



City of Santa Clara

Meeting Minutes

Bicycle & Pedestrian Advisory Committee

08/23/2021

4:00 PM

Zoom Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

- Via Zoom:
<https://santaclaraca.zoom.us/j/95582744643>

Meeting ID: 955 8274 4643 or

Phone: 1 (669) 900-6833

1. CALL TO ORDER AND ROLL CALL

Chair Hardy called the meeting to order at 4:06 pm and confirmed quorum.

Present 8 - Chair Karen Hardy, Member Lloyd Cha, Member Atisha Varshney, Member Diane Harrison, Member Bruce Donoghue, Member Thomas Granvold, Member Don Sterk, and Member Betsy Megas

Absent 1 - Member Yury Perzov

2. PUBLIC PRESENTATIONS

Video [00:02:20]

Ken Kratz provided a brief presentation which included the request for the BPAC to bring back the wayfinding item for further discussion.

3. CONSENT CALENDAR

- A.** [21-1009](#) Bicycle and Pedestrian Advisory Committee Meeting Minutes of June 28, 2021 (Chair Hardy)

Attachments: [BPAC Meeting Minutes, June 28, 2021](#)

Video [00:05:30]

A motion was made by Member Varshney, seconded by Member Granvold, to approve the minutes as amended. The motion carried by the following vote:

Aye: 7 - Chair Hardy, Member Varshney, Member Harrison, Member Donoghue, Member Granvold, Member Sterk, and Member Megas

Absent: 1 - Member Perzov

Abstained: 1 - Member Cha

4. REPORTS FOR COMMITTEE INFORMATION

A. [21-1010](#) Public Works Update (Liw)

Attachments: [May 9, 2021 email from Member Granvold](#)

[California Manual on Uniform Traffic Control Devices Figure 9C-104\(CA\) Examples of Markings for Buffered Bicycle Lanes](#)

Video [00:10:25]

Public Works staff provided an update on the following items:

1. Governance and Ethics Committee BPAC update,
2. Agnew Road bicycle lanes, and
3. Update on project submitted for Rebuilding American Infrastructure with Sustainability and Equity (RAISE) grant funding.

B. [21-1011](#) Police Report Update (Selberg)

Video [00:23:23]

Officer Selberg introduced himself as Officer Cusimano's replacement for providing updates to the Committee. He did not have any information for this meeting pertaining to bicycle and pedestrian collisions. However, he was able to respond to questions pertaining to giving away bike lights.

C. [21-1012](#) VTA BPAC Update (Megas)

Attachments: [VTA BPAC Update](#)

Video [00:40:30]

Member Megas provided an update on relevant items discussed at recent VTA BPAC meetings.

D. [21-1014](#) Pruneridge Complete Streets Plan Update (Shariat)

Attachments: [Location Map](#)

[Pruneridge Draft Design Concepts](#)

Video [00:50:10]

Ms. Shariat and **Mr. Knowles** (Consultant) provided an update on current activities related to the project including data collection, an online survey, community workshops, and a presentation on the draft concepts.

E. [21-1013](#) Grant Activity (Shariat)

Attachments: [Grant Activity](#)

Video [01:57:10]

Ms. Shariat provided an update on recent grant related activity.

F. [21-1058](#) Procedure for Submitting Comments on Plans (Shariat)

Attachments: [Annual Work Plan Topic Request Form \(Kratz\)](#)

[Complete Streets Policy](#)

[Complete Streets Policy Flowchart](#)

Video [02:06:50]

Ms. Shariat provided an outline of the process and the types of projects that will be brought to the BPAC for their review and comment based on the City's Complete Streets Policy.

G. [21-1030](#) Creek Trail Master Plan Update (Garcia)

Attachments: [Creek Trail Master Plan Corridor Map](#)

[Calabazas Proposed Alignment \(In-progress\)](#)

[Hetch-Hetchy Proposed Alignment \(In-progress\)](#)

[Saratoga Proposed Alignment \(In-progress\)](#)

Video [02:22:05]

Mr. Garcia provided an update on the current status of the project. Several meetings were held with key stakeholders for the project and initial trail alignments were refined based upon comments received from those meetings. A project timeline for completion was also provided to the BPAC.

