



**DRAFT MINUTES OF THE CITY/SCHOOL
LIAISON COMMITTEE**

City Hall/School District
Santa Clara City Hall, City Council Chambers
Tuesday, November 19, 2024, at 11:45 a.m.

Members Present:

City of Santa Clara:

Councilmember Kathy Watanabe (Chair)
Mayor Lisa M. Gillmor
Councilmember Raj Chahal

Santa Clara Unified School District:

Board of Trustee President Vickie Fairchild
Superintendent Dr. Gary Waddell
Board of Trustee Dr. Michele Ryan
Board of Trustee Albert Gonzalez

City of Santa Clara Staff:

City Manager, Jovan D. Grogan
Assistant City Manager, Cynthia Bojorquez
Chief of Police Elect, Cory Morgan
Assistant Chief of Police, Wahid Kazem
Parks and Recreation Director, Damon Sparacino
Management Analyst, Laura Sunseri

Santa Clara Unified School District Staff:

School Bond Projects Director, Larry Adams
Facility Development and Planning Director,
Michal Healy
Deputy Superintendent of Operations & Chief
Business Official, Mark Schiel
Executive Assistant, Jean Burrell

CALL TO ORDER AND ROLL CALL

The meeting was called to order by Board of Trustee President Vickie Fairchild

PUBLIC PRESENTATIONS

There were no public presentations.

GENERAL BUSINESS

Item 1: Approval of Minutes – September 18, 2024

Board Trustee Albert Gonzalez made a motion, seconded by Councilmember Raj Chahal to approve the minutes. The motion passed unanimously.

Item 2: Superintendent's Reports

- a) Superintendent Dr. Gary Waddell thanked the community for the support arising from the recent tragedy and have taken some initial actions including increased communications to the community and pulling mental health awareness and bullying prevention resources. Brenda Carrillo, SCUSD Director of Student Services, is the point of contact for resource inquiries.
- b) Superintendent Dr. Gary Waddell announced his retirement at the end of the school year through June 30, 2025.

Item 3: City of Santa Clara - Update from the City Manager

The following introductions to new City staff were provided:

- a) Introduction to City of Santa Clara Parks and Recreation Director, Damon Sparacino
- b) Introduction to City of Santa Clara Community Development Director, Afshan Hamid
- c) Introduction to City of Santa Clara Chief of Police Elect, Cory Morgan
- d) Updates from the Parks and Recreation Department included the following:
 - Henry Schmidt Toy Train Park Project – 95% of the design plan has been completed.
 - Central Park Main Access Project – added a redesign of the pavilion parking lot for ADA accessibility.
 - Expected groundbreaking ceremonies in late December or early January for three park projects with Ensemble, Related, and Coleman.
- e) Updates provided on the following City projects:
 - On Tuesday, November 19, 2024, the City Council will hear an item regarding the consideration of the Mission Point by Kylli Development. The proposal includes a General Plan Amendment, Rezoning to Planned Development, Vesting Tentative Map, & Development Agreement for two Development Options.
 - A significant number of units are under construction and are anticipated to receive certificates of occupancy in the next eight months, including:
 - Gateway Crossings (Buildings 1 & 2 total 725 units)
 - Tasman East (Six projects totaling 1,884 units)
 - The Deck on El Camino Real (66 units)

Item 4: Santa Clara Unified School District – Facilities and Capital Development Updates

- a) Updates on Measure BB and Measure H projects included the following:
 - Wilcox High School field improvements completed.
 - Collaborating with Facility Development and Planning Department for modernization of the Wilcox and Santa Clara High School swimming pools.
 - Modernization projects underway at Bracher, Briarwood, and Westwood Elementary Schools.
 - Participation in planning efforts for the new location of New Valley High School
 - Opening bids for construction contracts in three weeks to bid for the new Laurelwood Elementary School at the Patrick Henry site.
- b) CEQA documents updates were provided for the following schools:
 - Westwood Elementary School – approved on the Master Plan
 - Bracher Elementary School - out for public review in December 2024
 - Scott Lane Elementary School – out for public review in January 2025
 - Briarwood Elementary School- out for public review in January of 2025
- c) Santa Clara Unified School District continues to work with the Safe Routes to School Program, monitoring and analyzing drop off and cross walk locations for potential inclusion in future projects.
- d) Master Plans are expected to go before the Santa Clara Unified School District Board for approval in January 2025. The purpose of these plans are designed to assist with evaluating projects, priorities, and fulfill state funding requirements.
- e) School District has identified a potential need to add more TK classrooms in the future. Enrollment rate has flattened since bringing on the TK grade level rather than a declining enrollment rate, given that there is a statewide trend in declining school enrollment rates.
- f) Master Plans are key to secure sixty million dollars in re-imbursement from the state which will allow more facility projects in the Community in addition to the state passing Prop. 2 which has secured funding for MacDonald High School and other facility projects.
- g) School Boundary Committee convened early in 2024 to gain insight on enrollment trends including birthrates, returning students, and development data to drive potential future Board decisions surrounding school boundaries.

Item 5: Action to Establish Meeting Calendar for 2025

Meeting Calendar for 2025 was discussed and the Committee agreed on the following proposed meeting dates in 2025:

- Wednesday, March 5, 2025, at the City
- Wednesday, May 7, 2025, at the School District
- Wednesday, September 3, 2025, at the City
- Wednesday, November 12, 2025, at the School District

ADJOURNMENT

Meeting was adjourned by Board of Trustee President, Vickie Fairchild.