



City of Santa Clara

Meeting Minutes

Board of Library Trustees

02/03/2020

6:00 PM

Central Park Library, Board Room
2635 Homestead Rd. Santa Clara, CA 95051

CALL TO ORDER AND ROLL CALL

Vice Chair Tryforos called the meeting to order at 6:04PM.

A motion was made by Trustee Ricossa, seconded by Trustee Hintermeister, to excuse Trustee Broughman.

Aye: 4 - Vice Chair Tryforos, Member Hintermeister, Member Ricossa, and Member Briefman

Excused: 1 - Chair Broughman

CONSENT CALENDAR

A motion was made by **Trustee Hintermeister**, seconded by **Trustee Ricossa** to approve the balance of the consent items.

Aye: 4 - Vice Chair Tryforos, Member Hintermeister, Member Ricossa, and Member Briefman

Absent: 1 - Chair Broughman

1.A 20-1297 Board of Library Trustees Minutes of December 2, 2019

Recommendation: Approve December 2, 2019 meeting minutes.

1.B [20-114](#) Action on California Library Literacy Services Grant Awards

Recommendation: Recommend to City Council to accept the second installment of the California Library Literacy Services grant award of \$30,072 into the Library Adult and Family Literacy Grant Fund, and approve the appropriation of funds to Adult and Family Literacy accounts for As-Needed Salary, Contractual Services and Operating Supplies. (Requires five affirmative votes by the City Council)

PUBLIC PRESENTATIONS

JoAnn Davis, Executive Director (Library Foundation and Friends) gave an update on Foundation activities.

Kelly Terrence, Guest, communicated an issue with the Library Wifi.

GENERAL BUSINESS

- 2 [20-113](#) Preparation for Informational Joint Dinner Meeting with City Council on March 31, 2020

Recommendation: There is no staff recommendation for this issue.

Trustee Hintermeister shared a number of possible topics for discussion at the Informational Joint Dinner Meeting with City Council and suggested that Trustees identify topics ahead of the meeting.

Trustees discussed the option of having a Special Meeting of the Board of Library Trustees on March 24, 2020 to finalize discussion topics.

STAFF REPORT

Staff Report: Library Reports and Updates

20-112

City Librarian and **Assistant City Librarian** gave a verbal report and electronic presentation on activities and issues having an impact on the Library.

Assistant City Librarian shared a list of organizations the Library partnered with for programs and resource sharing.

Review and Update Worklist

20-115

City Librarian and **Assistant City Librarian** gave a verbal update on the work list.

TRUSTEES REPORT

ADJOURNMENT

The meeting was adjourned at 7:27 PM.

A motion was made by Trustee Briefman, seconded by Trustee Ricossa, to adjourn the meeting.

Aye: 4 - Vice Chair Tryforos, Member Hintermeister, Member Ricossa, and Member Briefman

Absent: 1 - Chair Broughman

The Board of Library Trustees Meeting is adjourned to March 2, 2020, at 6:00 PM.