



City of Santa Clara

Meeting Minutes

Board of Library Trustees

12/03/2018

6:00 PM

Central Park Library - Board Room
2635 Homestead Road
Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

Chair Kyo called the meeting to order at 6:02 PM.

Present 5 - Vice-Chair Lee Broughman, Trustee Jan Hintermeister, Trustee Stephen Ricossa, Chair David Kyo, and Trustee Debbie Tryforos

CONSENT CALENDAR

1.A [18-1392](#) Board of Library Trustees Minutes of November 5, 2018

Recommendation: Approve November 5, 2018 meeting minutes.

A motion was made by Vice-Chair Broughman, seconded by Chair Kyo, to approve Staff Recommendation.

Aye: 5 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, Chair Kyo, and Trustee Tryforos

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2 [18-1520](#) Preparation for Informational Joint Dinner Meeting with City Council on February 5, 2019

Recommendation: There is no staff recommendation for this issue.

Director of Community Development Andrew Crabtree gave an overview on the General Plan, General Plan Amendment and updates, Planning process, Ordinances, Environmental Impact Report (EIR), Library Master Plan, and Impact/Mitigation Fees.

The Board discussed potential topics and issues in preparation for the February 5, 2019 dinner meeting with Council. **Trustee Hintermeister** shared his November 12, 2018 letter to Council with information regarding the Tasman East Plan EIR.

STAFF REPORT[18-1341](#)

Discuss Capital Improvement Project for Public Meeting Space at Central Park Library

Assistant City Librarian reviewed the Council-approved FY 2018/19 Capital Improvement Project for Public Meeting Space at Central Park Library, and led the Board through a SWOT (Strengths, Weaknesses, Opportunities and Threats) analysis.

[18-1482](#)

Staff Report: Library Reports and Updates

City Librarian gave a verbal report on activities and issues having an impact on the Library.

TRUSTEES REPORT[18-1673](#)

Trustees Report

Trustee Hintermeister gave a verbal and electronic report regarding his attendance at the California Library Association Conference on November 9 - 11, 2019.

ADJOURNMENT

The meeting was adjourned at 8:45 PM.

A motion was made by Vice-Chair Broughman, seconded by Chair Kyo to adjourn the meeting.

Aye: 5 - Vice-Chair Broughman, Trustee Hintermeister, Trustee Ricossa, Chair Kyo, and Trustee Tryforos

The Board of Library Trustees Meeting is adjourned to February 4, 2019, at 6:00 PM.