hubs to ensure that inventory supply was aligned with purchasing and customer demand forecasts. Controlled inventory at SONY owned and customer managed 3PL VMI warehouses. Monitored and adjusted supply requisitions by product and category.

#### Marketing Associate & Planner (Temporary position)

2003 - 2005 (2 years)

San Jose, CA

Promoted frontline communication between customers and the SONY US and Japan product marketing, production planning and project planning teams as the procurement planner for batteries.

Consolidated findings from weekly and monthly market share analysis, product lifecycle road maps, SEL monthly business review (sales vs. forecast reconciliation) and financial business planning reports for the cellular, power tool and PC product marketing teams. Aggregated forecasts by component category by program using SAP and Oracle.

Created and delivered customer presentations for the monthly business review meetings. Attendees included corporate finance, product marketing and SONY US and Japan senior management teams working for the OEM lithium battery business group.

#### Lebhar-Friedman

Advertising Sales Coordinator/Marketing Administrator

2000 - 2003 (3 years)

Los Angeles, CA

Supported the Western Regional Marketing/Sales Manager for all monthly Drug Store News (DRSN) and Home Center and Restaurant News magazine sales and marketing on behalf of the national publishing company. Drove the implementation of direct marketing campaigns, B to B conferences, trade shows, industry events and cold calling strategies to identify new customers and meet advertising revenue goals.

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## Education

California State University of Los Angeles

Bachelor of Science in Business Administration, Concentration in  
Marketing · (1999 - 2003)

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Kathleen Romano \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ August 26, 2020 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2021 \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.



# City of Santa Clara

The Center of What's Possible

## APPLICATION BOARD, COMMISSIONS, AND COMMITTEE CITY OF SANTA CLARA

City Clerk's Office 1500 Warburton Avenue,  
Santa Clara, California 95050

Phone: 408-615-2220 E-mail: [Clerk@santaclaraca.gov](mailto:Clerk@santaclaraca.gov)

\*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader:  
<http://get.adobe.com/reader>

Board/ Commission/ Committee Applying For:

Historical & Landmark Commission

Name:

Kathleen Romano

Address:

City:

Santa Clara

State:

CA

Zip Code:

95050

E-mail Address:

Primary Phone Number

Secondary Phone Number

Are you eligible to register to vote in Santa Clara?

☒ Yes

☐ No

☐ Unsure

Are you a registered voter of Santa Clara?

☒ Yes

☐ No

☐ Unsure

Have you attended a meeting of this Board/  
Commission/Committee?

☒ Yes

☐ No

☐ Unsure

Present Employer:

Hitachi Vantara

Job Title:

Senior Project Manager

Previous Governmental Bodies/ Elective Offices  
Applicant has served:

Position/ Office Held:

Dates:

None



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Civic or Charitable Organizations to which  
Applicant has belonged:

Position(s) Held:

Dates:

American Association of University Women

Member

Aug 2017 - present

South Bay Blue Star Moms

Member

Nov 2017 - present

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Special Interests, Hobbies or Talents:

Researching history of Santa Clara, supporting our military families and veterans through care packages to troops and volunteering at the VA, and organizing volunteer activities at my employer to promote giving back to our community. Hobbies include hula dancing, playing the ukulele, and an avid crafter. Certified PRINCE2 international project manager.

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College, Professional, Vocational Schools  
attended:

Major Subject:

Degree/Dates:

San Jose State University

Business Administration:  
Management of Information  
Systems

Bachelors 1995

Special awards or recognition received:

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

As a historic home owner, with a Mills Act, and a member of the Old Quad Association, I want to contribute back to my community by serving on the HLC. I am particularly interested in the development of the city codes to support our historic properties and to ensure that we not only preserve our existing assets but promote our unique neighborhood as a thriving community.

Any other information which you feel would be useful to the City Council in reviewing your application:

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

☐ Yes

☒ No

☐ Unsure

If yes, please name the Organization or Employment.

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?

☒ Yes

☐ No

☐ Unsure

Signature of Applicant:

Kathleen Romano

Date Signed:

06/02/2019

**By clicking submit you are confirming that you are the person listed in this application, and that all information provided is truthful and correct. You can also submit the completed application in person at: City Clerk's Office, 1500 Warburton Avenue, Santa Clara, California 95050. All information provided will be public information.**

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Megan Swartzwelder \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ August 26, 2020 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2023 \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

# MEGAN N. SWARTZWELDER

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## SUMMARY OF QUALIFICATIONS

- Dedicated professional with exceptional analytical/quantitative skills, business savvy and exemplary professional judgment. Consistently produces results that outperform all corporate, customer, and academic expectations.
- Over 6 years experience in program management, financial planning/analysis, research, data reporting, and customer service. Able to meet strict deadlines under pressure in a fast-paced dynamic environment.
- Fluent in Korean and English. Communicate with ease at all business levels. Excellent presentation, problem solving, negotiation and interpersonal skills.

## PROFESSIONAL EXPERIENCE

ANALYST – **General Motors Company**, Sunnyvale, CA

2018 - Present

PROGRAM MANAGER – **Apple Inc.**, Cupertino, CA

2015 - 2018

- Leveraging comprehensive financial models to guide key funding decisions amongst different lines of Recruiting Services: Technology, Marketing, Training, and Program Engagement. Partnering cross-functionally with Finance, Procurement, Accounts Payable, and Global Financial Shared Services to socialize and implement thoughtful change across all global HR Recruiting teams.
- Design timely, strategic programs, that streamline end-to-end processes which carefully craft hiring business needs, improve recruiter's talent pool, and provide top class candidate experience. Maintain and support high quality data-driven work plans to solve ongoing talent staffing and development challenges.
- Book Financial Journal accruals and chargeback entries in adherence to GAPP and SOX practices for 30+ Cost Centers across 15+ divisions in partnership with Finance Division Controller and Global Financial Shared Services. See thru full P2P cycle. Authorized Requestor for all Global Corporate HR Recruiting teams supporting equipment provisioning/deprovisioning.

ITUNES MODERATOR (**Consultant**) – **Apple Inc.**, Cupertino, CA

2015

- Meticulously moderate 800 million iTunes clients' feedback and reviews for worldwide music streaming service Apple Music using internal content review support applications, TiTMS DJ and iTMS MZSupport.
- Analyze Korean and English concerns/comments for upper management and engineers to improve future algorithms, filtering tools, policies, and procedure. Ban/approve fraud, spam, explicit, and offensive content in Game Center, App Store, and iMessage with minimal supervision in adherence to Apple's high standards of quality.

PROJECT ASSISTANT – **East West Center**, Honolulu, HI

2014 - 2015

- Present and translate economic plans, forecasts, and trends into Korean and English. Compile literature reviews based on 65 years of publications, including data gathering and modeling, detailed analytical support of research, and interpretation of extensive ongoing research.

## EDUCATION & ACADEMIC ACHIEVEMENTS

**University of Hawaii**, Honolulu, HI

May 2015

- MASTER OF ARTS ■ ECONOMICS
- Thesis: Intergenerational Transfers in the Public and Private Sector. Utilized Excel, STATA, MATLAB, and R to interpret over 30,000 data entries and summarize complex quantitative results to forecast future economic welfare policies for 20+ developing and Third World countries.

**San Jose State University**, San Jose, CA

2013

- BACHELOR OF ARTS ■ ECONOMICS / MINOR IN BUSINESS ADMINISTRATION - CUM LAUDE, DEAN'S LIST  
**Scholarships:** General Endowment (2012), Gail Fullerton Endowment (2011), NewStar Realty (2010)
- VOTING MEMBER - **San Jose State University Finance Committee** (2011-2013)
- Balanced and monitored all aspects of financial planning and control of a \$7M annual budget. Collaborated with the Chancellor on financial preparations and analysis of the annual budget on a monthly, annual, and quarterly basis.
- Presented recommendations on budget/forecast to the SJSU Board of Governors and Academic Senate.
- STUDENT DIRECTOR - **International Programs Committee** (2011-2013)
- Facilitated decision making and future policy strategies for 1,739 international students/faculty— aimed at providing academic and university engagement, counseling, and services for all cross-functional programs and projects.

**Yonsei University**, Seoul, South Korea

2011

- Graduated with honors from international Korean Language Program.



