



# City of Santa Clara

## Meeting Minutes

### Parks & Recreation Commission

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10/19/2021

7:00 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented methods for the public to participate remotely:

Via Zoom:

<https://santaclaraca.zoom.us/j/91316665755>

Meeting ID: 913 1666 5755 or

Phone: (669) 900-6833

The meeting set-up is in line with the recommendations of the COVID-19 White House Task Force, which notes no more than ten (10) people gathering. The Chair will be present for the meeting with the staff liaison and commissioners participating remotely.

#### **CALL TO ORDER AND ROLL CALL**

Chair Forte called the Parks & Recreation Commission Meeting to order at 7:00 PM.

**Present** 6 - Commissioner Andrew Knaack, Commissioner Joe Martinez, Commissioner Dana Caldwell, Commissioner Sajid Hai, Chair Eversley Forte, and Commissioner Kelly Gonzalez

**Absent** 1 - Vice Chair Burt Field

**Commissioner Martinez made a motion, seconded by Commissioner Caldwell to excuse Commissioner Burt Field from today's meeting.**

**Aye:** 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Vice Chair Field

**CONSENT CALENDAR**

**Commissioner Gonzalez made a motion, seconded by Commissioner Hai to approve the Consent Calendar.**

**Aye:** 4 - Commissioner Caldwell, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Vice Chair Field

**Abstained:** 2 - Commissioner Knaack, and Commissioner Martinez

- 1.A [21-1382](#) Approve the Parks & Recreation Commission Minutes of September 21, 2021

**Recommendation:** Approve the Parks & Recreation Commission Minutes of September 21, 2021

**PUBLIC PRESENTATIONS**

None.

**GENERAL BUSINESS**

2. [21-1383](#) Recommend Nominee(s) for Consideration as the “Honorary Holiday Tree Lighter 2021” for the Annual Holiday Tree Lighting Ceremony on Friday, December 3, 2021

**Recommendation:** Recommend a nominee, or nominees to the Mayor for consideration as “Honorary Holiday Tree Lighter 2021.”

**Commissioner Caldwell made a motion, seconded by Commissioner Gonzales to recommend Simar Kaur, as the 2021 Honorary Holiday Tree Lighter.**

**Aye:** 5 - Commissioner Knaack, Commissioner Caldwell, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

**Nay:** 1 - Commissioner Martinez

**Excused:** 1 - Vice Chair Field

3. [21-1384](#) Parks & Recreation Commission Work Plan Goals for FY2021/22

**Recommendation:** Report on progress on the Parks & Recreation Commission Work Plan Goals for FY 2021/22 and appoint subcommittee(s) as needed.

On October 19, the Commission received an update on Work Plan Goals B-1 and B-2, regarding the conclusion of community outreach for Westwood Oaks Park Playground rehabilitation project, and the continuation of design work for the Gazebo Project at City Plaza Park, and the Fairway Glen Park Restroom project. The subcommittee for Work Plan Goal D met and walked around the proposed 30+ acre park site. They noted the topography, views, and windy nature of the site. The subcommittee initiated a discussion about potential methods of conducting extensive and robust outreach.

## **STAFF REPORT**

**Deputy Director Seale** provided a brief update regarding continued progress on multiple park projects including ongoing plan review for the All-inclusive Magical Bridge Playground. The City of Santa Clara continues to experience the effects of the severe drought. There is a mandate at the state level to reduce water consumption by 15% based. The Commission should expect a presentation at the November meeting from the Water and Sewer Department about strategies and tips to reduce water consumption.

**Recreation Manager Castro** reported that all facilities are open, programming is happening about approximately 60% capacity. The Department is currently hiring part time staff to operate additional programming. The Winter Program sessions are being planned. Upcoming events include Halloween on Saturday, October 30, 1:00 - 4:00 PM at the Youth Activity Center and the Holiday Tree Lighting on Friday, December 3 at Central Park.

**Director James Teixeira** advised that more details on park projects will be forthcoming at the November Parks & Recreation Commission meeting.

**COMMISSIONERS REPORT**

**Commissioner Caldwell:** Attended the community outreach meeting at Westwood Oaks Park, and the subcommittee meeting at the proposed 30+ acre park site.

**Commissioner Forte:** Visited Bowers Park and getting back to a skate routine.

**Commissioner Gonzalez:** Visited the proposed 30+ acre park site, Santa Clara Youth Soccer Park and Henry Schmidt Park.

**Commissioner Hai:** Visited the proposed 30+ acre park site (love the rolling hills) and Central Park.

**Commissioner Knaack:** Attended the community outreach meeting at Westwood Oaks Community, and visited Central Park, Mary Gomez Park, Bill Wilson Jr. Park, Homeridge Park, Earl R. Carmichael Park, Maywood Park, Westwood Oaks Park, Jenny Strand Park, Live Oak Park, Youth Soccer Park, Ulistac Natural Area, Lick Mill Park, and Fairway Glen Park.

**Commissioner Martinez:** Visited the Senior Center, Henry Schmidt Park, Raymond G. Gamma, Dog Park, and drove by Rotary Park and Warburton Park which are not in good shape.

**ADJOURNMENT**

**Commissioner Knaack made a motion, seconded by Commissioner Caldwell, to adjourn the meeting until the next regularly held Parks & Recreation Commission meeting at 7:00 PM on Tuesday, November 16, 2021.**

**Aye:** 6 - Commissioner Knaack, Commissioner Martinez, Commissioner Caldwell, Commissioner Hai, Chair Forte, and Commissioner Gonzalez

**Excused:** 1 - Vice Chair Field

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

In accordance with the requirements of Title II of the Americans with Disabilities Act of 1990 ("ADA"), the City of Santa Clara will not discriminate against qualified individuals with disabilities on the basis of disability in its services, programs, or activities, and will ensure that all existing facilities will be made accessible to the maximum extent feasible. The City of Santa Clara will generally, upon request, provide appropriate aids and services leading to effective communication for qualified persons with disabilities including those with speech, hearing, or vision impairments so they can participate equally in the City's programs, services, and activities. The City of Santa Clara will make all reasonable modifications to policies and programs to ensure that people with disabilities have an equal opportunity to enjoy all of its programs, services, and activities.

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Individuals who require an auxiliary aid or service for effective communication, or any other disability-related modification of policies or procedures, or other accommodation, in order to participate in a program, service, or activity of the City of Santa Clara, should contact the City's ADA Coordinator at 408-615-3000 as soon as possible but no later than 48 hours before the scheduled event.