

# JAG – FY21 LOCAL SOLICITATION PROGRAM NARRATIVE AND BUDGET

## **APPLICANT**

City of Santa Clara – Police Department

## **TITLE OF THE PROJECT**

2021 JAG Grant

## **AWARD TIMEFRAME**

October 1, 2021 through September 30, 2023

## **AWARD AMOUNT**

The City of Santa Clara is eligible to apply for \$15,931 in JAG21 funds per the 2021 California Local JAG Allocation spreadsheet

## **CONTACT PERSON**

Carolyn McDowell, Management Analyst  
601 El Camino Real, Santa Clara, CA 95050  
(408)615-4892  
[cmcdowell@santaclaraca.gov](mailto:cmcdowell@santaclaraca.gov)

## **PROGRAM NARRATIVE**

The City of Santa Clara is currently facing a challenging coronavirus pandemic induced fiscal environment. In order to relieve this pressure, local, state and federal resources are being leveraged to help ease the burden.

Like law enforcement agencies across the nation, when circumstances reasonably permit, the Santa Clara Police Department uses non-violent strategies and techniques to decrease the intensity of a situation, improve decision-making, enhance communication, reduce the need for force and increase voluntary compliance (e.g. summoning additional resources, formulating a plan, attempting verbal persuasion, etc.).

In the era of COVID-19 and related lockdowns, attending in-person trainings has been difficult. Yet, the priority for training has only intensified in recent years.

The Santa Clara Police Department prides itself on offering state-of-the-art training opportunities to our staff on timely, and difficult, topics: racial profiling, implicit bias, procedural justice, use of force, active shooter, etc. Our Training Unit incorporates scenarios based on real-world incidents from recent incidents with an emphasis on decreasing the scope or intensity. Maintaining this level of accountability takes a significant volume of staff and equipment resources.

During the pandemic, our agency found many of our training tools to be shared resources. For example, completely enclosed simunition masks/helmets are worn for a full shift during a training day. The following day, another officer is expected to proceed through the same training using the same equipment. Disinfecting the equipment is not only time consuming, but the harsh chemicals have damaged some equipment (e.g. foam material on the inside of masks/helmets) as a result of repeated cleanings between training cycles.

To avoid risk of future disease exposure, there is a desire to increase the volume of equipment resources available to staff for routine and specialized training. Ideally, enough personal protective gear would be purchased to avoid the sharing of such. The Santa Clara Police Department is seeking JAG21 funding to augment its training equipment inventory to enhance the scope and volume of training equipment available to our officers.

Meanwhile, our Command staff continues to develop and maintain policies with a focus on accountability, transparency, trust and duty to intervene.

If awarded, the Santa Clara Police Department would request approval of acceptance of this award from the Santa Clara City Council. Following this action, Mayor Gillmor's signature would be obtained on the Certifications and Assurances by the Chief Executive of the Applicant Government form ([Edward Byrne Memorial Justice Assistance Grant \(JAG\) Program | Certifications & Assurances | Bureau of Justice Assistance \(ojp.gov\)](#)) and the City Manager and Finance Department Director will sign the Grant Award and Special Conditions.

### **BUDGET NARRATIVE**

A JAG21 award of \$15,931 will allow the Santa Clara Police Department up to \$14,338 to go toward the purchase of training equipment and to balance to augment the costs associated with administering the award (up to \$1,593).

If funded, at the timing of this award the Santa Clara Police Department will have recently gone "live" with a new Records Management System (Mark43) in August 2021, and began the National Incident Based Reporting System (NIBRS) certification process. As a result, there have not been any funds earmarked in this application for NIBRS.

# JAG – FY21 LOCAL SOLICITATION BUDGET SUMMARY

**APPLICANT**

City of Santa Clara – Police Department

**TITLE OF THE PROJECT**

2021 JAG Grant

**AWARD TIMEFRAME**

October 1, 2021 through September 30, 2023

**AWARD AMOUNT**

The City of Santa Clara is eligible to apply for \$15,931 in JAG21 funds per the 2021 California Local JAG Allocation spreadsheet

**CONTACT PERSON**

Carolyn McDowell, Management Analyst  
601 El Camino Real, Santa Clara, CA 95050  
(408)615-4892  
[cmcdowell@santaclaraca.gov](mailto:cmcdowell@santaclaraca.gov)

**BUDGET NARRATIVE**

A JAG21 award of \$15,931 will allow the Santa Clara Police Department up to \$14,338 to go toward the purchase of training equipment and to balance to augment the costs associated with administering the award (up to \$1,593).