# City of Santa Clara

The Center of What's Possible

## APPLICATION BOARD, COMMISSIONS, AND COMMITTEE CITY OF SANTA CLARA

City Clerk's Office 1500 Warburton Avenue,  
Santa Clara, California 95050

Phone: 408-615-2220 E-mail: [Clerk@santaclaraca.gov](mailto:Clerk@santaclaraca.gov)

\*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader:  
<http://get.adobe.com/reader>

Board/ Commission/ Committee Applying For:	Historical & Landmark Commission		
Name:	Michael Celso		
Address:	[REDACTED]		
City:	Santa Clara		
State:	CA	Zip Code:	95054
E-mail Address:	[REDACTED]		
Primary Phone Number	[REDACTED]		
Secondary Phone Number			
Are you eligible to register to vote in Santa Clara?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Are you a registered voter of Santa Clara?	<input checked="" type="checkbox"/> Yes	<input type="checkbox"/> No	<input type="checkbox"/> Unsure
Have you attended a meeting of this Board/ Commission/Committee?	<input type="checkbox"/> Yes	<input checked="" type="checkbox"/> No	<input type="checkbox"/> Unsure
Present Employer:	Santa Clara County Social Services Agency, Department of Family and Children's Services		
Job Title:	Social Worker II		

### Previous Governmental Bodies/ Elective Offices Applicant has served:

Previous Governmental Bodies/ Elective Offices Applicant has served:	Position/ Office Held:	Dates:
Santa Cruz County Homeless Census Subcommittee International Club of Penn Yan Academy High School	Member President	11/2008 09/01/1994 to 06/01/1995
Penn Yan Rotary Club	Member	09/01/1994 to 06/01/1995
Penn Yan Academy Model United Nations	Member	09/01/1994 to 06/01/1995

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Civic or Charitable Organizations to which  
Applicant has belonged:

Position(s) Held:

Dates:

American Red Cross Silicon Valley Chapter  
NASW (Natn'l Association of Social Workers)

Community Disaster Education  
Presenter, Volunteer  
Member

5/2011-9/2011  
  
2013 to present

UC Santa Cruz CalPIRG (California Public Interest  
Research Group) Students organization

Member

3/2008-6/2008

ACLU  
CA Health Care for All  
SWGSA (Social Work Graduate Students  
Association) at SJSU

Member  
Member  
Student member

2011 to 2012 (\*estimate)  
3/2008-6/2008  
2015 to 2017

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Special Interests, Hobbies or Talents:

I am interested in history, nature, and the arts. I have a recent interest in the Native American populations indigenous to the Santa Clara County area. I sing, play guitar, and am currently studying Spanish at Mission College in order to become a bilingual English/Spanish social worker with the County of Santa Clara. I'm also an active member of the SIEU Local 521 service workers union.

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College, Professional, Vocational Schools  
attended:

Major Subject:

Degree/Dates:

San Jose State University

Social work with a  
concentration in health and  
mental health

MSW - 08/18/2017

UC Santa Cruz

Community Studies with a  
focus in Economic Justice

B.A. - 03/20/2009

De Anza College

University Transfer Studies

A.A. - 12/14/2007

San Jose City College

Prehospital Emergency Care  
(EMT 1 Basic)  
Computer LAN (Local Area  
Networking) Tech Specialist

Certificate - 06/01/2005  
  
9 mos. diploma -  
06/01/2001

Computer Training Academy

Special awards or recognition received:

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

\*\*\*\*\*SEE ATTACHMENT\*\*\*\*\*

Any other information which you feel would be useful to the City Council in reviewing your application:

\*\*\*\*\*SEE ATTACHMENT\*\*\*\*\*

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

☐ Yes

☒ No

☐ Unsure

If yes, please name the Organization or Employment.

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?

☒ Yes

☐ No

☐ Unsure

Have you ever been convicted of a felony or misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions)

Historical & Landmark Commission

Signature of Applicant:

Michael Celso

Date Signed:

08/03/2018

By clicking submit you are confirming that you are the person listed in this application, and that all information provided is truthful and correct. You can also submit the completed application in person at: City Clerk's Office, 1500 Warburton Avenue, Santa Clara, California 95050. All information provided will be public information.

**Michael Celso**

Historical and Landmarks

Attachment to Application

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board

I would like to become an active member in local politics and to better understand how commissions operate within the municipal government. Social work and the community has been the focus of my professional and educational endeavors for approximately the past ten years. I began interning and working with marginalized populations in 2008 while attending UC Santa Cruz in Santa Cruz, CA. I gained an understanding of social movements and the intersections of culture, history, and community.

After graduating I spent approximately four years working as a Housing Specialist at the Silicon Valley Independent Living Center (SVILC) in San Jose, CA, where I served clients with disabilities. During this time, I spoke before the City Council along with other members of SVILC to request continued funding which supported a disability-accessible home in Santa Clara. I enjoyed speaking before the City Council and was impressed by the professionalism and welcoming environment created by the council members.

Now that I have completed my Masters in Social Work at San Jose State University and started a new career as a child welfare social worker with the County of Santa Clara Department of Family and Children's Services, I have the free time needed to join a city commission and am excited for this opportunity. I have become more interested in history as I recognize the importance and relevance of how it has shaped our current values and culture. Preserving and supporting historical landmarks and museums maintains a connection to the remaining vestiges of our physical past.

As a member of this advisory board, I would work diligently to learn the Secretary of the Interior's Standards for the Treatment of Historic Properties to ensure that these standards are upheld during rehabilitation of historic properties. I would listen to the members of the community as they voice their opinions about matters which the commission oversees. I would also encourage the development of new learning opportunities in the community in the form of museums, historical landmarks, and street names which honor the leaders of our local and global communities.

Additionally, I have been interested in architecture as it pertains to home design since I was a child. When I was in middle school, I used to enjoy reading magazines with blueprints of home designs. In fact, I tore out one of the pages which contained my favorite home design and have planned to build it since I was eleven or twelve years old. I liked that it was different than all of the other designs because it had round walls and a three-story bay window which extended from the basement to the second floor. The home design means a great deal to me because it is a part of my own history.

I have been a happy resident and registered voter in the City of Santa Clara since May of 2017, and before that for one year in 2014. It would be my honor serve on this commission and would do so with great pride and humility. I humbly request the board's consideration and appointment of me as a member of the Historical and Landmarks Commission. I look forward to hearing from you. Thank you very much.



Any other information which you feel would be useful to the City Council in reviewing your application

I have served the populations listed below either through work or internship experiences. Serving these diverse communities has broadened my understanding of the human condition and the different ways in which people live. History and culture permeate families and families, in turn, define a community. During this evolution, it is important that historical landmarks, museums, and street names honor and maintain our connections to the past because it is these connections which shape our future. I have had the privilege to serve the following populations:

- homeless adults and families
- low-income senior citizens
- people with disabilities include mental illnesses, physical, developmental, and intellectual disabilities, learning disabilities, and substance use
- youths and adults in the criminal justice system
- families receiving public assistance
- undocumented immigrants including farmworkers

Below are additional achievements and activities:

Team Leader, 2017 NASW-CA Legislative Lobby Days 03/11/2017-03/13/2017

National Association of Social Workers (NASW), Sacramento, CA

Prepared and led a team of six social work students to lobby a California legislator.

Student Leadership Discovery Group, SJSU School of Social Work, San Jose, CA

Student Co-Planner and Presenter, 12/2015-5/2016

Helped plan the curriculum, materials, and meeting dates of the leadership group; conducted interactive presentation about leadership in the context of social work.

Leadership Presentation, Student Leadership Discovery Group

San Jose State University, Master of Social Work program, San Jose, CA, April 4, 2016

Conducted interactive presentation about the differences between management and leadership, components of effective leadership, and leadership as self empowerment.

SW 285: Contemporary Spain, San Jose State University, School of Social Work

Madrid, Spain, 6/14/2014-7/5/2014

Experienced the history, culture, art, dance, food, and social services systems and practices in Spain through immersion and the lens of the transcultural perspective.

Disability Capital Action Day (DCAD)

Advocate, Sacramento, CA, 2012-2014

Advocated with co-workers, clients, and volunteers in May during statewide gathering of independent living centers in Sacramento, CA to lobby for disability rights and services.

Housing Workshops

Silicon Valley Independent Living Center, San Jose, CA, 2012-2015

Developed and led collaborative and informative Housing Workshops each week; informed disabled and elderly people about available housing, laws, and resources.

Huron Healthcare Center, Huron, OH

Volunteer Socializer, Part-time, Temporary, 6/1992-7/1992

Socialized with elderly clients to invigorate and uplift the nursing home residents.

#### Publications:

An Examination of the Effectiveness of the Referral Process for Juvenile Drug Court

Qualitative Research, in fulfillment of MSW degree requirements at SJSU, 2017.

Team of three MSW researchers conducted qualitative interviews of professionals in the Juvenile Drug Court. Utilized thematic analysis of transcriptions and subcommittee meetings to identify and discuss strengths and challenges of the referral process.

SPHH (Special Programs Housing Handbook)

Silicon Valley Independent Living Center, San Jose, CA, 2015.

Created an electronic, printable handbook with information about special housing programs including emergency shelters and transitional housing in Santa Clara County.

Rental Housing Search Packet

Silicon Valley Independent Living Center, San Jose, CA, 2012 to 2015.

Developed a thorough packet of information and resources related to affordable, accessible housing; packet was provided at Housing Workshops and to clients as needed.

Fact Sheet on Homelessness

The Shelter Project, Santa Cruz, CA, 2009.

Researched national and local facts about homelessness. Program Director of The Shelter Project incorporated my research into his online "Fact Sheet on Homelessness."

Removing the Stigma of Homelessness

Senior Capstone Project, Community Studies major, UC Santa Cruz, CA, March 2009.

Independently researched homelessness; wrote a capstone paper about the stigma and causes of homelessness; proposed free

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Michael Celso \_\_\_\_\_

Date of Appointment: \_\_\_ August 21, 2018 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2022 \_\_\_\_\_

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Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

**Objective:** To continue to serve the Santa Clara community on the Historical and Landmarks Commission.

**Education:**

- **Master of Social Work** **August 2017**  
San Jose State University, San Jose, CA
- **Bachelor of Arts in Community Studies** **March 2009**  
University of California, Santa Cruz, CA

**Work Experience**

**Psychiatric Social Worker I** 1/2020 to Present  
Santa Clara County Substance Use Treatment Services (SUTS), San Jose, CA

- Conduct assessments and provide individual and group counseling and case management to adults with substance use problems.

