



City of Santa Clara

Meeting Minutes

Parks & Recreation Commission

10/15/2019

7:00 PM

Cafeteria - City Hall East Wing
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Chair Knaack called the meeting to order at 7:03 PM.

Present 6 - Chair Andrew Knaack, Vice Chair Joe Martinez, Commissioner George Guerra, Commissioner Kevan Michael Walke, Commissioner Roseann Alderete LaCoursiere, and Commissioner Eversley Forte

Absent 1 - Commissioner Burt Field

Commissioner Walke made a motion, seconded by Commissioner Martinez to excuse Commissioner Field.

Aye: 5 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Walke, and Commissioner Forte

Nay: 1 - Commissioner Alderete LaCoursiere

Excused: 1 - Commissioner Field

CONSENT CALENDAR

1.A [19-1171](#) Action on the Parks & Recreation Commission Minutes of the September 17, 2019 Meeting

Recommendation: Approve the Parks & Recreation Commission Minutes of the September 17, 2019 Meeting.

Commissioner Walke made a motion, seconded by Commissioner Guerra to approve the September minutes.

Aye: 6 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

Absent: 1 - Commissioner Field

PUBLIC PRESENTATIONS

GENERAL BUSINESS

2. [19-1175](#) Review of Municipal Fee Schedule and Room Rental Rates Proposal

Recommendation: Recommend Council approval of the proposed user group prioritization and fee schedule as recommended by staff.

Commissioner Field entered the meeting at 7:24 PM.

Commissioner Guerra made a motion, seconded by Commissioner LaCoursiere to recommend that Council approve the proposed user group prioritization and fee schedule as recommended by staff.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

3. [19-1078](#) Consideration of the Schematic Design for the New Public Neighborhood Park located at 1205 Coleman Avenue (Gateway Crossings).

Recommendation: Recommend that City Council approve the proposed Schematic Design for the New Public Neighborhood Park located at 1205 Coleman Avenue.

Commissioner Guerra made a motion, seconded by Commissioner LaCoursiere that Council approve the proposed Schematic Design for the New Public Neighborhood Park located at 1205 Coleman Avenue.

Aye: 6 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Alderete LaCoursiere, and Commissioner Forte

Abstained: 1 - Commissioner Walke

4. [19-1087](#) Recommendation to the Governance and Ethics Committee to Name the New Neighborhood Park located at 1205 Coleman Avenue (Gateway Crossings).

Recommendation: Recommend a Name for the Governance and Ethics Committee consideration for the New Neighborhood Park located at 1205 Coleman Avenue.

Commissioner Guerra made a motion, seconded by Commissioner Walke to continue this item for the next Parks & Recreation Commission meeting in November.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

5. [19-1088](#) Recommendation to the Governance and Ethics Committee to Name the New Public Park located at 2343 Calle Del Mundo.

Recommendation: Recommend a Name for the Governance and Ethics Committee consideration for the New Public Park located at 2343 Calle Del Mundo (SummerHill Residential Project).

Commissioner Guerra made a motion, seconded by Commissioner Walke to continue this item for the next Parks & Recreation Commission meeting in November.

6. [19-1178](#) Recommend for Nominee(s) Consideration as the “Honorary Holiday Tree Lighter 2019” for the Annual Holiday Tree Lighting Ceremony in Central Park Friday, December 6, 2019.

Recommendation: Recommend a nominee, or nominees, to the Mayor for consideration as “Honorary Holiday Tree Lighter 2019.”

Commissioner LaCoursiere made a motion, seconded by Commissioner Guerra to recommend the Shaddle family as the honorary tree lighters in the name of the late William "Bill" Shaddle.

Aye: 6 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, and Commissioner Alderete LaCoursiere

Nay: 1 - Commissioner Forte

7. [19-1180](#) Introductory Community Outreach Meeting for the Magical Bridge All-Inclusive Playground Project in Central Park

Recommendation: Action to recommend community input and support for Magical Bridge Playground in Central Park.

Commissioner Guerra made a motion, seconded by Commissioner LaCoursiere to recommend community input and support for the Magical Bridge Playground in Central Park.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

8. [19-1053](#) Action to Recommend Acceptance of a Donation to the City for the Purchase, Installation, and Maintenance of a Tree in Central Park in the name of Rod Diridon, Sr.

Recommendation: Action to recommend acceptance of a designated monetary donation for the purchase, installation, and maintenance of a 24" box tree in Central Park in the name of Rod Diridon Sr.