If awarded, an inventory of personal protective equipment will be conducted. Items currently shared among employees (e.g. masks, helmets, etc.) will be the first priority for purchase to reduce the need for sharing during training sessions. Any fund balance would be utilized to augment our training and disinfectant supplies.

If funded, at the timing of this award the Santa Clara Police Department will have recently gone “live” with a new Records Management System (Mark43) in August 2021, and began the National Incident Based Reporting System (NIBRS) certification process. As a result, there have not been any funds earmarked in this application for NIBRS.

## Application for Federal Assistance SF-424

\* 1. Type of Submission:

- ☐ Preapplication  
☒ Application  
☐ Changed/Corrected Application

\* 2. Type of Application:

- ☒ New  
☐ Continuation  
☐ Revision

\* If Revision, select appropriate letter(s):

\* Other (Specify):

\* 3. Date Received:

Completed by Grants.gov upon submission.

4. Applicant Identifier:

City of Santa Clara

5a. Federal Entity Identifier:

946-00426

5b. Federal Award Identifier:

State Use Only:

6. Date Received by State:

7. State Application Identifier:

### 8. APPLICANT INFORMATION:

\* a. Legal Name:

City of Santa Clara

\* b. Employer/Taxpayer Identification Number (EIN/TIN):

946-000426

\* c. Organizational DUNS:

0038870020000

### d. Address:

\* Street1:

1500 Warburton Avenue

Street2:

\* City:

Santa Clara

County/Parish:

CA

\* State:

CA: California

Province:

\* Country:

USA: UNITED STATES

\* Zip / Postal Code:

95050-3713

### e. Organizational Unit:

Department Name:

Police Department

Division Name:

### f. Name and contact information of person to be contacted on matters involving this application:

Prefix:

\* First Name:

Carolyn

Middle Name:

\* Last Name:

McDowell

Suffix:

Title:

Management Analyst

Organizational Affiliation:

City of Santa Clara

\* Telephone Number:

4086154892

Fax Number:

\* Email:

cmcdowell@santaclaraca.gov

## Application for Federal Assistance SF-424

### \* 9. Type of Applicant 1: Select Applicant Type:

C: City or Township Government

Type of Applicant 2: Select Applicant Type:

Type of Applicant 3: Select Applicant Type:

\* Other (specify):

### \* 10. Name of Federal Agency:

Bureau of Justice Assistance

### 11. Catalog of Federal Domestic Assistance Number:

16.738

CFDA Title:

Edward Byrne Memorial Justice Assistance Grant Program

### \* 12. Funding Opportunity Number:

O-BJA-2021-35004

\* Title:

BJA FY 21 Edward Byrne Memorial Justice Assistance Grant (JAG) Program - Local Solicitation

### 13. Competition Identification Number:

C-BJA-2021-00149-PROD

Title:

Category 1 - Applicants with eligible allocation amounts of less than \$25,000

### 14. Areas Affected by Project (Cities, Counties, States, etc.):

Add Attachment

Delete Attachment

View Attachment

### \* 15. Descriptive Title of Applicant's Project:

Utilize funds toward the purchase of equipment to support on-going and specialized training

Attach supporting documents as specified in agency instructions.

Add Attachments

Delete Attachments

View Attachments

**Application for Federal Assistance SF-424****16. Congressional Districts Of:**\* a. Applicant \* b. Program/Project 

Attach an additional list of Program/Project Congressional Districts if needed.

Add Attachment

Delete Attachment

View Attachment

**17. Proposed Project:**\* a. Start Date: \* b. End Date: **18. Estimated Funding (\$):**

* a. Federal	<input type="text" value="15,931.00"/>
* b. Applicant	<input type="text" value="0.00"/>
* c. State	<input type="text" value="0.00"/>
* d. Local	<input type="text" value="0.00"/>
* e. Other	<input type="text" value="0.00"/>
* f. Program Income	<input type="text" value="0.00"/>
* g. TOTAL	<input type="text" value="15,931.00"/>

**\* 19. Is Application Subject to Review By State Under Executive Order 12372 Process?**

- ☐ a. This application was made available to the State under the Executive Order 12372 Process for review on .
- ☐ b. Program is subject to E.O. 12372 but has not been selected by the State for review.
- ☒ c. Program is not covered by E.O. 12372.