**Social Worker II,** 1/2018 to 1/2020  
Santa Clara County Department of Family and Children's Services, San Jose, CA

- Built rapport with resource (foster) families and conducted biopsychosocial assessments to determine if families could provide safety, permanence, and well-being to foster children.

**Student Research Assistant,** 3/2015 to 7/2017  
San Jose State University Research Foundation, San Jose, CA

- Completed psychosocial assessments of youths in Juvenile Drug Treatment Court and communicated their needs to court staff. Assessed for suicidality and suspected abuse.

**Night Supervisor,** 1/2017 to 6/2017  
St. Paul's United Methodist Church, Temporary Homeless Shelter, San Jose, CA

- Supervised temporary homeless shelter residents. Listened and provided resources as needed.

**Housing and Personal Assistant Specialist,** 10/2011 to 7/2015  
Silicon Valley Independent Living Center, San Jose, CA

- Conducted Housing Workshops, created independent living plans, and intervened to prevent evictions. De-escalated and provided conflict resolution in situations with dissatisfied clients.

**Eligibility Worker I,** 9/2010 to 2/2011  
County of Santa Clara, Milpitas, CA

- Determined eligibility and benefits for families receiving Medi-Cal, CalWORKs, and CalFresh.

**Social Work Intern Experience**

**MSW Intern,** 9/2016 to 5/2017  
County of Santa Clara, Office of the Sheriff, Elmwood Programs Unit, Milpitas, CA

- Provided effective short-term therapy to male inmates, completed risk assessments, transition/discharge plans, and co-created and facilitated a parenting skills group for inmates.

**MSW Intern,** 5/2015 to 8/2015  
Dr. Edward Cohen, MSW Coordinator, SJSU, San Jose, CA

- Developed a client satisfaction survey for youths in the Juvenile Drug Treatment Court.

**MSW Intern,** 9/2014 to 4/2015  
InnVision Shelter Network, Opportunity Services Center, Palo Alto, CA

- Provided outreach, case management, and created a weekly singing group for homeless clients.

## Community Studies Intern Experience

I completed 4 internships in different agencies for Community Studies.

1/2008 to 3/2009

**Intern**, 12 hours per week

Senior Citizens Legal Services, Santa Cruz, CA

- Performed intake interviews, researched community resources, and drafted letters to clients.

**Intern**, 32 hours per week

The Shelter Project: Community Action Board of Santa Cruz County, Inc., Santa Cruz, CA

- Conferred with hospital social workers and public health nurses for the Motel Voucher Program.

**Intern**, 6 hours per week

Davenport Resource Service Center, Davenport, CA

- Assisted undocumented families through free food, clothing, and the Campesino Health Clinic.

**Intern**, 6 hours per week

Santa Cruz County Juvenile Hall, Felton, CA

- Researched articles on juvenile justice and shadowed probation officers during their daily duties.

## Volunteer Experience

**Commissioner**, Historical & Landmarks Commission

8/2018 to Present

City of Santa Clara, CA

- Review proposals of historical properties and make recommendations to the City Council.

**Community Disaster Education Presenter**,

5/2011 to 9/2011

American Red Cross (ARC), San Jose, CA

- Facilitated one-hour presentations on disaster preparedness to interested companies.

## Leadership Experience

**Student Co-Planner and Presenter**, Student Leadership Discovery Group

12/2015 to 5/2016

School of Social Work, San Jose State University, San Jose, CA

- Conducted an interactive presentation about leadership in the context of social work.

**Team Leader**, 2017 NASW-CA Legislative Lobby Days

3/11/2017 to 3/13/2017

National Association of Social Workers (NASW), Sacramento, CA

- Prepared and led a team of six social work students to lobby a California legislator.

## Awards /Certificates/Licenses

- **Certificate of Completion**, Developing Aspiring Supervisors, Certificate Program, County of Santa Clara, June 21, 2019.
- **Registered Associate Clinical Social Worker**, ASW 87147, California Board of Behavioral Sciences, December 11, 2018, Expires 12/31/2020.
- **Certificate of Achievement**, Social Worker II/III Child Welfare training, County of Santa Clara Social Services Agency, Department of Family and Children's Services, April 26, 2018.
- **Helen L. Stevens Faculty-Led Program Scholarship**, San Jose State University, May 13, 2014.

## Memberships

**National Association of Social Workers (NASW)**, South Bay Unit, San Jose, CA

- Professional membership organization of social workers guided by a code of ethics.

**The Honor Society of Phi Kappa Phi**, San Jose State University Ch. 067, San Jose, CA

- National honor society recognizing the top 10% of SJSU graduate students.

## Additional Languages

- **Spanish**, Associate in Arts for Transfer, October 2019, Mission College, Santa Clara, CA.



**City of  
Santa Clara**  
The Center of What's Possible

APPLICATION  
BOARD, COMMISSIONS, AND COMMITTEE  
CITY OF SANTA CLARA

City Clerk's Office 1500 Warburton Avenue,  
Santa Clara, California 95050  
Phone: 408-615-2220 E-mail: [Clerk@santacalaraca.gov](mailto:Clerk@santacalaraca.gov)

\*If you are having trouble viewing or submitting this form please download the free version of Adobe Reader:  
<http://get.adobe.com/reader>

Board/ Commission/ Committee Applying For:

Historical & Landmark Commission

Name:

Patricia Leung

Address:

City:

Santa Clara

State:

CA

Zip Code:

95050

E-mail Address:

Primary Phone Number

Secondary Phone Number

Are you eligible to register to vote in Santa Clara?

☒ Yes

☐ No

☐ Unsure

Are you a registered voter of Santa Clara?

☒ Yes

☐ No

☐ Unsure

Have you attended a meeting of this Board/  
Commission/Committee?

☐ Yes

☒ No

☐ Unsure

Present Employer:

Palantir

Job Title:

Internal Applications Analyst

Previous Governmental Bodies/ Elective Offices  
Applicant has served:

Position/ Office Held:

Dates:

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Civic or Charitable Organizations to which  
Applicant has belonged:

Position(s) Held:

Dates:

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Special Interests, Hobbies or Talents:

Crochet, Long Distance Running, Indoor Soccer, Photography, Travel, Cooking

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College, Professional, Vocational Schools  
attended:

Major Subject:

Degree/Dates:

SJSU

Human Resource Management

BS, 2008

Cal Poly SLO

Computer Science

n/a

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Special awards or recognition received:

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board:

I recently attended the "Downtown" meetings and saw that most people who attend those events don't really have a good grasp of the younger generation's likes and dislikes. In fact, I was shut down by a couple of the veteran attendees when I tried to voice my opinions in small group discussions. I would love to bring different viewpoints to the commission and help foster involvement from a wider range of residents from around the community. This is a very unique city with a lot of historical significance and I would love to highlight those features to the residence and visitors who are unaware of them. Better informed citizens will help preserve the historically significant features for future generations to enjoy.

Any other information which you feel would be useful to the City Council in reviewing your application:

I actually purchased Chris and Tom's house with the mindset to preserve the historically significant pieces of the property. As a relatively new resident of the Old Quad, I feel like there is a lot to learn.

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

☐ Yes

☒ No

☐ Unsure

If yes, please name the Organization or Employment.

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises?

☒ Yes

☐ No

☐ Unsure

Have you ever been convicted of a felony or misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions)

Signature of Applicant:

Patricia Leung

Date Signed:

11/30/2015

By clicking submit you are confirming that you are the person listed in this application, and that all information provided is truthful and correct. You can also submit the completed application in person at: City Clerk's Office, 1500 Warburton Avenue, Santa Clara, California 95050. All information provided will be public information.



**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Patricia Leung \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ December 8 2015 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2019 \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

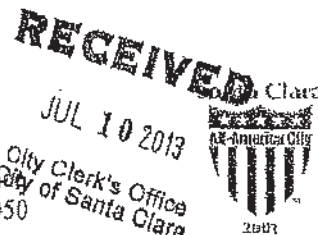
\_\_\_ X \_\_\_ No

Summarize you qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.



