



City of Santa Clara

Meeting Minutes

Historical & Landmarks Commission

07/01/2021

6:00 PM

Virtual Meeting

Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, the City of Santa Clara has implemented the following method for the public to participate remotely:

- Via Zoom:

- o <https://santaclaraca.zoom.us/j/97233262035> or

- o Phone: 1 (669) 900-6833

Webinar ID: 972 3326 2035

Public Comments prior to meeting may be submitted via email to PlanningPublicComment@santaclaraca.gov no later than noon on the day of the meeting. Clearly indicate the project address, meeting body, and meeting date in the email. Historical and Landmarks Commissioners and Staff Liaison will be participating remotely.

PUBLIC PARTICIPATION IN ZOOM WEBINAR:

Please follow the guidelines below when participating in a Zoom Webinar:

- The meeting will be recorded so you must choose 'continue' to accept and stay in the meeting.
- If there is an option to change the phone number to your name when you enter the meeting, please do so as your name will be visible online and will be used to notify you that it is your turn to speak.
- Mute all other audio before speaking. Using multiple devices can cause an audio feedback.
- Use the raise your hand feature in Zoom when you would like to speak on an item and lower when finished speaking. Press *9 to raise your hand if you are calling in by phone only.
- Identify yourself by name before speaking on an item.
- Unmute when called on to speak and mute when done speaking. If there is background noise coming from a participant, they will be muted by the host. Press *6 if you are participating by phone to unmute.
- If you no longer wish to stay in the meeting once your item has been heard, you may leave the meeting.

CALL TO ORDER AND ROLL CALL

Chair Leung called the meeting to order at 6:04 p.m.

Present 6 - Commissioner Amy Kirby, Chair Patricia Leung, Vice Chair Ana Vargas-Smith, Commissioner Michael Celso, Commissioner Megan Swartzwelder, and Commissioner Kathleen Romano

CONSENT CALENDAR

A motion was made by Commissioner Romano, seconded by Commissioner Vargas-Smith to approve the consent calendar with a friendly amendment by Commissioner Celso to add the nomination information to the June 3, 2021 meeting minutes.

1.A [21-866](#) Historical and Landmarks Commission Minutes of June 3, 2021

Recommendation: Approve the Historical and Landmarks Commission Minutes of June 3, 2021.

Commissioner Celso pulled Item 1.A for clarification regarding the nominations of Chair and Vice Chair. **Commissioner Kirby** abstained from voting on Item 1.A as she was not a Commissioner at the time of the June 3, 2021 meeting.

Aye: 5 - Chair Leung, Vice Chair Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

Abstained: 1 - Commissioner Kirby

1.B [21-904](#) Significant Property Alteration (SPA) Permit to allow the replacement of all windows and interior reconfiguration of an existing single-family residence at 1511 Harrison Street

Recommendation: Continue the item to the August 5, 2021 Historical and Landmarks Commission hearing.

Aye: 6 - Commissioner Kirby, Chair Leung, Vice Chair Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

PUBLIC PRESENTATIONS

Chair Leung inquired about potential unpermitted construction at Lick Mill Mansion. **Staff Liaison Rebecca Bustos** advised **Chair Leung** to submit a complaint about a possible code violation to Code Enforcement which would allow for a more detailed inspection. **Chair Leung** also provided an update regarding the Agnew Depot relocation.

GENERAL BUSINESS

2. [21-728](#) Public Hearing: Consideration of an Environmental Impact Report for the demolition of historically significant properties and the new construction of a data center at 1200-1310 Memorex Drive

Recommendation: Staff recommends that the Historical and Landmarks Commission recommend that the City Council approve and certify the Environmental Impact Report for the proposed data center project at 1200-1310 Memorex Drive.

Assistant Planner Tiffany Vien provided the staff presentation. **Rob Morris, Skybox Development**, provided the applicant presentation.

Michael Lisenbee of the applicant team answered the Commission's questions regarding preserving the history of the location, alternatives of the project, where historical items would be kept, and the timeline of the EIR.

Commissioner Vargas-Smith abstained from voting on this item due to the proximity of her business to the project property.

Public Speaker(s): Kyle Jones

A motion was made by Commissioner Romano, seconded by Commissioner Swartzwelder to continue the item until the Final EIR, which would contain the responses to comments, is completed.

Aye: 4 - Commissioner Kirby, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

Nay: 1 - Chair Leung

Abstained: 1 - Vice Chair Vargas-Smith

3. [21-868](#) Public Hearing: Action on HLC Board and Commission Assignments for Fiscal Year 2021/2022

Recommendation: There is no staff recommendation.

The new Board and Commission assignments are as follows
(Lead/Alternate):

- Santa Clara Arts and Historic Consortium **Leung / Romano**
- Historic Preservation Society of Santa Clara **Vargas-Smith / Leung**
- Old Quad Residents Association **Leung / Romano**
- Development Review Hearing **Romano / Vargas-Smith**
- Agnews Historic Cemetery Museum Committee **Kirby / Romano**
- BART/ High Speed Rail/ VTA BRT Committee **Vargas-Smith / Swartzwelder**
- Zoning Ordinance Update **Romano / Swartzwelder**
- El Camino Real Specific Plan Community Advisory Committee **Leung**
- Downtown Revitalization **Vargas-Smith / Romano**

A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano to approve the new Board and Commissions assignments.

Aye: 6 - Commissioner Kirby, Chair Leung, Vice Chair Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

STAFF REPORT

Staff Liaison Rebecca Bustos updated the Commission that the Zoning Ordinance training would be agendized within the next couple of months.

1. Berryessa Adobe Maintenance

Staff Liaison Rebecca Bustos reported that **Architectural Advisor Craig Mineweaser** is starting his inventory of maintenance activities that need to be completed at the Adobe the week of July 6.

COMMISSIONERS REPORT

1. Subcommittee Reporting - 20 minutes

There were no subcommittee reports.

2. Board and Committee Assignments - 15 minutes

Commissioners present reported on assignments.

Board/Committee	Lead/Alternate
Santa Clara Arts and Historic Consortium	Estes / Leung
Historic Preservation Society of Santa Clara	Vargas-Smith
Old Quad Residents Association	Leung / Vargas-Smith
Development Review Hearing	Romano / Vargas-Smith
Agnews Historic Cemetery Museum Committee	Standifer / Romano
BART/ High Speed Rail/ VTA BRT Committee	Vargas-Smith / Swartzwelder
Zoning Ordinance Update	Romano / Swartzwelder
El Camino Real Specific Plan Community Advisory Committee	Leung
Downtown Revitalization	Vargas-Smith / Romano

3. Announcements and Other Items - 10 minutes

None.

4. Commissioner Travel and Training Requests - 10 minutes

None.

ADJOURNMENT

A motion was made by Commissioner Vargas-Smith, seconded by Commissioner Romano to adjourn the meeting.

The meeting adjourned at 8:33 p.m.

The next regular scheduled meeting is on Thursday, August 5, 2021.

Aye: 6 - Commissioner Kirby, Chair Leung, Vice Chair Vargas-Smith, Commissioner Celso, Commissioner Swartzwelder, and Commissioner Romano

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If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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