



City of Santa Clara

Meeting Minutes

Task Force on Diversity, Equity, and Inclusion

09/13/2021

7:00 PM

Virtual Meeting

CALL TO ORDER AND ROLL CALL

Chair Neil Datar called the meeting to order at 7:05 p.m.

Present 6 - Chair Neil Datar, Vice Chair Joyce Davis, Member Mark Gilley, Member Andrew Knaack, Member Dorothy Ma, and Member Dianna Zamora-Marroquin

CONSENT CALENDAR

1. [21-1190](#) Task Force on Diversity, Equity, and Inclusion Meeting Minutes of August 9, 2021

A motion was made by Member Zamora-Marroquin, seconded by Member Knaack, and unanimously carried, that the Task Force approve the minutes from the August 9, 2021 meeting.

Aye: 6 - Chair Datar, Vice Chair Davis, Member Gilley, Member Knaack, Member Ma, and Member Zamora-Marroquin

PUBLIC PRESENTATIONS

None.

GENERAL BUSINESS

2. [21-1192](#) Action on Appointment of Younger Adult Advisory Member and Older Adult Advisory Member

Chair Datar introduced the item and turned it over to the Advisory Member Selection Subcommittee. Member Knaack went over the selection process and reported on the subcommittee's recommended appointments. It was moved by Vice Chair Davis, seconded by Member Gilley, and unanimously carried, that the Task Force approve the subcommittee's recommendation to appoint Anagha Dogiparthi to the Younger Adult Advisory Member position and Nira Singh to the Older Adult Advisory Member position.

Aye: 6 - Chair Datar, Vice Chair Davis, Member Gilley, Member Knaack, Member Ma, and Member Zamora-Marroquin

3. [21-1193](#) Discussion and Action on Appointment of Member Vacancy

Chair Datar introduced the item. Staff Analyst Genevieve Yip provided an overview of the Task Force's options to appoint the member vacancy and reported that staff's recommendation is consistent with Council's practice to inviting candidates on an approved eligibility list back to interview in the event of a member vacancy. Deputy City Attorney Luis commented that it would be advisable for the Task Force to be consistent with the Council's practice of reinviting applicants to interview prior to appointment. Chair Datar commented that he is in support of staff's recommendation. It was moved by Member Gilley, seconded by Member Ma, and unanimously carried, that the Task Force approve staff's recommendation to invite applicants on the Council-approved eligibility list to re-interview to fill the current member vacancy and determined that the interviews will be held as part of the October Task Force meeting.

Aye: 6 - Chair Datar, Vice Chair Davis, Member Gilley, Member Knaack, Member Ma, and Member Zamora-Marroquin

4. [21-1228](#) Discussion and Possible Action on Next Community Listening Session and Appointment to Working Group

Chair Datar introduced the item. The Task Force members provided their input on the next community listening session: being up front of what we can and can't do (e.g., School district-related concerns); identifying the goal of the listening session to narrow down topic; developing a theme to excite and catch the attention of those who read it; and highlight that the Task Force is here to advocate, on the community's behalf, with the Council and the local City authorities on the issues that are brought forward.

It was moved by Chair Datar, seconded by Vice Chair Davis, and unanimously carried, that the Task Force delegate authority to the Community Listening Sessions Working Group to work with City staff to set the time and date of the next session and develop the theme and other promotional materials in accordance with the feedback provided by the Task Force.

Aye: 6 - Chair Datar, Vice Chair Davis, Member Gilley, Member Knaack, Member Ma, and Member Zamora-Marroquin

5. [21-1229](#) Review and Discuss Community Listening Session Survey

Chair Datar introduced the item. **Staff Analyst Genevieve Yip** reported, since the **Community Listening Sessions Working Group** is currently working on revising the listening session survey, staff is suggesting that the survey questions be revised so that the data gathered can be analyzed in an effective way and is requesting the Task Force's feedback on the suggestions outlined in the report. It was moved by **Member Ma**, seconded by **Member Zamora Marroquin**, and unanimously carried, that the Task Force delegate authority to the **Community Listening Sessions Working Group** to work with City staff to revise the survey and take steps, such as translations and other steps necessary to push out survey accordingly.

Aye: 6 - Chair Datar, Vice Chair Davis, Member Gilley, Member Knaack, Member Ma, and Member Zamora-Marroquin

6. [21-1230](#) Review Email Communications Received

Member Ma went over the correspondence received. This was an informational report only, and no action was taken by the Task Force.

7. Verbal Discussion on Quarterly Update to Council (July-September 2021)

The Task Force discussed the work effort that they'd like to include in their quarterly report to the Council at the September 26, 2021 Council meeting. The Task Force discussed including the Policing and Community Engagement/Relations Subcommittee's collaboration and recent work with the Police Department, recent appointment of the Younger Adult and Older Adult Advisory Member positions, and listening session with the Bill Wilson Center.

STAFF REPORT

The Task Force was reminded that their next regularly scheduled meeting falls on a City-observed holiday. It was moved by **Member Ma**, seconded by **Member Zamora Marroquin**, and unanimously carried, that the Task Force reschedule their October meeting to October 18, 2021, at 6:00 p.m.

TASK FORCE MEMBERS REPORT

Member Zamora-Marroquin announced that the March for Reproductive Rights will be held on October 2, 2021, at 11:00 a.m. beginning at San Jose City Hall. Chair Datar reported that the Policing and Community Engagement/Relations Subcommittee would like to propose adding a discussion on the role of the elected Chief of Police position to a future meeting. Member Knaack commented that the Task Force might also consider discussing the elected City Clerk position as the position oversees civic engagement and elections. It was moved by Member Gilley, seconded by Member Knaack, and unanimously carried, that the Task Force add a discussion on the elected Chief of Police and City Clerk positions to their next meeting agenda.

Aye: 6 - Chair Datar, Vice Chair Davis, Member Gilley, Member Knaack, Member Ma, and Member Zamora-Marroquin

ADJOURNMENT

The meeting was adjourned at 8:53 p.m.