APPLICATION  
BOARD, COMMISSIONS AND COMMITTEE  
CITY OF SANTA CLARA

Submit Completed Applications to: City Clerk's Office  
1500 Warburton Avenue, Santa Clara, California 95050  
Telephone: 615-2220 Email: [clerk@santacalaraca.gov](mailto:clerk@santacalaraca.gov)



\*\*\*\*\*

Board/Commission/Committee Applying For: Historical and Landmarks  
Name: J.L. Spike Standifer  
Address: [REDACTED] City: Santa Clara Zip: 95050  
Telephone: Work: [REDACTED] Home: [REDACTED]  
Email: [REDACTED] Fax: [REDACTED]  
Are you eligible to register to vote in Santa Clara? Yes  
Are you a registered voter of Santa Clara? Yes How long? 47 years  
Have you attended a meeting of this Board/Commission/Committee? Yes  
Present Employer: Retired Do Volunteer in Community Organizations  
Job Title: SC City VTA

Previous Governmental Bodies/Elective Offices Applicant has served	Position/Office Held	Dates	
No elective capacity, however have maintained a "hands-on" interest in City Government and Affairs		1964 to Present	
Civic or Charitable Organizations To which Applicant has belonged	Position Held	Dates	
Serra Club SC Branch - Retired Chaplain Coordinator		2007-2011	
Ignatian Companion for Service & Spirituality Outreach		2010 ->	
Restorative/Social Justice - Elmhurst - Coordinator		2010 ->	
Special Interests/Hobbies/Talents:	History, Genealogy (Family + Background), Historical Events, BIA Mission History, reading, swim, All Spectator Sports - 47 years faithful SF Giants College BB, travel		
College, Professional, Vocational, Schools attended	Major Subject	Dates	Degree/Date
Gonzaga University	BBIA - Business	1969-1972	6/72
Santa Clara University	Paralegal/Research	1976-78	6/67 Honors
Anthony School Real Estate Certificate		1972-78	

\*NOTE: ALL INFORMATION PROVIDED WILL BE PUBLIC INFORMATION.

Special awards or recognition received: SC City VTA Motor Operator Riders Award  
Selected as Honorary Alumni at SCU for Volunteer Work

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board: (Attach second page if necessary)

On the Historical Landmarks Commission I would like to participate in pointing out significant venue in the City of S.C. for recognition & research to tell the story of S.C. and share our Heritage as well as maintain these special places for future generations of Citizens of Santa Clara

Any other information which you feel would be useful to the City Council in reviewing your application:

(Attach second page if necessary) added comments p. 1/2

I strongly believe in Boards & Commissions as part of SC City's function. As a lifelong product of S.C., I grew up exposed to city government as my father, Joe L. Standifer, Jr. was the responsible Atty who helped construct a City Charter and specifics. I participated

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position?

No, not to my knowledge

If yes, please state name of Organization/Employment:

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises:

Yes

Have you ever been convicted of a felony or a misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions):

NO

How did you hear about the opening on this Board/Commission/Committee?

Signature of Applicant:

Joseph L Standifer JR

Date signed:

7/10/2013



**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ J.L. "Spike" Standifer \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ September, 24, 2013 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2021 \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

RECEIVED

SEP 23 2014



APPLICATION  
BOARD, COMMISSIONS AND COMMITTEE  
CITY OF SANTA CLARA

City Clerk's Office  
City of Santa Clara



Submit Completed Applications to: City Clerk's Office  
1500 Warburton Avenue, Santa Clara, California 95050  
Telephone: 1-408-615-2220 Email: [clerk@santacleara.gov](mailto:clerk@santacleara.gov)

\*\*\*\*\*

Board/Commission/Committee Applying For: <u>Historical and Landmarks Commission</u>			
Name: <u>Robert Stephen Estes</u>			
Address: <u>[REDACTED]</u>		City: <u>Santa Clara</u>	Zip: <u>95051</u>
Telephone: Work: <u>[REDACTED]</u>		Home: <u>[REDACTED]</u>	
Email: <u>[REDACTED]</u>		Fax: <u>none</u>	
Are you eligible to register to vote in Santa Clara? <u>Yes</u>			
Are you a registered voter of Santa Clara? <u>Yes</u> How long? <u>31 years</u>			
Have you attended a meeting of this Board/Commission/Committee? <u>Yes</u>			
Present Employer: <u>[REDACTED]</u>			
Job Title: <u>[REDACTED]</u>			
Previous Governmental Bodies/Elective Offices Applicant has served		Position/Office Held	Dates
none			
Civic or Charitable Organizations To which Applicant has belonged		Position Held	Dates
Third Street Community Center, San Jose, CA		Co-founder, CFO, Secretary	1997-2000
Special Interests/Hobbies/Talents: <u>Process design, documentation, controlled vocabularies,</u> <u>architecture, home-improvement (electrical, plumbing, construction, etc.),</u> <u>neighborhood preservation, open space, cycling, theater, astronomy, Yoga</u>			
College, Professional, Vocational, Schools attended	Major Subject	Dates	Degree/Date
[REDACTED]	[REDACTED]	[REDACTED]	[REDACTED]

\*NOTE: ALL INFORMATION PROVIDED WILL BE PUBLIC INFORMATION.

Special awards or recognition received: U.S. Patent granted January, 2007, in the field of information security.  
Patent filed July, 2014, in the field of data management.

Please state reasons why you want to become a member of this Board/Commission/Committee, including what specific objectives you would be working toward as a member of this advisory board: (Attach second page if necessary)

Since 1985 I've attended meetings of the City Council, the Planning Commission, the Architecture Committee, and the Historical and Landmarks Commission quite a few times in the interest of neighborhood preservation. Each experience has taught the importance of fair, transparent, consistent and predictable process, at every level.

Our character is positively formed in the presence of prior generations' contributions to the built environment. Our distinctive neighborhoods are the treasure of our City, providing "sense of place" within the urban-suburban expanse. I would like to serve on the HLC to support the quality of life in and reputation of the City of Santa Clara.

Any other information which you feel would be useful to the City Council in reviewing your application:

You might have seen my neighbors and me at City Hall. We live in the Mid-century Modern development around Maywood Park. Our houses were designed by Anshen and Allen, the Park by Robert Royston, and the community building by Claude Stoller-- all famous architects.

Member of the National Trust for Historic Preservation  
Friend of Santa Clara Arts & Historical Consortium  
Member of Filoli Gardens  
Chair, Architectural Committee, Maywood Unit 4

Are you associated with any Organization/Employment that might be deemed a conflict of interest in performing your duties if appointed to this position? No

If yes, please state name of Organization/Employment:

City policy directs all advisory body members not to vote on matters where there exists a potential conflict of interest. Would you be willing to abstain from voting if such a conflict arises: Yes

Have you ever been convicted of a felony or a misdemeanor? Do not list any misdemeanor settled in juvenile court. (If yes, explain convictions): No

How did you hear about the opening on this Board/Commission/Committee?

At meetings of the HLC this summer a member of the public and a member of the HLC suggested that I apply.

Signature of Applicant: *Walter E. Ellis*

Date signed: *Sept. 22, 2014*

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

Name of Commissioner \_\_\_ Robert Stephen Estes \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ October 28, 2014 \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ June 30, 2020 \_\_\_\_\_

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Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_\_\_ Yes

\_\_\_ X \_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

City of Santa Clara  
Historical and Landmarks Commission

Commissioner Robert Stephen Estes  
Term ends June 30, 2020  
Registered to vote in Santa Clara County

Current employer: Stanford Medicine  
Job Title: Senior Business/Systems Analyst

Education: AS, Computer Science. BA, German Language and Literature.

Potential conflicts of interest: None.

No criminal background.

Resident of the City of Santa Clara for 35 years.  
No prior experience as a government commissioner or elected official.

Twenty-One years experience in the non-profit sector.  
Currently: Senior Business/Systems Analyst at a university in Santa Clara County.  
Formerly: Co-founder, CFO & Secretary, Third Street Community Center, San Jose, Santa Clara County.

Fourteen years experience in high tech industry.  
Formerly: Business Process Architect at a Fortune 50 company in Santa Clara County.

Eleven years experience as a preservation activist.  
Chair of architectural committee for a Mid-century Modern tract.  
Member of the National Trust for Historic Preservation and several local organizations.





865 The Alameda  
San Jose, CA 95126-3133  
408/928-1900  
[www.mineweaser.com](http://www.mineweaser.com)

and

17154 Monte Grande Drive  
Sausalito, CA 94965-9779  
209/928-6900  
[craig@mineweaser.com](mailto:craig@mineweaser.com)

**CRAIG MINEWEASER, A.I.A.**  
Principal Preservation Architect  
Architect's License No. C13,397

Since 1967, when he worked as a carpenter's helper restoring his first historic building, Mr. Mineweaser has specialized in the preservation, restoration, rehabilitation, renovation, reconstruction and adaptive reuse of all types of historic structures. Today his architectural firm's projects include National Register buildings and well-known state and local landmarks for clients from nonprofit and government agencies to commercial corporations and private owners of a myriad of historic building types throughout Northern California. Mr. Mineweaser holds a Bachelor of Architecture degree from The Pennsylvania State University with emphasis in Architectural Engineering and Architectural History. In the 1970s he worked as an Inspecting Architect of the State of Pennsylvania and next he administered construction activities for a large architectural firm in Palo Alto designing commercial buildings throughout California.

Opening his own firm, Mineweaser & Associates, in 1983, he now has offices in both Tuolumne County and San Jose. Recognizing the growing need for trained conservators in the technical field of building restoration, his firm now offers building conservation services for such specialized work such as the conservation of earthen plasters and whitewash finishes of old adobe buildings. M&A has also published dozens of research and evaluation reports on historic buildings.

