



City of Santa Clara

Meeting Minutes

Civil Service Commission

02/10/2020

7:00 PM

City Hall - Council Chambers
1500 Warburton Avenue
Santa Clara, CA 95050

CALL TO ORDER AND ROLL CALL

Chairperson Brown called the meeting to order at 7:00 pm, and lead the meeting in the Pledge of Allegiance.

Present 3 - Commissioner Mario Bouza, Vice Chair Carolyn McAllister, and Chair Willie D. Brown Jr.

Absent 2 - Commissioner Franklin Felizardo, and Commissioner John Casey

CONSENT CALENDAR

1.A [20-29](#) Action to Approve the Civil Service Commission Meeting Minutes of November 18, 2019

Recommendation: Approve the Meeting Minutes of November 18, 2019

A motion was made by Commissioner McAllister, seconded by Commissioner Bouza to approve the meeting minutes of November 18, 2019.

Aye: 3 - Commissioner Bouza, Vice Chair McAllister, and Chair Brown Jr.

Absent: 2 - Commissioner Felizardo, and Commissioner Casey

1.B [20-30](#) Action to Approve the Open Recruitment Report for February 1, 2019 Through January 31, 2020

Recommendation: Approve the Open Recruitment Report for February 1, 2019 through January 31, 2020

A motion was made by Commissioner Bouza, seconded by Commissioner McAllister, to approve the Open Recruitment Report for February 1, 2019 through January 31, 2020.

Aye: 3 - Commissioner Bouza, Vice Chair McAllister, and Chair Brown Jr.

Absent: 2 - Commissioner Felizardo, and Commissioner Casey

PUBLIC PRESENTATIONS

None

GENERAL BUSINESS

- 2 [20-1442](#) Action to Modify the Class Specification for Trouble Shooter

Recommendation: Approve the modified class specification for Trouble Shooter

A motion was made by Commissioner McAllister, seconded by Commissioner Bouza, to approve the modified class specification for Trouble Shooter.

Aye: 3 - Commissioner Bouza, Vice Chair McAllister, and Chair Brown Jr.

Absent: 2 - Commissioner Felizardo, and Commissioner Casey

- 3 [20-193](#) Action to Modify the Class Specification for Electric Crew Foreperson

Recommendation: Approve the modified class specification for Electric Crew Foreperson

A motion was made by Commissioner McAllister, seconded by Commissioner Bouza, to approve the modified class specification for Electric Crew Foreperson.

Aye: 3 - Commissioner Bouza, Vice Chair McAllister, and Chair Brown Jr.

Absent: 2 - Commissioner Felizardo, and Commissioner Casey

- 4 [20-194](#) Action to Modify the Class Specification for Service Coordinator Inspector

Recommendation: Approve the modified class specification for Service Coordinator Inspector

A motion was made by Commissioner Bouza, seconded by Commissioner McAllister to approve the modified class specification for Service Coordinator Inspector.

Aye: 3 - Commissioner Bouza, Vice Chair McAllister, and Chair Brown Jr.

Absent: 2 - Commissioner Felizardo, and Commissioner Casey

- 5 [20-196](#) Action to Modify the Class Specification for Senior Plans Examiner

Recommendation: Approve the modified class specification for Senior Plans Examiner

A motion was made by Commissioner McAllister, seconded by Commissioner Bouza, to approve the modified class specifications for Senior Plans Examiner.

Aye: 3 - Commissioner Bouza, Vice Chair McAllister, and Chair Brown Jr.

Absent: 2 - Commissioner Felizardo, and Commissioner Casey

STAFF REPORT

Brown Act Presentation

Due to the absence of two commissioners, staff recommended to postpone the Brown Act presentation until the next meeting.

COMMISSIONERS REPORT

None

ADJOURNMENT

Chairperson Bouza adjourned the meeting at 8:18 pm to the next regularly scheduled on March 9, 2020.