H. [21-1026](#) Signalized Trail Crossing Standards (Yee)

Attachments: [Annual Work Plan Topic Request Form \(Rius\)](#)

Video [03:11:30]

Mr. Yee identified the seven current signalized trail crossing locations within Santa Clara which utilized the design standards at the time of construction. Based upon recommendations contained in the 2018 Bicycle Plan Update, a standard design should be implemented at signalized trail crossings. Various design standards to be implemented at signalized trail crossings were identified and presented to the Committee for their comments.

I. [21-1028](#) Pedestrian Push Button Upgrade (Yee)

Attachments: [Annual Work Plan Topic Request Form \(Harrison\)](#)

[Push button used for maintenance activities](#)

[Push button used for construction activities](#)

Video [03:35:55]

Mr. Yee outlined the conditions under which pedestrian push buttons are installed or replaced, identified the different types of buttons available to the City, and identified the current Department of Public Works practice for selecting the type of push button to be installed.

5. REPORTS FOR COMMITTEE ACTION

A. [21-1018](#) Prioritizing 2022 Work Plan Topics (Yee)

Attachments: [Agenda topics requested in the 2021 work plan](#)

[Topics requested being considered for the 2022 work plan](#)

[Table of topics considered for the 2022 work plan](#)

Video [03:49:15]

Mr. Yee outlined staff's recommended three step process for developing the Annual Work Plan and presented the 21 agenda topics to be considered for inclusion in the 2022 Work Plan. Members were asked to submit their rank choice list of topics prior to the next meeting.

A motion was made by Member Granvold, seconded by Member Sterk, to approve staff's recommended procedure for developing the 2022 Work Plan. The motion carried by the following vote:

Aye: 7 - Chair Hardy, Member Varshney, Member Harrison, Member Donoghue, Member Granvold, Member Sterk, and Member Megas

Absent: 2 - Member Cha, and Member Perzov

6. SUBCOMMITTEE REPORTS

A. [21-1015](#) Subcommittee on Bicycle Story Maps (Cha, Megas, Perzov, and Varshney)

Attachments: [Email from Member Megas dated August 11, 2021](#)

Video [04:21:30]

Member Megas presented a draft proposal for the creation of a bicycle story map.

- B. [21-1017](#) Subcommittee on Police Collision History (Donoghue, Perzov, Sterk, Varshney)

Attachments: [Post Meeting Material](#)

Video [04:40:20]

Member Donoghue presented both pedestrian and bicyclist collision reports obtained from TIMS data base. Member Lloyd agreed to join the subcommittee to replace member Varshney.

- C. [21-1031](#) Subcommittee on Bike to Shop Day (Harrison and Megas)

Video [05:09:24]

Member Harrison noted that they did not have a presentation to share at this time.

A motion was made by Member Harrison, seconded by Member Cha, to approve Ken Kratz's participation on both the Bike to Shop Day and the roundabouts subcommittees. The motion carried by the following vote:

Aye: 7 - Chair Hardy, Member Cha, Member Harrison, Member Donoghue, Member Granvold, Member Sterk, and Member Megas

Excused: 1 - Member Varshney

Absent: 1 - Member Perzov

- D. [21-1032](#) Subcommittee on Roundabouts (Harrison and Megas)

Video [05:13:11]

The Subcommittee discussed next steps for moving forward.

6. AGENDA ITEMS FOR FUTURE MEETINGS

7. ANNOUNCEMENTS

Video [05:28:25]

1. **Chair Hardy** made an announcement concerning the Art & Wine Festival.
2. **Mr. Yee** made an announcement about BPAC voting and advertising for three memberships set to expire on December 31, 2021.

8. ADJOURNMENT

At 9:38 pm a motion was made by Member Sterk, seconded by Member Megas, that the meeting be Adjourned. The motion carried by the following vote:

Aye: 7 - Chair Hardy, Member Cha, Member Harrison, Member Donoghue,
Member Granvold, Member Sterk, and Member Megas

Excused: 1 - Member Varshney

Absent: 1 - Member Perzov

The next regular scheduled meeting will be on Monday, October 25, 2021 at 4:00PM.

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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