Active in many local history organizations, he is an Advisory Board member of the Preservation Action Council of San Jose, and has served as the Architectural Advisor to the City of Santa Clara's Landmarks Commission for over 25 years. He also served on the Board of "History San Jose," a 40-acre, living-history museum and park. Mr. Mineweaser is a member of the Historic Preservation Review Commission of Tuolumne County, the American Institute of Architects, the Association for Preservation Technology, the California Preservation Foundation and many other local, state and national organizations concerned with the preservation and growth of our communities. He is a Forum member of the National Trust for Historic Preservation, and he has worked with the national Advisory Council on Historic Preservation on federally funded Section 106 projects. Registered with the Office of Emergency Services, he works as a volunteer to evaluate historic buildings after earthquakes and other disasters.

Mr. Mineweaser has lectured at numerous preservation conferences and for San Jose State and other universities and community groups. His subjects include preservation and its effects on community planning; maintenance and restoration techniques for preserving old buildings; the use of the California Historical Building Code and the "Secretary of the Interior's Standards;" green building practices in preservation work; and more. He educates local governments who own historic resources, and those concerned about development in historic sections of their municipalities, regarding the benefits of preservation and its effects on the growth of their communities.

Having restored and rehabilitated hundreds of buildings, M&A uses forensic building investigation techniques to uncover the hidden "story" in every old building. His firm documents the history, construction materials and methods, and unique problems of historic buildings. As an architectural historian and preservation architect, Mr. Mineweaser brings his knowledge and experience to bear in the use of alternative building materials and sustainable design in all of his firm's preservation and rehabilitation work. In short, he is always looking for new ways to save and restore old buildings.

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

ADVISOR  
Name of Commissioner \_\_\_ Craig Mineweaser, AIA \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ N/A \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ N/A \_\_\_\_\_

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Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_ X \_\_\_ Yes

\_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

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**HISTORICAL AND LANDMARKS COMMISSION  
MEMORANDUM**

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**TO:** Historical and Landmarks Commission, Honorary City Historian Lorie Garcia, and  
Architectural Advisor Craig Mineweaser, A.I.A.  
**FROM:** Yen Chen, Associate Planner  
**SUBJECT:** Welcome Letter for new Archaeological Advisor  
**DATE:** October 20, 2011

---

The Historical and Landmarks Commission unanimously voted at their meeting on October 6, 2010 to have Linda Hylkema, MA, RPA to act as the Volunteer Archaeological Advisor to the HLC. Ms. Hylkema has accepted the offer to serve the City in this capacity. The attached welcome letter is to be signed the Brian Johns, Chair on behalf of the entire Historical and Landmarks Commission.

I:\PLANNING\2011\HLC 2011\11-03-2011\memo - Welcome Letter for Linda Hylkema.doc

# SANTA CLARA COUNTY



Planning Division

November 3, 2011

Linda Hylkema, MA, RPA  
317 North Bayview Avenue  
Sunnyvale, CA 94085

Re: Linda Hylkema - Welcome Letter

Dear Linda,

The Historical and Landmarks Commission unanimously voted at their meeting on Thursday, October 6, 2010 to ask you to act as the Volunteer Archaeological Advisor to the HLC. The Commission is pleased to hear that you have accepted offer to serve the City in this capacity.

Your extensive professional background as well as being a Register of Professional Archaeologist member will be a great asset to the City of Santa Clara.

The City of Santa takes pride in being a Certified Local Government (CLG). Being a CLG member, the City agrees to carry out the intent of the National Historic Preservation Act and the Secretary of the Interior's Standard.

This welcome letter is on behalf of the entire Historical and Landmarks Commission.

Best Regards,

Brian Johns  
Chair Historical and Landmarks Commission

1500 Warburton Avenue  
Santa Clara, CA 95050  
(408) 615-2450  
FAX (408) 247-9857  
[www.santaclearnca.gov](http://www.santaclearnca.gov)

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

ADVISOR  
Name of Commissioner \_\_\_ Linda Hylkema \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ N/A \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ N/A \_\_\_\_\_

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Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_ X \_\_\_ Yes

\_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

Lorie Garcia (BS, Invertebrate Paleontology, San Francisco State - Post Graduate work, Anthropology/Sociology, Santa Clara University). Ms. Garcia is a historian and the principal of Beyond Buildings, with over 20 years experience as a researcher and in preparing historic surveys and evaluation reports for property owners, cities and government agencies. She has guest lectured on Historic Preservation, Historic Research, and Preservation Planning at San Jose State University and Santa Clara University, and on various aspects of California history at numerous public meetings. She has served as a Historic Landmarks Commissioner for both the County and City of Santa Clara, and is currently an advisor to the City of Santa Clara's Landmarks Commission. She is the City Historian for the City of Santa Clara. Among the recognition she has received for her work in Preservation and Preservation Planning, is a State of California, Governor's Award for Historic Preservation in 2010. Ms. Garcia, a published author of local history, has written numerous articles on California history. Based on the level of her education and experience, Ms. Garcia qualifies as a historian under the Secretary of the Interior's Professional Qualification Standards (as defined in 36 CFR Part 61).

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

ADVISOR  
Name of Commissioner \_\_\_ Lorie Garcia \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ N/A \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ N/A \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

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Are you a professional in one of the disciplines associated with historic preservation?

\_\_\_ X \_\_\_ Yes

\_\_\_ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

# RESUME

## APPLICANT INFORMATION

Name: Gloria M. Sciara  
Address: 254 S. 17<sup>th</sup> Street San Jose, CA 95112  
Telephone number: (408) 674-2515  
Email: gsciara@outlook.com

## CURRENT POSITION

Development Review Officer

### Summary of Qualifications

- Visionary and highly skilled manager and urban planner with strong municipal knowledge
- Development Review Manager for the City of Santa Clara
- Embraces and incorporates ethical leadership, innovation, and creativity in all decision making capacities
- Extensive management and supervisory experience
- Excellent interpersonal skills with employees, customers, public and all levels of government officials
- Comprehensive municipal planning experience- Capital improvement project and entitlement management
- Highly adaptive, resourceful and solutions oriented work style
- Strong political acumen
- High productivity and history of accomplishment
- Strong work ethic
- Extensive experience with high pressure and high volume planning offices
- Substantial support from the development community and residents

### Job Duties

Management of Current Planning Division: Oversight and management of the City of Santa Clara Current Planning Division; plans, organizes, manages and directs the activities of the current planning program, including all commission and committees under the jurisdiction of the Planning Division. Employee evaluations, budget preparation support, regional committee representation, Liaison to the Santa Clara Planning Commission; oversight of the historic preservation program, interface and advisory to code enforcement team, interdepartmental coordination, administrative staff and temporary personnel, permit services management reorganization of workloads/tasks, implementation of performance measures, increased efficiency in operations and staff development.



## MAJOR PROJECTS

### **- *Gateway Santa Clara/3610, 3640 and 3700 El Camino Real***

New 2015 mixed use project consisting of 476 living units and 108,000 square feet of retail space, including live-work units, with associated parking, landscaping, and site improvements, Certification of the Final Environmental Impact Report (FEIR), Adoption of Statement of Overriding Considerations and the Mitigation Monitoring and Reporting Program (MMRP) and Errata; and Approval for a Rezone to Planned Development.

### **- *Neighborhood Protection Ordinance***

Serving as committee member to City Council appointed Ad Hoc Committee to create a potential new City ordinance addressing boarding houses within existing single family neighborhoods. This work will continue into 2016.

### **- *Historic Preservation Ordinance***

Committee Staff person assigned to serve as staff to City Council appointed Ad Hoc Historic Preservation Committee to draft a new Historic Preservation Ordinance. Spearheaded a major rewrite of the ordinance, and is on schedule for approval and adoption 2016.

### **- *Gallery at Central Park/900 Kiely Boulevard***

Master community planned development- Demolition of former Kaiser Hospital and redevelopment of site with mixed density of housing- total of 795 housing units- under construction, completion date set for December 2015.

### **- *Santa Clara Gardens/90 N. Winchester***

Former BAREC site decommissioned Agriculture property, and redevelopment with 110 small lot single family homes and 162 affordable senior housing project.

### **- *Conservation District Ordinance and Design Guidelines***

Development of a draft ordinance for historic preservation principles and design guidelines within the Old Quad area authored illustrated design guidelines which were later published by the City of San Diego with credit noted.

### **- *Berryessa Adobe Restoration Project***

Managed restoration and reuse of pre-California adobe building into a City owned museum. Served as Liaison to steering committee and managed all phases of construction, concept development and execution of interpretive displays, obtained grant funding and hiring of curator, budget oversight, CDBG reporting requirements and compliance.

**- *Staff Coordinator for City of Santa Clara Sesquicentennial Celebration 2002***: Selected by the City Council approved Committee to serve as their sole staff person to coordinate, assist and implement all plans, celebrations, publicity and receptions for this year long series of events and celebrations. Was recognized, along with the Committee, by the California State Legislature, and honored with special certificate of commendation.

## **Education and Certification**

- **Graduate University: San Jose State University, San Jose, CA. 1997**

Master's Program (MA degree earned)—Urban Planning.

- **Graduate University: Fresno State University, Fresno, CA. 1989**

Master's Program (48 units completed)--City and Regional Planning.

- **Undergraduate University: Fresno State University, Fresno, CA 1987**

Bachelor of Arts Degree, Fine Arts. Areas of Study--Architecture, architectural history, art history.

