



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

09/18/2018

7:00 PM

City Hall - Cafeteria East Wing

CALL TO ORDER AND ROLL CALL

This matter was Quorum Confirmed

Present 5 - Commissioner Andrew Knaack, Commissioner George Guerra, Commissioner Tino Silva, Commissioner Kevan Michael Walke, and Commissioner Roseann Alderete LaCoursiere

Excused 2 - Commissioner Joe Martinez, and Commissioner Burt Field

CONSENT CALENDAR

1.A [18-1174](#) Approve the Parks & Recreation Commission Minutes of August 21, 2018

A motion was made by Commissioner Alderete LaCoursiere, seconded by Commissioner Walke, that this Consent Calendar be recommended for approval. The motion carried by a unanimous vote.

PUBLIC PRESENTATIONS

Raymond G. Gamma addressed the Commission and described the merits of synthetic turf over natural turf at dog parks and off-leash dog areas.

GENERAL BUSINESS

2 [18-1276](#) Parks & Recreation Commission Work Plan Goals for FY2018-19 Update

The Parks & Recreation Commission completed FY2018-19 Work Plan Goal (d) host the 38th Annual Art & Wine Festival.

3 [18-1279](#) 38th Annual Art & Wine Festival-Event Evaluation

Noted and filed

4 [18-1288](#) Discuss Annual Holiday Tree Lighting Event and Potential "Honorary Holiday Tree Lighter" Nominations for December 2018

Continued

STAFF REPORT

Deputy Director Seale reviewed current Parks Projects with the Commission, including Bowers & Machado Parks projects, Agnew Park and the recent Grand Opening at San Tomas & Monroe Neighborhood Park & Community Garden.

COMMISSIONERS REPORT

Commissioner Walke: Attended the Art & Wine Festival, and commented on the condition of some of the Santa Clara Unified School District sports fields.

Commissioner Knaack: Attended the 38th Annual Art & Wine Festival and complemented staff on the great condition of Central Park after the Art & Wine Festival. Visited San Tomas & Monroe Neighborhood Park & Community Garden, Henry Schmidt Park and Mission City Memorial Park.

Commissioner Silva: Attended the 38th Annual Art & Wine Festival. He identified a pedestrian pathway and a ramp in the Pavilion parking lot area that need to be inspected for repaired.

Commissioner Field: Attended the ground breaking for the Reed & Grant Street Sports Park, and the 38th Annual Art & Wine Festival. He mentioned how the sports fields at Cabrillo Middle School are drying out.

Commissioner Martinez: Attended the 38th Annual Art & Wine Festival.

Commissioner LaCoursiere: Attended the 38th Annual Art & Wine Festival.

Commissioner Guerra: Attended the San Tomas & Monroe Neighborhood Park & Community Garden grand opening and how impressive the facility and attendance were. Attended the 38th Art & Wine Festival. He expressed thanks to Parks & Recreation staff, volunteers, and the Rotary Club of Santa Clara for their efforts in having a successful Art & Wine Festival.

ADJOURNMENT

A motion was made by Commissioner Silva, seconded by Commissioner Martinez, the meeting was adjourned.

Aye: 7 - Commissioner Knaack, Commissioner Martinez, Commissioner Guerra, Commissioner Silva, Commissioner Field, Commissioner Walke, and Commissioner Alderete LaCoursiere

The next regular scheduled meeting is October 16, 2018.

PUBLIC PRESENTATIONS

Members of the public are provided an opportunity to directly address the Board, Commissions or Committee on items of public interest that are within the jurisdiction of the Board, Commissions or Committee, and any item listed on the agenda. For meetings held in the Council Chambers, please note the speaker timing lights located on the podium. A green light indicates the beginning of the time period, a yellow light will appear when 30 seconds remain, and a red light will appear and a buzzer will sound at the end of the time period. Groups are encouraged to appoint a single spokesperson, but all speakers should avoid repetitive comments. You may be requested to fill out a speaker card and/or give your name when you speak, but are not required to do either to address the Board, Commissions or Committee. Please note that the Board, Commissions or Committee cannot take action on an item of business not appearing on the agenda. The only exceptions are if the Board, Commissions or Committee determines that one of the following emergency situations exist: Work stoppage or other activity which severely impairs public health, safety or both, as determined by a majority of the members of the Board, Commissions or Committee; Crippling disaster which severely impairs public health, safety, or both, as determined by the majority of the Board, Commissions or Committee; or Upon a determination by a two-thirds vote of the Board, Commissions or Committee, or, if less than two thirds of the members are present, that the need to take action arose after the agenda was posted; or the item was posted for a prior meeting of the Board, Commissions or Committee occurring not more than five (5) calendar days prior to the date action is taken. In the event of a public presentation, the Board, Commissions or Committee or its staff may briefly respond to statements made or questions asked, or may proceed to the next item of business or adjourn. The communication not acted on shall be accepted by the Board, Commissions or Committee for placement on the agenda for the following Board, Commissions or Committee meeting, if requested by the citizen. Electronic presentations should be submitted to the liaison department to enable screening for compatibility and viruses. Contact the liaison department to ascertain when the material should be submitted. Written materials should be submitted to the liaison department to allow the City to copy such materials. Contact the liaison department to ascertain when the material should be submitted. Any written materials submitted during the meeting should include sufficient copies for the Board, Commissions or Committee and the public.

Americans with Disabilities Act (ADA)

In accordance with the Americans with Disabilities Act of 1990, the City of Santa Clara will ensure that all existing facilities will be made accessible to the disabled. Modifications in policies, procedures and/or practices will be made as necessary to ensure access for all individuals with a disability. Individuals with disabilities are encouraged to contact the City's ADA Office at (408) 615-3000 to discuss meeting accessibility. In order to allow participation by individuals with severe allergies, environmental illness, multiple chemical sensitivity or related disabilities, please do not wear scented products to meetings at City facilities. For meetings held in the Council Chambers, individuals with a hearing impairment should note that the Council Chamber is equipped with a headset system which allows one to hear more clearly from any seat in the room. Please ask a City staff member present at the meeting for details. Upon request by a person with a disability, meeting agendas and writings distributed during the meeting that are public records will be made available in an appropriate alternative format. Please contact the City Clerk's Office at 408-615- 2220 with your request.

Appeal of Council/Board/Commission/Committee Action

Pursuant to Government Code section 65009, any challenge of Public Hearing matters in court may be limited to only those issues raised at the Public Hearing, or in writing submitted before or at the Public Hearing. Any challenge to a Public Hearing matter must be filed in accordance with the provisions of Civil Code section 1094.6, including applicable time limitations.