



# City of Santa Clara

## Meeting Minutes

### Historical & Landmarks Commission

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11/05/2020

6:00 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:  
o <https://santaclaraca.zoom.us/j/97233262035> or o Phone: 1 (669) 900-6833  
Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to [HistoricalLandmarksCommission@santaclaraca.gov](mailto:HistoricalLandmarksCommission@santaclaraca.gov) no later than noon on the day of the meeting.

The Staff Liaison and Historical and Landmarks Commissioners will be participating remotely.

#### PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press \*9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press \*6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

#### CALL TO ORDER AND ROLL CALL

**Chair Leung** called the meeting to order at 6:01 p.m.

**Present** 6 - Chair Patricia Leung, Vice Chair Stephen Estes, Commissioner J.L. "Spike" Standifer, Commissioner Ana Vargas-Smith, Commissioner Megan Swartzwelder, and Commissioner Kathleen Romano

**Absent** 1 - Commissioner Michael Celso

**A motion was made by Commissioner Estes, seconded by Commissioner Swartzwelder to excuse Commissioner Celso's absence.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Excused:** 1 - Commissioner Celso

### **CONSENT CALENDAR**

**1.A**     [20-1038](#)     Historical and Landmarks Commission Minutes of October 1, 2020

**Recommendation:** Approve the Historical and Landmarks Commission Minutes of October 1, 2020.

**Commissioner Standifer** abstained due to his absence at the October 1, 2020 meeting.

**A motion was made by Commissioner Romano, seconded by Commissioner Estes to approve staff recommendation.**

**Aye:** 5 - Chair Leung, Vice Chair Estes, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Excused:** 1 - Commissioner Celso

**Abstained:** 1 - Commissioner Standifer

### **PUBLIC PRESENTATIONS**

None.

### **GENERAL BUSINESS**

**2.**        [20-1008](#)     Public Hearing: Consideration of a Historical Preservation Agreement (Mills Act Contract) for 688 Monroe Street

**Recommendation:** Staff recommends that the Historical and Landmarks Commission find that the Mills Act Application and associated 10-Year Plan for restoration and maintenance accomplish the intent of preserving and maintaining the historical significance of the property; and therefore, recommend Council approval of a Mills Act Contract, and the adoption of a 10-Year Restoration and Maintenance Plan associated with the Historical Preservation Agreement.

**Chair Leung and Commissioner Romano** abstained due to their

proximity to the property.

**A motion was made by Commissioner Standifer, seconded by Commissioner Vargas-Smith to approve staff recommendation.**

**Aye:** 4 - Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, and Commissioner Swartzwelder

**Excused:** 1 - Commissioner Celso

**Abstained:** 2 - Chair Leung, and Commissioner Romano

### **STAFF REPORT**

**Staff Liaison Rebecca Bustos** provided updates regarding the upcoming Mills Act City Council hearings.

### **COMMISSIONERS REPORT**

Subcommittee Reporting - 20 minutes

**Commissioners Swartzwelder and Vargas-Smith** reported on the first Marketing and Education Subcommittee meeting.

Board and Committee Assignments - 15 minutes

Commissioners present reported on assignments.

Announcements and Other Items - 10 minutes

None.

Commissioner Travel and Training Requests - 10 minutes

No travel or training reported. No requests to attend trainings.

### **ADJOURNMENT**

**Motion was made by Commissioner Romano, seconded by Commissioner Standifer to adjourn the meeting.**

**The meeting adjourned at 7:12 p.m.**

**The next meeting is on Thursday, December 3, 2020 at 6 p.m.**

**Aye:** 6 - Chair Leung, Vice Chair Estes, Commissioner Standifer, Commissioner Vargas-Smith, Commissioner Swartzwelder, and Commissioner Romano

**Excused:** 1 - Commissioner Celso