- **Undergraduate Studies: Fresno City College, Fresno, CA 1984**

Undergraduate Curriculum completed--Areas of study--Business, Foreign language

## **Relevant Experience/Salary History**

**City of Santa Clara – Planning and Inspection Department**

**Development Review Officer (September 2008- to present)**

This position specializes in development review, policy development, project planning and coordination for both private properties, private and public organizations. Directly oversees and manages the Planning Division staff that includes permanent, part time, and contract planners as well as planning interns. The position required managing the workload of all employees, review and approval of all staff reports, oversight/approval of workloads associated with Planning Commission, Landmarks Commission, and Architectural Committee meetings, including presentations, minutes, all public hearing and environmental notices and legal deadlines and public interaction dealing with complaints and citizen issues from the City Manager's office. Serves as Project Clearance Committee Chair and oversee of development committee reviewing all discretionary projects by interdepartmental teams.

**Interim Manager of Development Review (May 2005-August 2008)**

This management position was created to address the vacancy of the Principal Planner position. This position has also been assumed various duties of Zoning Administrator, upon vacancy of the City Planner position. Responsibilities of this IMDR is to serve as chief contact interfacing with the City Manager's office on public requests and service requests, management of the code enforcement division, clerical division and planning staff. The position plans, organizes, manages and directs the activities of the current and advanced planning program, in accordance with legal requirements and modern standards of urban planning administration.

In addition, the position has managed personnel within the division. Serves as staff to the Planning Commission, chair of the Project Clearance Committee, and manages the preparation of work assignments, agendas, staff reports and minutes, and staffing to the Architectural Committee, Historical and Landmarks Commission and Planning Commission.

**Historic Resources Coordinator (May 1999-April 2005) City of Santa Clara**

Supervises the Historical Resources Section of the Planning Division; Coordination for both private properties and Capital Improvement Projects and conducts environmental assessments of private and public projects in accordance with the California Environmental Quality Act for projects involving historic properties; Administrator interfacing with two non-profit groups with member association totaling 24 individual non-profit cultural arts agencies. Administrator, oversees the lease agreements, conducts contract administration, and performs annual audits of performance measures as well as coordination with building maintenance staff for improvements to City owned property; Liaison to the Historical and Landmarks Commission, prepares the agendas, staff reports, PowerPoint presentation, minutes, and conducts all follow-up action; Project Manager for the Berryessa Adobe Restoration (City owned property), Pena Adobe Rehabilitation (privately owned) including, development of specifications, CDBG funding applications, selection of architects, staff of committees, construction oversight, labor compliance (Federal), plan review, field inspections, change orders and responsibility for developing master plans for long term use; Helps to educate the public and City staff about Santa Clara's cultural resources and ways to preserve its heritage; Served as staff liaison to the Historical and Landmarks Commission; Served as primary staff liaison to non-profit groups with agreements for City owned historic properties; Oversees all improvement, and restoration contracts for City owned historic properties; Works with applicants seeking to rehabilitate or remodel private historic properties. Oversees the maintenance of the City's historic properties, and manages the restoration of the City owned Berryessa Adobe. Performs California Environmental Quality Act (CEQA) analysis for projects that may impact cultural resources; Researches and prepares draft forms for historic inventory listings

**Planner I and Planner II (February 1989 to April 1999) City of Campbell**

All levels of professional planning duties including current and long range planning; Weekly City Council and Planning commission Presentations resulting in over 300 presentations; Current planning duties included project management of development applications such as Pruneyard Shopping Center Expansion and Remodel; Processing and management of development applications consisting of general plan amendments, planned development permits, rezoning applications, architectural approvals, modifications, historic landmark applications, variances, use permits, sign applications, pre-application review of historic and other properties, telephone and counter information services, code compliance; Long Range planning includes the complete development of a new City's Tree Protection Ordinance, Tree Technical Manual,

Alleyway study, parking study, specific plan update (San Tomas Area Neighborhood Plan), Update of Historic Resources Inventory, and Historic Preservation Board Administrative Procedures. Initiation and coordination of Historic Resources Inventory (HRI) comprehensive update including hiring and supervision of consultants; Secretary to Historic Preservation Board for nine years (lead staff); Related historic preservation activities and including assisting with Ainsley House relocation, restoration and historic landscape architecture, Development of Mill's Act proposal and model contract, developed historic landmark plaque program, designed City of Campbell historic landmark bronze plaque, revised demolition review procedure (adopted by Council), initiation of Certified Local Government (CLG) application for City, coordination of consultant services for preparation for historic resource assessments, production of historic preservation newsletter, development of creative mitigation measures to protect historical resources, processing building permits and alterations to local Historical Landmarks, event planner for Historic Preservation Board, development of Historic Preservation Board Administrative

**Graduate Assistant Transportation Planner, California Department of Transportation (DOT/District 6) Fresno CA**

Intergovernmental review of development projects for seven counties; CEQA compliance and review; Drafting correspondence/responses to government agencies; Administration of Urban Mass Transportation Act (UMTA) Section 16(b)(2) contract administration; Grant proposal review and completion; Inspections in field for compliance with granting requirements  
Regulation compliance of transportation grantees; Preparation of database and tracking system, (UMTA) Section 18 senior grant program administration;  
Special projects: Volunteered for Research Assignment: SARA III Regional Plan, compilation of all existing and proposed hazardous chemical material, mapping of pipeline transportation, development of computer database of inventory of chemical transportation for 7 counties within district. Received a special commendation from Caltrans for work product and thanks for work undertaken outside of the planning division.

## **Continued Educational and Training**

- Numerous APA courses including webinars, workshops and conferences for planning, environmental review, historic preservation, and traffic alternatives 2009-2014
- Annual C3 and Green Infrastructure training and workshops MRP updates SCVWD
- National APA Conference – Atlanta, GA 2014
- California preservation Foundation Conference Oakland 2012
- CEQA panelist for Silicon Valley Leadership group 2011 and 2012- Hosting for State and County leaders for CEQA reform
- Advanced Legal Framework- Association of Environmental professionals 2007
- Santa Clara Valley Urban Runoff Pollution Prevention Program *Training sessions and workshops*
- California Redevelopment Association –Redevelopment Law 2006
- Leadership Santa Clara
- Leadership for the 21<sup>st</sup> Century
- Complete Management Course for Planning Directors 2003
- CCAPA Annual Conference- Yosemite CA 2006
- APA National Conference – Philadelphia 2007
- California Preservation Foundation Annual Conference 2006
- Association for Preservation Technology- Rehabilitation of Historic Masonry – San Francisco
- Association for Preservation Technology – New Orleans 2003
- ESRI Intermediate GIS – course completion

## **Volunteer Activities**

- City of San Jose Landmarks Commission (Chair 2002-2004)
- Campus Community Association: Beautification Committee and Land Use Committee member (Coordination of September 11<sup>th</sup> Memorial Tree Planting)
- Preservation Action Council San Jose: Advocacy Committee member

**Statement of Qualifications**  
**for**  
**Certified Local Governments Commissioners**

Local Government \_\_\_\_\_ City of Santa Clara \_\_\_\_\_

STAFF to  
Name of Commission \_\_\_\_\_ Rebecca Bustos \_\_\_\_\_

Date of Appointment: \_\_\_\_\_ N/A \_\_\_\_\_

Date Term Expires: \_\_\_\_\_ N/A \_\_\_\_\_

Certified Local Government procedures require local commissions to meet specific professional requirements. The commission shall include a minimum membership of five individuals with all members having demonstrated interest, competence, or knowledge in historic preservation. Commission membership may also include lay members who have demonstrated special interests, competence, experience, or knowledge in historic preservation.

At least two Commission members are encouraged to be appointed from among professionals in the disciplines of history, architecture, architectural history, planning, pre-historic and historic archeology, folklore, cultural anthropology, curation, conservation, and landscape architecture or related disciplines, such as urban planning, American studies, American civilization, or cultural geography, to the extent that such professionals are available in the community.

Are you a professional in one of the disciplines associated with historic preservation?

☒ X ☐ Yes

☐ No

Summarize your qualifying education, professional experience, and any appropriate licenses or certificates. Attach a resume.