Commissioner LaCoursiere made a motion, seconded by Commissioner Walke to recommend the acceptance of a designated monetary donation for the purchase, installation, and maintenance of a 24" box tree in Central Park in the name of Ron Diridon Sr.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

9. [19-1184](#) Action to Recommend Acceptance of a Donation to the City for the Purchase, Installation, and Maintenance of a Tree in Central Park in the name of Judi Thomas

Recommendation: Action to recommend acceptance of a designated monetary donation for the purchase, installation, and maintenance of a tree in Central Park in the name of Judi Thomas.

Commissioner LaCoursiere made a motion, seconded by Commissioner Walke to recommend acceptance of a designated monetary donation for the purchase, installation, and maintenance of a tree in Central Park in the name of Judi Thomas.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

10. [19-1137](#) Parks & Recreation Commission Work Plan Goals for FY 2019/20

Chair Knaack provided the Work Plan Goal (d) subcommittee update. The subcommittee discussed potential outreach meetings, the involvement of stakeholders, and a scheduled visit to the Santa Clara Golf & Tennis Club to see the 30+ acre site on October 31, 2019. The Commission will continue to provide input on commemorating the 40th anniversary of the Art & Wine Festival, and will review the financial summary and present checks to the approved non-profit organizations at the beginning of 2020, which will complete Work Plan Goal (c).

11. [19-1202](#) Initiate Review and Public Comment Period on the Central Park Master Plan Administrative Draft

Recommendation: Initiate review and public comment period for the Central Park Master Plan Administrative Draft.

Commissioner Walke made a motion, seconded by Commissioner LaCoursiere to recommend the initiation of the review and public comment period for the Central Park Master Plan Administrative Draft.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

12. [19-1176](#) Recommendation to Amend Resolution 19-8664 to Set the Day of Regular Parks & Recreation Commission Meetings and the Regular Schedule of Meeting Dates for 2020

Recommendation: Recommend Approval of a Resolution to Amend Resolution No. 19-8664 to Set the Day (Third Tuesday of each month) of the Regular Parks & Recreation Commission Meetings and the Regular Schedule of Meeting Dates for 2020.

Commissioner Guerra made a motion, seconded by Commissioner Walke to recommend approval of a Resolution to Amend Resolution No. 19-8664 to Set the Day (Third Tuesday of each month) of the Regular Parks & Recreation Commission Meetings and the Regular Schedule of Meeting Dates for 2020.

Aye: 7 - Chair Knaack, Vice Chair Martinez, Commissioner Guerra, Commissioner Field, Commissioner Walke, Commissioner Alderete LaCoursiere, and Commissioner Forte

STAFF REPORT

Parks Manager Abernethy provided the staff report on Parks Division items. The Bowers Park Playground Rehabilitation Project is expected to be completed at the beginning of November. Installation of plants, playground surfacing, and decomposed granite in the picnic area are all underway. The Reed & Grant Streets Sports Park Project construction on the building is ongoing. The contractor is installing trusses on the Multipurpose building. Fields #2 and #3 are complete. Machado Park Playground rehabilitation is continuing and expected to be completed in December. The Department is currently reviewing the 100% plans for Fuller Street Phase II and the Agnew Park Playground Rehabilitation Project. Homeridge Park Playground Rehabilitation project will go out to bid at the end of November and bids will be opened in mid-December.

Recreation Manager Castro informed the Commission about the Halloween Event on October 30, 2019 from 3:00--6:00 PM at the Youth Activity Center, with other activities at the Teen Center. Fall classes are in full swing. The Tree Lighting Event will be held on December 6, 2019 from 5:00 PM to 9:00 PM in Central Park.

COMMISSIONERS REPORT

Chair Knaack visited War Memorial Park, City Plaza Park and the Mission Branch Library where he noticed the addition of the place making feature that was added to the facility.

Commissioner Forte visited Steve Carli Park.

Commissioner Field visited the Reed & Grant Streets Sports Park facility. He is also very interested in seeing the Reed Street Dog Park reopened.

Commissioner Guerra attended the Parade of Champions. Visited Henry Schmidt Park and was pleased that Parks Division staff had cleaned and re-painted the park sign. He noticed just how much Warburton Park is being used on weekends.

Commissioner LaCoursiere attended the Magical Bridge Foundation signing ceremony, and participated in the Parade of Champions. She visited Bowers Park to see the progress on the playground rehabilitation project, and the Reed & Grant Streets Sports Park site.

Commissioner Martinez attended the William "Bill" Shaddle memorial service.

Commissioner Walke visited Central Park, and noticed the new Bill Wilson Jr. Park sign. He visited Henry Schmidt Park, and the Reed & Grant Streets Sports Park site.

ADJOURNMENT

The meeting was adjourned at 9:27 PM.

Commissioner Guerra made a motion, seconded by Commissioner Walke to adjourn the meeting until the next Parks & Recreation Commission Meeting at 7:00 PM on November 19, 2019.