City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

09/21/2021 **7:00 PM** **Virtual Meeting**

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:
https://santaclaraca.zoom.us/j/91316665755

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

CALL TO ORDER AND ROLL CALL

Chair Forte called the Parks & Recreation Commission Meeting to order at 7:01 PM.

Present 4 - Commissioner Dana Caldwell, Commissioner Sajid Hai, Chair Eversley Forte, and Commissioner Kelly Gonzalez

Absent 3 - Commissioner Andrew Knaack, Commissioner Joe Martinez, and Vice Chair Burt Field

Commissioner Hai made a motion, seconded by Commissioner Gonzalez to excuse Commissioner Field, Commissioner Knaack, and Commissioner Martinez.

Aye: 4 - Commissioner Caldwell, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

Excused: 3 - Commissioner Knaack, Commissioner Martinez, and Vice Chair Field

CONSENT CALENDAR

Note: Commissioner Field joined the meeting at 8:01 PM, before the start of Item No. 4 (File ID No. 21-1225). The Chairperson reintroduced the Consent Calendar (Items No. 1.A and 1.B. (File ID No. 21-1234 and 21-1280) for Commission review/approval.

Commissioner Caldwell made a motion, seconded by Commissioner Field to approve the Consent Calendar.

1.A 21-1234 Approve the Parks & Recreation Commission Minutes of August 17, 2021

Recommendation: Approve the Parks & Recreation Commission Minutes of August 17, 2021

Commissioner Caldwell made a motion, seconded by Commissioner Field to approve the Consent Calendar.

Aye: 5 - Commissioner Caldwell, Vice Chair Field , Commissioner Hai, Chair Forte, and Commissioner Gonzalez

Excused: 2 - Commissioner Knaack, and Commissioner Martinez

1.B 21-1280 Parks & Recreation Commission Calendar of Meetings for 2022

Recommendation: Recommend that Council Approve a Resolution to Set the Parks & Recreation Commission Calendar of Meetings for 2022.

Commissioner Caldwell made a motion, seconded by Commissioner Field, to approve the Consent Calendar.

Aye: 5 - Commissioner Caldwell, Vice Chair Field , Commissioner Hai, Chair Forte, and Commissioner Gonzalez

Excused: 2 - Commissioner Knaack, and Commissioner Martinez

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. 21-1020 Consideration of the Schematic Design for the New Public Neighborhood Park located at 3905 Freedom Circle (Greystar Development)

Recommendation: Recommend that City Council approve the Schematic Design for the New Public Neighborhood Park located at 3905 Freedom Circle.

Commissioner Gonzalez made a motion, seconded by Commissioner Hai, to recommend approval of the schematic design for the New Public Neighborhood Park, located at 3905 Freedom Circle.

Aye: 4 - Commissioner Caldwell, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

Excused: 3 - Commissioner Knaack, Commissioner Martinez, and Vice Chair Field

3. 21-1151 Presentation and Input on the Pruneridge Avenue Complete Streets Plan

Recommendation: Receive presentation and provide input on the Pruneridge Avenue Complete Streets Plan.

Commissioner Field joined the Parks & Recreation Commission Meeting at 8:01 PM.

4. 21-1225 Westwood Oaks Park Playground Rehabilitation Project Initial Presentation

Recommendation: Discuss and provide input on the Project design principles and community outreach.

5. 21-1235 Recommend Nominee(s) for Consideration as the "Honorary Holiday Tree Lighter 2021" for the Annual Holiday Tree Lighting Ceremony on Friday, December 3, 2021

Recommendation: Recommend a nominee, or nominees to the Mayor for consideration as "Honorary Holiday Tree Lighter 2021."

Commissioner Gonzalez made a motion, seconded by Commissioner Field, for this item to be continued to the October 19, 2021 Parks & Recreation Commission Meeting.

Aye: 5 - Commissioner Caldwell, Vice Chair Field , Commissioner Hai, Chair Forte, and Commissioner Gonzalez

Excused: 2 - Commissioner Knaack, and Commissioner Martinez

6. 21-1236 Parks & Recreation Commission Work Plan Goals for FY2021/22

Recommendation: Report on progress on the Parks & Recreation Commission Work Plan Goals for FY 2021/22 and appoint subcommittee(s) as needed.

The Commission received updates on Work Plan Goals B-1, and B-2 respectively, through the initial project presentation for Westwood Oaks Park Playground Rehabilitation Project including upcoming community outreach and online surveys commencing in September, receiving additional community input on developer proposed schematic design for the new public neighborhood park at Gateway Crossings, and considering the proposed schematic design for the new public neighborhood park located at 3905 Freedom Circle. The subcommittee for Work Plan Goal D agreed to meet at the proposed 30+ acre park site located on the old golf course, on October 7, at 4:00 PM.

STAFF REPORT

Deputy Director Seale provided an update on park projects and invited Commissioners to attend the Westwood Oaks Park Community Outreach Meeting on Saturday, September 25, from 10:00- 11:00 AM (location: 460 La Herran Dr.)

Recreation Manager Castro advised commissioners that programming updates are available in the Parks & Recreation newsletter and encouraged commissioners to subscribe. Westwood Oaks Park online survey will be launched tomorrow, Wednesday, September 22. The aged and failing International Swim Center is closed, as we are experiencing supply-chain delays for parts and equipment. Stay tuned for Halloween-related activities for next month.

COMMISSIONERS REPORT

Commissioner Forte: Visited and worked out at Westwood Oaks Park, and Maywood Park.

Commissioner Caldwell: Visited Westwood Oaks Park and plans to attend the community outreach on September 25, 2021. He also Visited Maywood Park and noticed some weak and diseased trees had been removed.

Commissioner Field: Visited Reed & Grant Sports Park for youth soccer and noticed how park use continues to increase. He also visited Maywood Park.

Chair Gonzalez: Visited Redwood Trail, and Meadow Park in Santa Clara Square and noticed the good design of the parks there and how it merges spaces between the parks and the neighborhood.

Commissioner Hai: Visited Westwood Oaks Park, and Jenny Strand Park.

ADJOURNMENT

Commissioner Field made a motion, seconded by Commissioner Gonzalez, to adjourn the meeting until the next regularly held Parks & Recreation Commission meeting at 7:00 PM on Tuesday, October 19, 2021.

Aye: 5 - Commissioner Caldwell, Vice Chair Field , Commissioner Hai, Chair Forte, and Commissioner Gonzalez

Excused: 2 - Commissioner Knaack, and Commissioner Martinez

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

Agendas and other written materials distributed during a public meeting that are public record will be made available by the City in an appropriate alternative format. Contact the City Clerk's Office at 1 408-615-2220 with your request for an alternative format copy of the agenda or other written materials.

Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.