# REBECCA BUSTOS

## EXPERIENCE

### City of Santa Clara Planning Division

#### *Senior Planner*

**February 2020 – Present**

#### *Associate Planner*

**January 2017 – February 2020**

- Manage and coordinate land use entitlements, including General Plan amendments, rezonings, use permits, and architectural review for projects of varying complexities
- Trusted and relied upon to manage multiple concurrent high-profile projects, including a 10 million square-foot mixed-use redevelopment of the previously proposed Yahoo! campus and 40+ acre Patrick Henry Drive Specific Plan
- Confident and articulate in delivering verbal and written reports to various City commissions
- Develop detailed project timelines and milestone directives for internal staff and consultants
- Daily project coordination with outside consultants, including contract and invoice management
- Extensive interdepartmental coordination to negotiate project timelines and work products
- Manage, supervise, and mentor an Assistant Planner, as well as other new staff

#### *Acting Development Review Officer*

**October 2017 – December 2017**

- Six-week period as Acting Development Review Officer, included all management responsibilities including staff project assignments and workload assessments
- Oversaw and managed the Project Clearance Committee and Planning Commission, which included agenda management, staff report review, public presentations, and meeting minutes
- Provided zoning ordinance interpretations to staff and support in communications and meetings with applicants and the public

### City of San José Planning Division

**November 2012 – January 2017**

#### *Planner I/II/III – Project Manager*

- Promoted to Planner II within one year; working as Planner III from August 2015 forward
- Consistently developed and met accelerated timelines for complex, high-profile projects, which included three office/commercial developments over one million square feet each
- Worked closely with applicants to ensure projects conformed to the City's Zoning Ordinance, the goals and policies of the General Plan, various design guidelines, and other policies and specific plans
- Provided mentorship and training to new hires
- Effectively facilitated publicly noticed community meetings to inform the public about proposed projects
- Successfully coordinated interdepartmentally and with outside agencies and stakeholders to meet project deadlines and identified milestones
- Planning Division Employee of the Year – 2015

### AEI Consultants

**April 2012 – November 2012**

#### *Project Manager*

- Provided project management for Phase I Environmental Site Assessments, Environmental Transaction Screens, Regulatory Database Reviews, and Historical Records Reviews
- Project research included reviewing regulatory agency files, aerial photographs, and Sanborn Fire Insurance Maps in order to create a timeline of current and past uses of properties in question
- Performed comprehensive site inspections and interviews of property contacts, users, and owners
- Drafted specific recommendations for clients regarding further subsurface investigation and remediation

## EDUCATION

CALIFORNIA POLYTECHNIC STATE UNIVERSITY, SAN LUIS OBISPO

Bachelor of Science: City and Regional Planning, June 2011

**Attachment 2:**  
**Minutes from Commission Meetings**





# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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01/02/2020

6:00 PM

Staff Conference Room  
City Hall Council Chambers  
1500 Warburton Avenue  
Santa Clara, Ca 95050

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#### **CALL TO ORDER AND ROLL CALL**

**A motion was made by Commissioner Estes and seconded by Commissioner Romano that the Historical and Landmarks Commission excuse Commissioner Swartzwelder.**

**Present** 6 - Commissioner Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Michael Celso, and Commissioner Kathleen Romano

**Excused** 1 - Commissioner Megan Swartzwelder

#### **DECLARATION OF COMMISSION PROCEDURES**

Commissioner Patricia Leung read the Historical and Landmarks Commission procedures.

#### **REQUEST FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES**

The Applicant on Item 4 requested to be heard earlier on the agenda.

**A motion was made by Commissioner Estes and seconded by Commissioner Vargas-Smith that the Historical and Landmarks Commission move Item 4 ahead of Item 2 under Public Hearing / General Business.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder

#### **CONSENT CALENDAR**

- 1.A     [20-1473](#)     Action on Historical and Landmarks Commission Minutes of September 5, 2019

**A motion was made by Commissioner Celso, seconded by Commissioner Vargas-Smith to approve the Historical and Landmarks Commission Minutes of January 2, 2020.**

**Aye:** 5 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Celso

**Excused:** 1 - Commissioner Swartzwelder

**Abstained:** 1 - Commissioner Romano

### **PUBLIC PRESENTATIONS**

None

### **PUBLIC HEARING / GENERAL BUSINESS**

2.       [20-1320](#)     Public Hearing: Consideration of HLC Referral for projects near Historical Resource Inventory for the property located at 655 Jefferson Street

**Public Speaker(s):** Rob Mayer, Architect

**A motion was made by Commissioner Estes and seconded by Commissioner Vargas-Smith that the Historical and Landmarks Commission finds that the proposed project would not adversely impact the integrity of the listed resources in the vicinity of the project; and recommend to the Planning Commission that there are unusual conditions applying to this property and support the Variance request.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder

3. [20-1329](#) Public Hearing: Consideration of a Significant Property Alteration (SPA) permit for an addition and a new ADU in basement at a Mills Act property located at 1393 Santa Clara Street

**Public Speaker(s):** Seif and Lauren Mazareeb, and Rob Mayer, Architect

**A motion was made by Commissioner Vargas-Smith and seconded by Commissioner Celso that the Historical and Landmarks Commission finds that the proposed project located at 1393 Santa Clara Street retains the essential character defining elements that make it significant; that the proposed project does not destroy or have a significant adverse effect on the integrity of the designated property; that the alterations are compatible with the existing structure; and that the rehabilitation of the residence meets the Secretary of the Interior's Standards for Rehabilitation, subject to the conditions of approval of the SPA permit, with the following modification to substitute Condition C7:**

**The applicant shall 1) provide photographs of the cobblestone before removal; 2) rebuild with the existing cobblestone; 3) exercise care and artisanship to achieve appearance similar to the porch wall and porch column; and 4) reproduce to a practical degree.**

**Aye:** 4 - Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Celso

**Excused:** 1 - Commissioner Swartzwelder

**Recused:** 2 - Commissioner Leung, and Commissioner Romano

4. [20-1431](#) Public Hearing: Consideration of HLC referral for projects near a Historical Resource Inventory for the property located at 473 Lafayette Way

**Public Speaker(s):** Saul Caruso, Architect

**A motion was made by Commissioner Estes and seconded by Commissioner Vargas-Smith that the Historical and Landmarks Commission find that the proposed project located at 473 Lafayette Way does not have a significant adverse effect on the integrity of the historic resource at 950 Bellomy Street and that the alteration is compatible with the existing structure and neighborhood.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder

### **COMMISSIONERS REPORT**

5. [20-1472](#) Action on Other Business before Historical and Landmarks Commission

**Public Speakers(s):** None

**A motion was made by Commissioner Estes and seconded by Commissioner Standifer to continue the Election of Officers for a full Commission.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder

**A motion was made by Commissioner Romano and seconded by Commissioner Standifer to appoint Commissioner Romano as the Lead and Commissioner Leung as Alternate to the Zoning Ordinance Update, and appoint Commissioner Romano as Alternate to both Agnew Historic Cemetery Museum Committee and Downtown Revitalization.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder

**Staff Liaison Yen Han Chen** asked that Commissioners to update their resume and Statement of Qualifications, and to report on training Received between October 1, 2018 through September 30, 2019. He noted SHPO has yet to release the Template for the CLG 2018-2019 Annual Report for reporting.

**Staff Liaison Yen Han Chen** reported on Leadership Santa Clara 2020 program. He reminded those interested the deadline is January 10, 2020.

Announcements / Other Items

No additional items reported.

## Board and Committee Assignments

**Commissioners** present reported on assignments.

### Commissioner Travel and Training Reports, Requests to Attend Training

No travel or training reported. No request to attend training.

## **HLC LIAISON REPORT**

### City Council and Planning Commission Actions

**Staff Liaison Yen Han Chen** reported on Council and Planning Commission items.

### Upcoming Agenda Items

**Staff Liaison Yen Han Chen** provided updates on upcoming agenda items.

## **ADJOURNMENT**

**A motion was made by Commissioner Estes and seconded by Commissioner Romano to adjourn the meeting. The meeting was adjourned at 11:05 p.m. The next regular scheduled meeting is on February 6, 2020.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Excused:** 1 - Commissioner Swartzwelder



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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03/05/2020

6:00 PM

City Hall - City  
Manager's Conference Room  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### CALL TO ORDER AND ROLL CALL

**Present** 7 - Commissioner Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Michael Celso, Commissioner Megan Swartzwelder, and Commissioner Kathleen Romano

#### DECLARATION OF COMMISSION PROCEDURES

#### REQUEST FOR EXCEPTIONS, WITHDRAWALS AND CONTINUANCES

Defer Item #1 to later on the agenda by consensus.

#### CONSENT CALENDAR

1. [20-231](#) Action on Historical and Landmarks Commission Minutes of January 2, 2020

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of January 2, 2020.

**A motion was made by Commissioner Estes, seconded by Commissioner Romano to approve the Historical and Landmarks Commission Minutes of January 2, 2020.**

**Aye:** 6 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, and Commissioner Romano

**Abstained:** 1 - Commissioner Swartzwelder

#### PUBLIC PRESENTATIONS

None.

#### PUBLIC HEARING / GENERAL BUSINESS

2. [20-207](#) Public Hearing: Consideration to add street names to the City's Approved Street Name List

**Recommendation:** Recommend that the Historical and Landmarks Commission recommend Council approval of the proposed street names Champions Way, Champions Drive, Olympic Drive and Hansen Drive be added to the City's approved street name list.