**\* 20. Is the Applicant Delinquent On Any Federal Debt? (If "Yes," provide explanation in attachment.)**☐ Yes ☒ No

If "Yes", provide explanation and attach

Add Attachment

Delete Attachment

View Attachment

**21. \*By signing this application, I certify (1) to the statements contained in the list of certifications\*\* and (2) that the statements herein are true, complete and accurate to the best of my knowledge. I also provide the required assurances\*\* and agree to comply with any resulting terms if I accept an award. I am aware that any false, fictitious, or fraudulent statements or claims may subject me to criminal, civil, or administrative penalties. (U.S. Code, Title 218, Section 1001)**

☒ \*\* I AGREE

\*\* The list of certifications and assurances, or an internet site where you may obtain this list, is contained in the announcement or agency specific instructions.

**Authorized Representative:**

Prefix:  \* First Name:

Middle Name:

\* Last Name:

Suffix:

\* Title: \* Telephone Number:  Fax Number: \* Email: \* Signature of Authorized Representative:  \* Date Signed:

## DISCLOSURE OF LOBBYING ACTIVITIES

**Complete this form to disclose lobbying activities pursuant to 31 U.S.C.1352**

OMB Number: 4040-0013

Expiration Date: 02/28/2022

<b>1. * Type of Federal Action:</b> <input type="checkbox"/> a. contract <input checked="" type="checkbox"/> b. grant <input type="checkbox"/> c. cooperative agreement <input type="checkbox"/> d. loan <input type="checkbox"/> e. loan guarantee <input type="checkbox"/> f. loan insurance	<b>2. * Status of Federal Action:</b> <input type="checkbox"/> a. bid/offer/application <input checked="" type="checkbox"/> b. initial award <input type="checkbox"/> c. post-award	<b>3. * Report Type:</b> <input checked="" type="checkbox"/> a. initial filing <input type="checkbox"/> b. material change
--	--	--

**4. Name and Address of Reporting Entity:**  
☒ Prime    ☐ SubAwardee  
  
 \* Name   
  
 \* Street 1     Street 2   
  
 \* City     State     Zip   
  
 Congressional District, if known:

**5. If Reporting Entity in No.4 is Subawardee, Enter Name and Address of Prime:**

<b>6. * Federal Department/Agency:</b> <input style="width: 450px;" type="text" value="U.S. Department of Justice"/>	<b>7. * Federal Program Name/Description:</b> <input style="width: 450px;" type="text" value="Edward Byrne Memorial Justice Assistance Grant Program"/>  CFDA Number, if applicable: <input style="width: 150px;" type="text" value="16.738"/>
---	---

<b>8. Federal Action Number, if known:</b> <input style="width: 450px;" type="text" value="16.738"/>	<b>9. Award Amount, if known:</b> \$ <input style="width: 150px;" type="text" value="15,931.00"/>
---	--

**10. a. Name and Address of Lobbying Registrant:**  
  
 Prefix     \* First Name     Middle Name   
  
 \* Last Name     Suffix   
  
 \* Street 1     Street 2   
  
 \* City     State     Zip

**b. Individual Performing Services** (including address if different from No. 10a)  
  
 Prefix     \* First Name     Middle Name   
  
 \* Last Name     Suffix   
  
 \* Street 1     Street 2   
  
 \* City     State     Zip

**11.** Information requested through this form is authorized by title 31 U.S.C. section 1352. This disclosure of lobbying activities is a material representation of fact upon which reliance was placed by the tier above when the transaction was made or entered into. This disclosure is required pursuant to 31 U.S.C. 1352. This information will be reported to the Congress semi-annually and will be available for public inspection. Any person who fails to file the required disclosure shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

**\* Signature:**

**\* Name:**    Prefix     \* First Name     Middle Name   
  
    \* Last Name     Suffix

**Title:**     **Telephone No.:**     **Date:**