



# City of Santa Clara

## Meeting Minutes

### Civil Service Commission

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04/12/2021

7:00 PM

Virtual Meeting

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Pursuant to the provisions of California Governor's Executive Order N-29-20, issued on March 17, 2020, to prevent the spread of COVID-19, Committee members will be attending the meeting remotely. The City of Santa Clara has implemented methods for the public to participate remotely via Zoom link or phone call in.

To join Zoom Meeting please use this URL to join.

<https://santaclaraca.zoom.us/j/97059145929?pwd=YnJ4a2NSNXplaDZrc0FOaFplWDBKdz09>

Meeting ID: 970 5914 5929

Passcode: 793515

#### **CALL TO ORDER AND ROLL CALL**

**Commissioner Brown called the meeting to order at 7:03 pm.**

**Present** 3 - Vice Chair Carolyn McAllister, Chair Willie D. Brown Jr., and Commissioner Tahir Naim

**Absent** 2 - Commissioner Franklin Felizardo, and Commissioner John Casey

#### **CONSENT CALENDAR**

**1A**     [21-385](#)     Action to Approve the Civil Service Commission Meeting Minutes of February 22, 2021.

**Recommendation:** Approve the Meeting Minutes of February 22, 2021.

**A motion was made by Vice Chair McAllister, seconded by Commissioner Naim, to approve the Civil Service Commission Meeting Minutes of February 22, 2021.**

**Aye:** 3 - Vice Chair McAllister, Chair Brown Jr., and Commissioner Naim

**Absent:** 2 - Commissioner Felizardo, and Commissioner Casey

- 2B**      [21-395](#)      Note and File the Current Status and Requisition Report dated March 31, 2021

**Recommendation:** Note and File the Current Status and Requisition Report dated March 31, 2021

**A motion was made by Commissioner Naim, seconded by Vice Chair McAllister, to note and file the Current Status and Requisition Report dated March 31, 2021.**

**Aye:** 3 - Vice Chair McAllister, Chair Brown Jr., and Commissioner Naim

**Absent:** 2 - Commissioner Felizardo, and Commissioner Casey

### **PUBLIC PRESENTATIONS**

None

### **GENERAL BUSINESS**

- 1A**      [21-386](#)      Action to Adjust the Examination Weighting Plan for Meter Reader (Job Code 595) on a One-time Basis

**Recommendation:** Approve the modified weighting plan for Meter Reader (Job Code 595) on a one-time basis

**A motion was made by Vice Chair McAllister, seconded by Commissioner Naim, to adjust the Examination Weighting Plan for Meter Reader (Job Code 595) on a one-time basis.**

**Aye:** 3 - Vice Chair McAllister, Chair Brown Jr., and Commissioner Naim

**Absent:** 2 - Commissioner Felizardo, and Commissioner Casey

- 2B**      [21-558](#)      Action to Adjust the Examination Weighting Plan for Human Resources Technician (Job Code 508) on a One-time Basis

**Recommendation:** Approve the modified weighting plan for Human Resources Technician (Job Code 508) on a one-time basis

**A motion was made by Commissioner Naim, seconded by Vice Chair McAllister, to adjust the Examination Weighting Plan for Human Resources Technician (Job Code 508) on a one-time basis.**

**Aye:** 3 - Vice Chair McAllister, Chair Brown Jr., and Commissioner Naim

**Absent:** 2 - Commissioner Felizardo, and Commissioner Casey

### **STAFF REPORT**

None

**COMMISSIONERS REPORT**

None

**ADJOURNMENT**

**A motion was made by Vice Chair McAllister, seconded by Commissioner Naim, to adjourn the meeting at 7:26 pm.**

**Aye:** 3 - Vice Chair McAllister, Chair Brown Jr., and Commissioner Naim

**Absent:** 2 - Commissioner Felizardo, and Commissioner Casey

The time limit within which to commence any lawsuit or legal challenge to any quasi-adjudicative decision made by the City is governed by Section 1094.6 of the Code of Civil Procedure, unless a shorter limitation period is specified by any other provision. Under Section 1094.6, any lawsuit or legal challenge to any quasi-adjudicative decision made by the City must be filed no later than the 90th day following the date on which such decision becomes final. Any lawsuit or legal challenge, which is not filed within that 90-day period, will be barred. If a person wishes to challenge the nature of the above section in court, they may be limited to raising only those issues they or someone else raised at the meeting described in this notice, or in written correspondence delivered to the City of Santa Clara, at or prior to the meeting. In addition, judicial challenge may be limited or barred where the interested party has not sought and exhausted all available administrative remedies.

If a member of the public submits a speaker card for any agenda items, their name will appear in the Minutes. If no speaker card is submitted, the Minutes will reflect "Public Speaker."

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