



City of Santa Clara

Meeting Minutes

Task Force on Diversity, Equity, and Inclusion

08/09/2021

7:00 PM

Virtual Meeting

CALL TO ORDER AND ROLL CALL

Interim Chair Neil Datar called the meeting to order at 7:04 p.m.

Member Andrew Knaack joined the meeting at 7:33 p.m.

CONSENT CALENDAR

1. [21-1051](#) Task Force on Diversity, Equity, and Inclusion Meeting Minutes of July 12, 2021

A motion was made by Member Gilley, seconded by Member Ma, and unanimously carried, that the Task Force approve the minutes from the July 12, 2021 meeting.

Aye: 5 - Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

Absent: 1 - Member Zamora-Marroquin

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [21-1052](#) Discussion and Possible Action on Appointment of Chair, Vice Chair, and Member Vacancy

This item was heard after Item 6. Deputy City Attorney Luis Haro provided an overview on the Task Force options to appoint the Chair and Vice Chair positions. Interim Chair Datar nominated himself for Chair and Member Davis as Vice Chair. Members Gilley, Knaack, and Ma provided verbal support of the nominations. A motion was made by Member Gilley, seconded by Member Ma, and unanimously carried, that the Task Force appoint Interim Chair Datar as Chair and Member Davis as Vice Chair for a period one year, starting from the date of the meeting.

Assistant to the City Manager Robyn Sahid provided information on the Task Force member vacancy and Council-approved eligibility list, and went over the Task Force's options. Assistant to the City Manager Sahid also reported that, of the three individuals on the eligibility list, one has confirmed their interest to serve, one is no longer available, and one has not yet responded. Member Gilley commented that he is in favor of using the eligibility list, but would like to hear if the last individual is available and interested. Member Knaack inquired if the individuals on the eligibility list were ranked. A motion was made by Chair Datar, seconded by Member Gilley, and unanimously carried, that the Task Force request staff to bring the item back to 1) confirm if the individuals on the eligibility list were ranked and 2) provide time for the final individual on the eligibility list to respond.

Aye: 5 - Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

Absent: 1 - Member Zamora-Marroquin

3. [21-1053](#) Approval of Amendments to Task Force Bylaws (Introduced at July 12, 2021 Meeting)

Interim Chair Datar introduced the items. Deputy City Attorney Haro reported that staff introduced the amendments to the bylaws as the last meeting, and is recommending the amendments to the bylaws to effectuate the change of having one younger adult advisory member position and one older adult advisory member position, instead of two younger adult advisory member positions. A motion was made by Member Davis, seconded by Interim Chair Datar, and unanimously carried, that the Task Force approve the amendments to the Task Force bylaws.

Aye: 5 - Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

Absent: 1 - Member Zamora-Marroquin

4. [21-1054](#) Continued Discussion on Cities Association Racial Justice Committee Recommendations

Interim Chair Datar introduced the item and referred to the memo summarizing the Task Force's comments included in the published packet. **Interim Chair Datar** commented that the memo summarizes the Task Force's input succinctly and asked the Task Force to provide any additional input. A motion was made by **Member Gilley**, seconded by **Member Davis**, and unanimously carried that the Task Force approve the summarized comments and direct staff to forward their input to the Cities Association.

Aye: 5 - Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

Absent: 1 - Member Zamora-Marroquin

5. [21-1056](#) Review Community Listening Session Survey Responses

Interim Chair Datar introduced the item and broadly went over the community listening session survey responses. **Interim Chair Datar** and **Member Gilley** inquired if there was a way for staff to codify and summarize the survey responses. **Chief of Police Pat Nikolai** commented that the survey responses have been very informative and also commented that the Task Force might consider designating a member to review responses for any actionable items. A motion was made by **Interim Chair Datar**, seconded by **Member Davis**, and unanimously carried that the Task Force ask staff to look into how the survey responses can be summarized and report back at the next meeting.

Aye: 5 - Chair Datar, Member Davis, Member Gilley, Member Knaack, and Member Ma

Absent: 1 - Member Zamora-Marroquin

6. [21-1057](#) Review Email Communications Received

Member Ma went over the correspondence received. This was an informational report, and no action was taken by the Task Force.

STAFF REPORT

Assistant to the City Manager Sahid reported that the candidates on the eligibility list were ranked, but the eligibility list was not established with ranking. Assistant to the City Manager Sahid also reported on CircleUp and turned it over to City Manager Santana to provide context. City Manager Santana went over the purpose of the training initiative and commented that the City will come back to the Task Force follow-up. City Manager Santana also commented that she will be attending a consortium with Santa Clara Valley Transportation Authority (VTA) and minority business owners about procurement reforms to improve diversity, equity, and inclusion.

TASK FORCE MEMBERS REPORT

Member Davis commented that she is planning on scheduling a ride-a-long with the Police Department. Chief of Police Nikolai commented he is working on a date for the Policing and Community Relations Subcommittee to meet next. Chair Datar made a motion to add an agenda item for the Task Force to discuss and take action on scheduling a listening session meeting and possibly delegating other details to the subcommittee. The motion was seconded by Vice Chair Davis, and unanimously approved by the Task Force.

ADJOURNMENT

The meeting was adjourned at 8:30 p.m.