**Public Speaker(s):** Josh Rupert, Applicant

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Estes, to continue the item to the April 2, 2020 HLC meeting with a recommendation that the applicant consider using names of a fallen Santa Clara police officer and an Olympian associated with Santa Clara.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

### **COMMISSIONERS REPORT**

3. [20-232](#) Action on Other Business before Historical and Landmarks Commission

**Recommendation:** There are six items for consideration.

- Election of Officers (for Fiscal Year ending June 30, 2020)
- Board and Committee Assignments
- National Historic Preservation Month Activities and Promotion
- CLG 2018-2019 Annual Report (Reporting period is from October 1, 2018 through September 30, 2019)
- 2020 Work-Plan and 2019 Accomplishments
- Joint Dinner with City Council (March 17, 2020 5:00-6:00 PM)

**Public Speaker(s):** None

**A motion was made by Commissioner Estes, seconded by Commissioner Standifer, to elect Commissioner Leung as the Commission Chair for a term through June 2020.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**A motion was made by Commissioner Romano, seconded by Commissioner Swartzwelder, to elect Commissioner Estes as the Vice Chair of the Commission for a term through June 2020.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**A motion was made by Commissioner Estes, seconded by Commissioner Romano, to amend the Board and Committee Assignments.**

- Santa Clara Arts and Historic Consortium (Estes / Leung Alternate)
- Historic Preservation Society of Santa Clara (Vargas-Smith)
- Old Quad Residents Association (Leung / Vargas-Smith as alternate)
- Design Review Hearing (Romano / Vargas-Smith as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer / Romano as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Vargas-Smith / Swartzwelder as alternate)
- Zoning Ordinance Update (Swartzwelder / Romano as alternate)
- El Camino Real Specific Plan Community Advisory Committee (Leung)
- Downtown Revitalization (Vargas-Smith/ Romano as alternate)

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**A motion was made by Commissioner Romano and seconded by Commissioner Vargas-Smith to co-sponsor and promote the National Historic Preservation Month event on May 23, 2020.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**A motion was made by Commissioner Swartzwelder, seconded by Commissioner Romano, to allocate up to \$1,000 of HLC budget funds toward advertisement and refreshments for the National Historic Preservation Month activity on May 23, 2020.**



**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Staff Liaisons Yen Han Chen and Rebecca Bustos** asked that Commissioners update their resumes and Statement of Qualifications, and to report on training received between October 1, 2018 through September 30, 2019 for use in the CLG 2018-2019 Annual Report.

**A motion was made by Commissioner Celso, seconded by Commissioner Swartzwelder, to approve the HLC 2020 Work Plan and 2019 Accomplishments.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

Commissioners discussed items to bring forward for discussion at the City Council joint dinner on March 17, 2020.

#### Announcements / Other Items

No additional items.

#### Board and Committee Assignments

Commissioners present reported on assignments.

#### Commissioner Travel and Training Reports, Requests to Attend Training

**Staff Liaisons Yen Han Chen and Rebecca Bustos** announced the upcoming California Preservation Conference to be held in Sacramento May 17-20.

#### **HLC LIAISON REPORT**

#### City Council and Planning Commission Actions

**Staff Liaison Yen Han Chen** reported on Council and Planning Commission items.

### Upcoming Agenda Items

**Staff Liaison Yen Han Chen** provided updates on upcoming agenda items.

### **ADJOURNMENT**

**A motion was made by Commissioner Estes and seconded by Commissioner Romano to adjourn the meeting. The meeting was adjourned at 10:27 p.m. The next regular scheduled meeting is on April 2, 2020.**

**Aye:** 7 - Commissioner Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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06/04/2020

6:00 PM

City Hall Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### CALL TO ORDER AND ROLL CALL

Commission Chair Patricia Leung called the meeting to order at 6:04 p.m.

**Present** 7 - Chair Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Michael Celso, Commissioner Megan Swartzwelder, and Commissioner Kathleen Romano

#### CONSENT CALENDAR

1. [20-580](#) Action on Historical and Landmarks Commission Minutes of March 5, 2020

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of March 5, 2020.

**A motion was made by Commissioner Swartzwelder and seconded by Commissioner Vargas-Smith to approve the Historical and Landmarks Commission Minutes of March 5, 2020.**

#### PUBLIC PRESENTATIONS

None

#### GENERAL BUSINESS

2. [20-361](#) Public Hearing: Consideration to add street names to the City's Approved Street Names List

**Recommendation:** Recommend that the Historical and Landmarks Commission recommend Council approval of the proposed street names: Champions Way, Wondo Way, Chastain Place, and Rickabaugh Way be added to the City's approved street names list.

**A motion was made by Commissioner Romano and seconded by Commissioner Standifer to approve the street names (Champions Way, Wondo Way, Chastain Place and Rickabaugh Avenue) and layout as shown.**

3. [20-582](#) Public Hearing: Action on the Certified Local Government (CLG) 2018-2019 Annual Report

**Recommendation:** Approve the Certified Local Government (CLG) 2018-2019 Annual Report.

**A motion was made by Commissioner Estes and seconded by Commissioner Standifer to note and file the 2019 Certified Local Government Report with the following amendments:**

- 1. Modify the name of the training to the Public Service Ethics Education Training**
- 2. Remove the duplicacy of Commissioner Romano's name**
- 3. Include Commissioner Romano's resume**
- 4. Redact any Commissioners' personal information**

### **STAFF REPORT**

**Staff Liaison Rebecca Bustos updated the Commission that there are no major upcoming projects and provided information on the meetings that have been able to take place due to the COVID-19 pandemic. She also informed the Commission about the format of the upcoming Historical and Landmarks Commission meetings.**

### **COMMISSIONERS REPORT**

Boards and Committee Assignments - 15 minutes

**Commissioners present reported on assignments.**

Announcements and Other Items - 10 minutes

**No additional items reported.**

Commissioner Travel and Training Requests - 10 minutes

**None.**

**ADJOURNMENT**

A motion was made by Commissioner Romano and seconded by Commissioner Standifer to adjourn the meeting. The meeting was adjourned at 7:33 p.m.



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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09/03/2020

6:00 PM City Manager's Staff Conf. Room - Adjacent to City Hall  
Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:  
o <https://santaclaraca.zoom.us/j/97233262035> or o Phone: 1 (669) 900-6833

Public Comments prior to meeting may be submitted via email to [HistoricalLandmarksCommission@santaclaraca.gov](mailto:HistoricalLandmarksCommission@santaclaraca.gov) no later than noon on the day of the meeting.

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than 10 people gatherings. Historical and Landmarks Commissioners will be participating remotely. A limited number of staff will also be present.

We highly encourage interested members of the public to stay at home and provide public comment remotely. Any members of the public wishing to come in person should first check-in at the City Manager's Conference Room. City staff may direct you to wait in the City Hall cafeteria or outside the Council Chambers until your item of interest is discussed in order to maintain sufficient social distancing guidelines.

**PUBLIC PARTICIPATION IN ZOOM WEBINAR:**

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

**CALL TO ORDER AND ROLL CALL**

**Chair Leung** called the meeting to order at 6:01 p.m.

**Present** 6 - Chair Patricia Leung, Vice Chair Stephen Estes, Commissioner Ana Vargas-Smith , Commissioner Michael Celso , Commissioner Megan Swartzwelder , and Commissioner Kathleen Romano

**Absent** 1 - Commissioner J.L. "Spike" Standifer

**CONSENT CALENDAR**

1. [20-776](#) Historical and Landmarks Commission Minutes of June 4, 2020

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of June 4, 2020.

**A motion was made by Commissioner Celso, seconded by Commissioner Estes to approve the Historical and Landmarks Commission Minutes for the meeting of June 4, 2020.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

HLC Advisor Introductions - 20 minutes

Craig Mineweaser, AIA - HLC Architectural Advisor

Linda Hylkema, MA, RPA - HLC Archeological Advisor

Lorie Garcia - City Historian and HLC Historical Advisor

2. [20-777](#) Action on Other Business before Historical and Landmarks Commission

**Recommendation:** There are two items for consideration.

- Plaque Request for 1490 Santa Clara Street
- Work Plan

**A motion was made by Commissioner Celso, seconded by Commissioner Romano that the Historical and Landmarks Commission approve the request for a wood plaque for 1490 Santa Clara Street "c.1863" if found to be similar in price to a bronze plaque.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

**A motion was made by Commissioner Romano, seconded by Commissioner Swartzwelder to approve the 2020 Work Plan and establish two subcommittees to focus on items 3 and 4 in the Work Plan.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

3. [20-803](#) Election of Historical and Landmarks Commission Chair and Vice Chair

**Recommendation:** Elect a new Historical and Landmarks Commission Chair and Vice-chair.

**A motion was made by Commissioner Swartzwelder, seconded by Commissioner Vargas-Smith to re-elect Chair Leung for the term through June 2021.**



**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

**A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to re-elect Vice Chair Estes for the term through June 2021.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer

### **STAFF REPORT**

### **COMMISSIONERS REPORT**

Boards and Committee Assignments - 15 minutes

**Commissioners** present reported on assignments.

Note: Agenda had incorrect Board and Committee Assignments. The updated assignments are listed below.

- Santa Clara Arts and Historic Consortium (Estes / Leung Alternate)
- Historic Preservation Society of Santa Clara (Vargas-Smith)
- Old Quad Residents Association (Leung / Vargas-Smith as alternate)
- Development Review Hearing (Romano / Vargas-Smith as alternate)
- Agnews Historic Cemetery Museum Committee (Standifer / Romano as alternate)
- BART/ High Speed Rail/ VTA BRT Committee (Vargas-Smith / Swartzwelder as alternate)
- Zoning Ordinance Update (Swartzwelder / Romano as alternate)
- El Camino Real Specific Plan Community Advisory Committee (Leung)
- Downtown Revitalization (Vargas-Smith / Romano as alternate)

Announcements and Other Items - 10 minutes

No additional items.

Commissioner Travel and Training Requests - 10 minutes

No travel or training reported. No requests to attend training.

**ADJOURNMENT**

**A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Celso to adjourn the meeting.**

**The meeting adjourned at 9:30 p.m.**

**The next meeting is on Thursday, October 1, 2020 at 6 p.m.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

**Absent:** 1 - Commissioner Standifer