



# City of Santa Clara

## Meeting Minutes

### Board of Library Trustees

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03/02/2020

6:00 PM

Central Park Library, Board Room,  
2635 Homestead Rd.  
Santa Clara, CA 95051

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#### **CALL TO ORDER AND ROLL CALL**

**Chair Broughman** called the meeting to order at 6:05 PM.

A motion was made by **Trustee Hintermeister** seconded by **Trustee Ricossa** to excuse **Trustee Tryforos**.

**Aye:** 3 - Broughman, Hintermeister, and Ricossa

**Excused:** 1 - Tryforos

**Absent:** 1 - Briefman

#### **CONSENT CALENDAR**

A motion was made by **Trustee Hintermeister** seconded by **Trustee Ricossa** to approve Staff Recommendation.

**Aye:** 3 - Chair Broughman, Member Hintermeister, and Member Ricossa

**Excused:** 1 - Vice Chair Tryforos

**Absent:** 1 - Member Briefman

**1.A     20-1436     Board of Library Trustees Minutes of February 3, 2020**

**Recommendation:** Approve February 3, 2020 meeting minutes.

**1.B     [20-281](#)     Action on California Library Services Act Funds from Pacific Library Partnership**

**Recommendation:** Recommend to City Council to accept the California Library Services Act funds from Pacific Library Partnership.

#### **PUBLIC PRESENTATIONS**

**JoAnn Davis, Executive Director (Library Foundation and Friends)**  
gave an update on Foundation activities

#### **GENERAL BUSINESS**

- 2      [20-284](#)      Preparation for Informational Joint Dinner Meeting with City Council on March 31, 2020

**Recommendation:** There is no staff recommendation for this issue.

The Board discussed topics and assignments for the upcoming Joint Dinner Meeting with City Council. Topics included a report on library achievements, review of the worklist, potential upcoming projects, increasing Library hours, conduct public outreach sensing sessions, promoting arts and cultural activities, and revisiting library services for planned developments in the City.

### **STAFF REPORT**

**20-115**      Review and Update Worklist

City Librarian, Hilary Keith, and Assistant City Librarian gave updates on the worklist.

Staff Report: Library Reports and Updates

**20-286**      City Librarian, Hilary Keith, and Assistant City Librarian, Paul Sims, gave updates on library activities, programs and statistics.

### **TRUSTEES REPORT**

### **ADJOURNMENT**

The Board of Library Trustees Meeting is adjourned to April 6, 2020 at 6:00 PM.