



# City of Santa Clara

## Meeting Minutes

### Governance and Ethics Committee

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02/10/2020

3:00 PM

City Hall – Council Chambers  
1500 Warburton Avenue  
Santa Clara, CA 95050

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#### CALL TO ORDER AND ROLL CALL

**Present** 2 - Chair Teresa O'Neill, and Member Lisa M. Gillmor

**Absent** 1 - Member Debi Davis

#### CONSENT CALENDAR

[20-167](#) Governance and Ethics Committee Minutes of November 21, 2019

**Recommendation:** Approve the Governance and Ethics Committee minutes of November 21, 2019.

**A motion was made by Member Gillmor, seconded by Chair O'Neill, and unanimously carried that, the Committee approve the Governance and Ethics Committee meeting minutes of November 21, 2019.**

**Aye:** 2 - Chair O'Neill, and Member Gillmor

**Absent:** 1 - Member Davis

#### PUBLIC PRESENTATIONS

**Resident Paul Creger made general comments regarding the Santa Clara City Charter.**

#### GENERAL BUSINESS

1. [20-158](#) Approval of the 2020 Governance and Ethics Committee Workplan

**Recommendation:** Approve the 2020 Governance and Ethics Committee Workplan.

**The City Manager presented on the proposed 2020 Governance and Ethics Committee Workplan. A motion was made by Chair O'Neill, seconded by Member Gillmor, and unanimously carried, that the Committee approve the 2020 Governance and Ethics Committee Workplan and direct staff to poll for a special Committee meeting in March or April to accelerate the capacity study item.**

**Aye:** 2 - Chair O'Neill, and Member Gillmor

**Absent:** 1 - Member Davis

2. [20-1409](#) Action on the Police Department's Recommendation to Name the Police Building's Temporary Holding Facility

**Recommendation:** Approve that the naming of the Police Building's Temporary Holding Facility as the "Carla Munoz Temporary Holding Facility" be recommended for consideration by the full City Council.

**A motion was made by Member Gillmor, seconded by Chair O'Neill, and unanimously carried, that the Governance and Ethics Committee approve the Police Department's naming recommendation and refer the recommendation to the full City Council for final approval.**

**Aye:** 2 - Chair O'Neill, and Member Gillmor

**Absent:** 1 - Member Davis

3. [20-159](#) Discussion and Consideration of Approving a New Board, Commission, and Committee Policy

**Recommendation:** Review and provide input on the Draft Board, Commission, and Committee Policy.

**The Assistant City Clerk presented on the proposed Board, Commission, and Committee policy and explained new processes (e.g., vacancies, terms of office, review of applications, resignations) outlined in the proposed policy. The Committee inquired how the City's various boards, commissions, and committees differentiate from each other. The City Manager noted that staff will bring forward a report in response to the Committee's inquiry. The Committee provided additional feedback on the policy and asked the Assistant City Clerk to bring the policy back with the Committee's feedback incorporated. No formal action was taken on this item.**

4. [20-160](#) Update on Dark Money Ordinance and Discussion of Election Topics

The City Clerk reported that, at the January 14, 2020 City Council meeting, he asked the public to come forward with any information behind an anonymous poll that sought to influence and affect voters' decision around Measure C. The City Clerk distributed copies of the City of Santa Clara press release entitled "City Clerk Statement on Potential Campaign Expenditure Reporting Violation in Relation to March 2020 Special Election" dated February 4th; letters of notice dated January 31st to seven individuals reportedly involved in the anonymous poll; California Form 410 filed on February 3rd; California Form 497 filed on February 5th; California Form 410 filed on February 7th; a letter to Rahul Chandhok on behalf of San Francisco 49ers from the Asian Law Alliance regarding Measure C; and a letter to the City Clerk from Kevin Moore dated February 7th. The City Clerk reported that he has been in contact with the Fair Political Practice Commission on this matter, and that he will be giving an additional update at the February 11, 2020 City Council meeting. This was an informational report only, and no formal action was taken.

#### **COMMITTEE MEMBERS REPORT**

None.

#### **ADJOURNMENT**

The Governance and Ethics Committee is adjourned to June 8, 2020.