



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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05/18/2021

7:00 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

#### **CALL TO ORDER AND ROLL CALL**

Chair Martinez Called the meeting to order at 7:01 PM.

**Present** 6 - Commissioner Andrew Knaack, Chair Joe Martinez, Commissioner George Guerra, Commissioner Burt Field, Vice Chair Eversley Forte, and Commissioner Kelly Gonzalez

**Absent** 1 - Commissioner Derreck Carter-House

**A motion was made by Commissioner Guerra, and seconded by Commissioner Gonzalez to excuse Commissioner Carter-House.**

**Aye:** 6 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Commissioner Carter-House

**CONSENT CALENDAR**

- 1.A     [21-724](#)     Action on the Parks & Recreation Commission Minutes of the April 20, 2021 Meeting

**A motion was made by Commissioner Forte, and seconded by Commissioner Field to recommend that the minutes be approved.**

**Aye:** 5 - Commissioner Knaack, Chair Martinez, Commissioner Field , Vice Chair Forte, and Commissioner Gonzalez

**Nay:** 1 - Commissioner Guerra

**Excused:** 1 - Commissioner Carter-House

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

2.       [21-739](#)     Informational Report on Proposed Revisions to Council Policy 035 ("Naming of Facilities")
3.       [21-737](#)     Presentation on the City Plaza Park Gazebo Enhancement Project
4.       [21-723](#)     Parks & Recreation Commission Work Plan Goals for FY 2020/21

The Department and the Commission are currently in a holding pattern with community outreach and input for the proposed 30+ acre community park which is contingent upon progress on the next phase by the Related Project. COVID-19 has had a negative economic impact on the City and the Parks & Recreation Department budget and staffing as well as vendors and artists who usually participate in the annual Art & Wine Festival. In previous years, the Department and the Commission need a year to plan the Art & Wine Festival. It is not feasible at this time to have a full scale two day event. There may be a smaller event in late summer or early fall, however that will depend on the City's final budget approval. The Commission will be considering Work,Plan Goals for the FY2021-22 at the upcoming meeting.

**STAFF REPORT**

**Deputy Director Seale** provided an update to the Commission on park projects. The Montague Park Project is almost ready to be sent out for construction bids. The landscape architect selection process for the Westwood Oaks Park Playground Rehabilitation Project is complete and will be going to City Council for final approval within the next two months for Phase I of the design. The Bowers Park and Sarah Fox Mausoleum Roof projects are now in the design phase. The construction phase for Raymond G. Gamma Dog Park has a few items left for the contractor to finish. The All-inclusive Magical Bridge Project and the Fairway Glen Restroom Project are fully in the design phase. The Parks & Recreation Department is working closely with the Public Works Department's Design Division to make sure Santa Clara residents get the best all-inclusive playground possible. The Gazebo Project at City Plaza Park is also in the design phase and the community survey closed on May 12, 2021. Parks Division staff will be installing a new ping pong table at Homeridge Park within the next few days.

**Recreation Manager Castro** provided Recreation Division updates. The playground mini park at Lawrence Station parks will have a soft in-person ribbon cutting on Friday May 21, 2021 at 4:00 PM. Summer registration is progressing very well. Picnic rentals are open now at Homeridge Park and the Central Park pavilion. Once the repairs at completed at the Central Park arbor picnic area, it will be opened again for reservations. The Senior Center virtual Health & Wellness conference will be held tomorrow, May 19, 2021. The Recreation Division is conducting program analysis and determining necessary facility operational changes to be fully compliant with requirements for entering the least restrictive Yellow Tier under the state's blueprint for a safer economy.

**Director Teixeira** provided an update for the Cemetery Division. The Cemetery Division has been able to make adjustment to allow for additional visitor hours, which has been done for recent holidays such as Mother's Day. That will also be done leading up to Memorial Day. Starting on May 19, 2021 up to 200 persons may attend private gatherings. For funerals, private parties will therefore be keeping track of their guest lists. In the mid-June timeline the state may be moving out of the blueprint for a safer economy into a more fully reopening with a few mandatory guidelines in effect. The City expects to be in full compliance with those guidelines as they are provided by the state. The City continues to work on reopening plans, making sure the City's work places, including satellite locations are fully compliant while keeping employees, guests and patrons safe as pandemic conditions continue to improve. In addition, Director Teixeira encouraged commissioners to attend a City Budget Study Session

presentation by the Director of Finance on Tuesday night, May 25 where there will be many items related to Parks & Recreation.

### **COMMISSIONERS REPORT**

**Chair Martinez:** Visited Reed & Grant Sports Park. He had received questions about when the Raymond G. Dog Park will be opened and that has been addressed.

**Commissioner Field:** Visited Reed & Grant Sports Park and Raymond G. Gamma Dog Park. Both look fantastic and he's anxious to take his dog to the new dog park when it opens.

**Commissioner Gonzalez:** Visited Youth Soccer Park and Reed & Grant Street Soccer Park. She's pleased that staff is reviewing and reassessing the proper safety protocols for both sports park sites. There seems to be a growing issue with park patrons having dogs run off-leash at Henry Schmidt Park where she noticed at least 15 dogs off-leash.

**Commissioner Guerra:** Visited Reed & Grant Sports Park and noticed how happy families are with the new facility. The Homeridge Park playground is beautiful. He extended kudos to staff regarding the Homeridge Park Playground Rehabilitation project.

**Commissioner Knaack:** Visited City Plaza, Fremont, and Civic Center parks. He has heard concerns regarding the City's budget, particularly the Roberta Jones Theatre (see Staff Report, **Director Teixeira**).

**Vice-Chair Forte:** Visited Fairway Glen Park, and Lick Mill Park. Some neighborhood residents near Lick Mill Park asked if in the future it would be possible to have an off-leash dog area at Lick Mill Park.

### **ADJOURNMENT**

**A motion was made by Commissioner Guerra and seconded by Commissioner Gonzalez to adjourn the meeting until the next regularly held Parks & Recreation Commission meeting at 7:00 PM on June 15, 2021.**

**Aye:** 6 - Commissioner Knaack, Chair Martinez, Commissioner Guerra, Commissioner Field, Vice Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Commissioner Carter-House

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.