



City of Santa Clara

Meeting Minutes

Civil Service Commission

07/09/2018

7:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL/Pledge of Allegiance

Chairperson Bouza called the meeting to order at 7:01 pm, and lead the meeting in the Pledge of Allegiance.

Present 5 - Commissioner Mario Bouza, Commissioner Carolyn McAllister, Commissioner Willie D. Brown Jr., Commissioner Franklin Felizardo, and Commissioner John Casey

CONSENT CALENDAR

1.A [18-924](#) Meeting Minutes of May 14, 2018

Recommendation: Approve the Meeting Minutes of May 14, 2018.

A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Brown, Jr., to Note and File the Meeting Minutes of May 14, 2018.

Aye: 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

1.B [18-925](#) Change of Status Reports for May and June 2018

Recommendation: Approve the Change of Status Reports for May and June 2018.

A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Felizardo, to Note and File the Change of Status Reports for May and June 2018.

Aye: 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

1.C [18-962](#) Current Recruitment Activity Reports for May and June 2018

Recommendation: Approve the Current Recruitment Activity Reports for May and June 2018.

A motion was made by Commissioner Casey, seconded by Commissioner Brown, Jr., to Note and File the Current Recruitment Activity Reports for May and June 2018.

Aye: 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

1.D [18-926](#) Examination Reports for May and June 2018

Recommendation: Approve the Examination Reports for May and June 2018.

A motion was made by Commissioner Brown, Jr., seconded by Vice-Chairperson McAllister, to Note and File the Examination Reports for May and June 2018.

Aye: 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

1.E [18-990](#) Action to Revise the Civil Service Commission Meeting Minutes of November 13, 2017

Recommendation: Approve the Revised Civil Service Commission Meeting Minutes of November 13, 2017.

A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Casey, to Note and File the Revised Civil Service Commission Meeting Minutes of November 13, 2017.

Aye: 4 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., and Commissioner Casey

Abstained: 1 - Commissioner Felizardo

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2 [18-912](#) Action to Modify Job Specification for Library Program Coordinator - Youth Services

Recommendation: Approve the modified job specification for Library Program Coordinator - Youth Services.

A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Felizardo, to approve the modified job specification for Library Program Coordinator - Youth Services.

Aye: 5 - Commissioner Bouza, Commissioner McAllister, Commissioner Brown Jr., Commissioner Felizardo, and Commissioner Casey

- 3 [18-941](#) Petition for Reconsideration Submitted on June 21, 2018

Recommendation: See Recommendations from City Attorney's Office in attached memorandum.

A motion was made by Vice-Chairperson McAllister, seconded by Commissioner Brown, Jr., to approve City Attorney's Office recommendation to Deny the Motion for Reconsideration and Deny the Request for a Board of Review hearing.

Aye: 3 - Commissioner Bouza, Commissioner McAllister, and Commissioner Brown Jr.

Nay: 2 - Commissioner Felizardo, and Commissioner Casey

STAFF REPORT

- 4 [18-942](#) Information regarding Salary Setting Commission, Charter Section 702

Recommendation: This agenda report is to provide the Civil Service Commission with information regarding the Salary Setting Commission, Charter Section 702.

This agenda report was to provide the Civil Service Commission with information regarding the Salary Setting Commissioner, Chartered 702. There is no recommendation.

COMMISSIONERS REPORT

None

ADJOURNMENT

Chairperson Bouza adjourned the meeting at 7:50 pm.

The next regular scheduled meeting September 17, 2018